Texas A&M University-Corpus Christi  
College of Arts & Humanities

To: Mr. Manuel Lujan, Dean of Enrollment Management and Registrar  
x/c: Dr. Harper, College Deans; Ms. DeChant; A&H Department Chairs  
A&H Degree Counselors; A&H Undergraduate Studies Committee Chair  
Ms. Kathy Winston, Assistant to the Provost

From: Paul Hain, Dean

Date: October 8, 2001

Subject: CLEP Credit in Arts & Humanities Disciplines

In response to your recent inquiry, the College of Arts & Humanities approves the granting, effective immediately, of the following credit for CLEP exams as as listed below:

<table>
<thead>
<tr>
<th>CLEP Exam</th>
<th>Min. Score Required</th>
<th>TAMUCC Course(s)</th>
<th>Credit Hours Awarded</th>
</tr>
</thead>
<tbody>
<tr>
<td>American History I</td>
<td>52</td>
<td>HIST 1301</td>
<td>3</td>
</tr>
<tr>
<td>American History II</td>
<td>53</td>
<td>HIST 1302</td>
<td>3</td>
</tr>
<tr>
<td>American Literature*</td>
<td>50*</td>
<td>ENGL 2333</td>
<td>3</td>
</tr>
<tr>
<td>British Literature*</td>
<td>49*</td>
<td>ENGL 2332 or 2333*</td>
<td>3</td>
</tr>
<tr>
<td>Western Civilization I</td>
<td>52</td>
<td>HIST 2311</td>
<td>3</td>
</tr>
<tr>
<td>Western Civilization II</td>
<td>52</td>
<td>HIST 2312</td>
<td>3</td>
</tr>
<tr>
<td>College French Level I</td>
<td>43</td>
<td>FREN 1311 &amp; 1312</td>
<td>6</td>
</tr>
<tr>
<td>Level II</td>
<td>50</td>
<td>FREN 1311, 1312, 2311 &amp; 2312</td>
<td>12</td>
</tr>
<tr>
<td>College German Level I</td>
<td>44</td>
<td>GERM 1311 &amp; 1312</td>
<td>6</td>
</tr>
<tr>
<td>Level II</td>
<td>54</td>
<td>GERM 1311, 1312, 2311, &amp; 2312</td>
<td>12</td>
</tr>
</tbody>
</table>
College Spanish
Level I  45  SPAN 1311 & 1312  6

Level II  54  SPAN 1311, 1312, 2311, & 2312  12

* When a student earns this score, or better, the Department of English will review the essay portion of the exam. The chair of the Department of English will determine whether or not to award credit in each case and, for the British Literature exam, whether to award credit for ENGL 2332 or ENGL 2333.
From: Paul Hain, Dean
Date: October 9, 2001

Subject: AP Credit in Arts & Humanities Disciplines

In response to your recent correspondence, please be advised as follows concerning the award of academic credit based on the Advanced Placement (AP) Program. The College of Arts and Humanities approves granting the following credit, effective immediately, to students who have earned the minimum AP exam score listed:

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<td>ENGL 1301</td>
<td>3</td>
</tr>
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</tr>
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</tr>
<tr>
<td>History of Art</td>
<td>4</td>
<td>ARTS 1303 &amp; 1304</td>
<td>6</td>
</tr>
<tr>
<td>Musicianship I</td>
<td>4</td>
<td>MUSI 1211</td>
<td>2</td>
</tr>
<tr>
<td>Aural Training I</td>
<td>4</td>
<td>MUSI 1216</td>
<td>2</td>
</tr>
<tr>
<td>Psychology</td>
<td>3</td>
<td>PSYC 2301</td>
<td>3</td>
</tr>
<tr>
<td>Spanish Language</td>
<td>3</td>
<td>SPAN 1311 &amp; 1312</td>
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<td>Spanish Language</td>
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<td>SPAN 1311, 1312, &amp; 2311</td>
<td>9</td>
</tr>
<tr>
<td>Subject</td>
<td>Credits</td>
<td>Course Code/Description</td>
<td></td>
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<tr>
<td>-------------------------------</td>
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<td></td>
</tr>
<tr>
<td>Spanish Literature</td>
<td>3</td>
<td>SPAN 2312</td>
<td></td>
</tr>
<tr>
<td>Spanish Literature</td>
<td>5</td>
<td>SPAN 2312 &amp; 3306</td>
<td></td>
</tr>
<tr>
<td>Studio Art: Drawing Portfolio</td>
<td>4</td>
<td>ARTS 1316</td>
<td></td>
</tr>
<tr>
<td>Studio Art: General Portfolio</td>
<td>4</td>
<td>ARTS 1311</td>
<td></td>
</tr>
<tr>
<td>U.S. Govt. &amp; Politics</td>
<td>3</td>
<td>POLS 2305</td>
<td></td>
</tr>
<tr>
<td>U.S. History</td>
<td>4</td>
<td>HIST 1301 &amp; 1302</td>
<td></td>
</tr>
</tbody>
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* * * * * * *

Latin
A&M-CC does not teach Latin. Latin does not meet the university’s language requirement for graduation. However, we approve granting general elective credit for six hours of lower division Latin to students who earn a score of at least 3 on the AP Latin exam and 9 hours of lower division Latin to those who earn a score of 5. If state common course numbers for Latin exist, it might be expedient to use those numbers on the transcript.
MEMORANDUM

Date: October 11, 2001

To: Manuel Lujan
    Dean Enrollment Services

CC: Harper, Dechant, Hain, Price Blount, Steidley

From: Diana I. Marinez
      Dean, College of Science and Technology

Subject: Request for information regarding student AP scores

In light of the changes in how we award Advanced Placement "AP" credit the faculty have requested that they be provided with additional data which at this time is not completely accessible from our Student Information System.

I am requesting that the Office of Admissions and Records provide data on each student getting AP credit (test, score, and credit assigned). We currently have no way of electronically accessing the students' score. Such data would facilitate future studies of the appropriateness of the AP credit recommendations that were previously turned in to you. With this data the recommendation could be modified on the basis of analysis of such studies.

Please let me know if you have any questions regarding this matter.
MEMORANDUM

Date: October 11, 2001

To: Manuel Lujan
    Dean Enrollment Services

CC: Harper, Dechant, Hain, Price Blount, Steidley

From: Diana I. Martinez
    Dean, College of Science and Technology

Subject: Advanced Placement (AP) Credit Recommendation

The faculty in the College of Science and Technology has reviewed the Advanced Placement Program Course Description booklets for each of the AP examinations and has answered the following questions proposed by you:

1. *What examinations do we accept?*

   ✓ Biology
   ✓ Calculus AB
   ✓ Calculus BC
   ✓ Chemistry
   ✓ Environmental Science
   ✓ Physics B
   ✓ Physics C
   ✓ Statistics

2. *What minimum scores do we require? What credit do we award to students with acceptable scores?*

   The answer to these questions varies depending on the AP examination in question and is reported on the attached AP Credit Recommendation Form.
# AP Credit Recommendation Form

<table>
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<td>4</td>
<td>MATH 2413 and MATH 2414</td>
<td>8</td>
</tr>
<tr>
<td>Chemistry</td>
<td>3</td>
<td>CHEM 1311 and CHEM 1111</td>
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<td>3</td>
<td>Either PHYS 1402 or PHYS 2426</td>
<td>4</td>
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<tr>
<td>Statistics</td>
<td>3</td>
<td>MATH 1342 or MATH 2342 (This will depend of student’s major)</td>
<td>3</td>
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Approved by: [Signature]  Date: 10/11/01

Dean, College of Science and Technology
From: Paul Hain
To: Lujan, Manuel
Date: 10/9/01 8:40PM
Subject: AP Credit

Dear Dean Lujan:

I attach a self-explanatory memo concerning award of AP credit.

The signed hard copy will be put in campus mail Wednesday morning. But as the catalog deadline approaches I thought I should email this to you.

Regards,

Paul Hain, Dean
College of Arts & Humanities

CC: chairs; Dechant, Margaret; Harper, Sandra; Sencorz, Stefan; Winston, Kathy
To: Dean Manuel Lujan, Enrollment Management
    cc: Dr. Harper; College Deans; Ms. DeChant; A&H Department Chairs; A&H Degree Counselors; A&H Undergraduate Studies Committee Chair
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U.S. History 4 HIST 1301 & 1302 6

*********

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From: Paul Hain
To: Lujan, Manuel
Date: 10/9/01 8:52PM
Subject: CLEP exams

Dear Dean Lujan:

I attach a self-explanatory memo concerning the award of CLEP credit. This memo is dated Oct 8, in part to insure it is not accidentally taken for the AP memo which I dated today.

The signed hard copy of this memo will be put in campus mail tomorrow (Wed). Because of catalog copy deadlines I thought I should distribute it by email as well.

Regards,

Paul Hain, Dean

CC: chairs; Dechant, Margerel; Harper, Sandra; Sencerz, Stefan; Winston, Kathy
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Approved by: [Signature]

Date: 10/11/01

Dean, College of Science and Technology

**Note:** The entry for Statistics is marked with a comment indicating that it depends on the student's major.
From: Manuel Lujan  
To: Ashworth, Martha  
Date: 10/15/01 4:31PM  
Subject: RE: Re: Chemistry Credits

A score of 3 is required on the AP Macroeconomics examination. If a student makes a 3 or higher, credit is awarded for Econ2301. A score of 4 is required for the AP examination in Microeconomics. A student who makes a 4 or higher will receive credit for Econ2302.

Please add this e-mail to your AP "notebook" until these policies appear in the 2002-2002 Catalog. Thanks.

>>> Martha Ashworth 10/15/01 03:57PM >>>
Has Dean Abdelsemad clarified your question on a score of 3=Econ2301, a score of 4, is both Econ 2301 and Econ 2302?

>>> Manuel Lujan 09/10/01 09:26AM >>>
Thanks for the response. Economics was the only area under your college available for AP credit.

If I understand your e-mail, we will award credit for Econ 2301 if a student presents a score of 3. If the student presents a score of 4 or higher, we will award both Econ 2301 and Econ 2302? I was not too sure on the last part of your message.

>>> "Moustafa Abdelsamad" <moustafa@falcon.tamu.cc.edu> 09/07/01 04:11PM >>>
Thanks for the note. I look forward to our discussion.

AS to your specific request, based upon the recommendation of Dr. Vokurka and the economics faculty, we recommend that credit be given for Econ 2301 for a minimum score of 3; and credit be given for Econ 2302 for a minimum score of 4.

These are the only courses within the College of Business that we see relevant to the Advanced Placement Program. If we missed something, please let us know.

Best wishes,

Moustafa

-----Original Message-----
From: Manuel Lujan [mailto:Manuel.Lujan@iris.tamu.cc.edu]  
Sent: Friday, September 07, 2001 3:34 PM  
To: moustafa@falcon.tamu.cc.edu  
Subject: RE: Re: Chemistry Credits

I agree with you fully that the academic deans and the provost need to meet on this matter since it is an academic policy. I will be available to answer questions in general about the AP program and about the August memo.

>>> "Moustafa Abdelsamad" <moustafa@falcon.tamu.cc.edu> 09/07/01 11:06AM >>>
I am having the issue studied by one of the department chairs involved and would provide the results shortly. I have also suggested to Dr. Harper that the academic deans need to discuss the topic to agree on the overall policy involved. I am not sure I understand the concept and its implications.
Thanks.

Moustafa

-----Original Message-----
From: Manuel Lujan [mailto:Manuel.Lujan@mail.tamu.edu]
Sent: Thursday, September 06, 2001 8:21 PM
To: dmarinez@falcon.tamucc.edu
Cc: vemanuel@falcon.tamucc.edu; Dee Hopkins; Diana Marinez; Margaret Dechant; Moustafa Abdelsamad; Paul Hain; Sandra Harper
Subject: Fw: Re: Chemistry Credits

I am so happy that you have sent me this e-mail!!! It gives me the opportunity to remind the colleges that I still do not have a response regarding the memo I sent on August 2 requesting assistance with our AP policies. If you did not see my earlier memo, I am sure your secretary is taking care of the matter and the information is forthcoming. Anyway, I am attaching a copy of the August 2 memo for your information. Your question re-enforces the need for the memo I sent last month.

The memo talks about attached AP booklets that describe each AP course and the subject matter tested in each AP exam. I was hoping that I would get a response from the colleges so that we could have a firm and consistent policy regarding the very question you pose.

This office cannot tell you what credit to award. This an academic issue that needs to be reviewed systematically by the academic program. We will award whatever the experts in the discipline decide; 1) after the review process is complete, and 2) after we have appropriate documentation on file that supports what we are posting on our official records. At present, we do not have adequate policy to justify what is being posted on our official transcripts. Pending the review and decision by the academic program, we will continue to live in the dark.

PS. If I need to send another copy of the credit awarded by Texas A&M College Station for the AP to assist with the review, please let me know. I do not have additional copies of the AP booklets that I distributed earlier.

>>> "Diana I. Marinez" <dmarinez@falcon.tamucc.edu> 09/06/01 05:24PM >>>
Manuel,

Can you please clarify. Please respond to Ronnie with a copy to me since I will be gone till next Wed.

dim
----- Original Message ----- 
From: "Dr. Mark Morvant" <mmorvant@falcon.tamucc.edu>
To: "Diana I. Marinez" <dmarinez@falcon.tamucc.edu>;
<vemanuel@falcon.tamucc.edu>
Sent: Thursday, September 06, 2001 4:52 PM
Subject: Fwd: Re: Chemistry Credits

> Ronnie (or the Dean),
>
>
Please read the comments below from Ms. Lawson. I was not aware that we did not give credit for both semesters of General Chemistry for students taking the AP Chemistry test and passing with a 3 or better. I could use your help in diffusing this situation and getting the right answer.

Please help,

Mark

---

Date: Thu, 6 Sep 2001 13:22:14 -0700 (PDT)
From: Marilyn Lawson <mlawson@mslawson@earthlink.net>
Subject: Re: Chemistry Credits
To: "Dr. Mark Morvant" <mmorvant@falcon.tamu.edu>
Status: O

Mark,
I just checked with our counselor who said that both UT in Austin and Texas A&M in College Station give a full year's credit for a 4 or a 5 on the exam.

Marilyn
--- "Dr. Mark Morvant" <mmorvant@falcon.tamu.edu>
wrote:

I am not sure what to say, because I was not aware that the students could not get full credit for passing the AP Chemistry Test. I was aware that they did not get lab credit, but I had assumed they got credit for what ever the AP Chemistry Test covered.

I have copied this to Ronnie Emanuel. She has been very helpful in the past and may know the answer. If not, I will see if I can find the person that knows.

Also, are the students just starting? Are they in your class this semester?

I will see what I can do,

Mark

---

Dr. Morvant,
It has come to my attention that a couple of my
students took the AP exam in high school and received 4's or 5's on the exam and that TAMUCC only gives one semester credit for this. I am going to look at the school catalogs tomorrow, but I was certain that most universities give 6-8 hours of credit for having a 4 or 5 on the exam. I am VERY familiar with the Advanced Placement curriculum and know that it is a very strenuous curriculum and test. If we taught our college classes like that we would probably lose at least 50% of them. In high school we have a more captive audience and can pound it in on a daily basis. I just hate for them to have it sit in class, when what I am teaching them is totally review for them. Is this the policy in just the sciences or for all subjects at TAMUCC? Any info on this would be appreciated. I told both of them that if nothing else they might be able to earn a few bucks by tutoring some of the other members of the class. Thanks for the help.

Marilyn Lawson

Dr. Mark C. Morvant
Assistant Professor of Chemistry
Texas A&M University-Corpus Christi
6300 Ocean Drive, CS 130
Corpus Christi, TX 78412
(361) 825-6023

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Dr. Mark C. Morvant
Assistant Professor of Chemistry
Texas A&M University-Corpus Christi
6300 Ocean Drive, CS 130
Corpus Christi, TX 78412
(361) 825-6023

"Diana I. Marnez" <dmarinez@falcon.tamucc.edu> 09/06/01 05:24PM
Texas A&M University-Corpus Christi
Office of Admissions and Records
6300 Ocean Drive, Corpus Christi, Texas 78412  361-825-2624

To:      Paul Hain
         Dean, College of Arts & Humanities

CC:      Margaret Dechant
         Director of Admissions & Records
         Manuel Lujan
         Dean of Enrollment Management, Registrar

From:    Judith Perales
         Assistant Director of Admissions & Records

Date:    12/12/01

Re:      AP Credit in Arts & Humanities Disciplines

This is in reference to your memo concerning the awarding of academic credit for the Advanced Placement Program®. The Office of Admissions & Records is requesting clarification on the awarding of credit for the AP English examination. Please find a copy of the course description for English. This subject area is divided into two sections: Language and Composition (page 7) and Literature and Composition (page 40). We need to know what credit to award if the student takes either exam.

In addition, your memo refers to Latin not meeting the university’s language requirement for graduation. When evaluating high school transcripts in which a student has taken two years of Latin, we have been recording that information for this university's language requirement. I am also asking for some clarification regarding this statement.

Please also find a copy of your memo and an exam report attached.
Texas A&M University-Corpus Christi
College of Arts & Humanities

To: Dean Manuel Lujan, Enrollment Management
cc: Dr. Harper; College Deans; Ms. DeChant; A&H Department Chairs;
A&H Degree Counselors; A&H Undergraduate Studies Committee Chair
Ms. Kathy Winston, Assistant to the Provost

From: Paul Hain, Dean

Date: October 9, 2001

Subject: AP Credit in Arts & Humanities Disciplines

In response to your recent correspondence, please be advised as follows concerning the
award of academic credit based on the Advanced Placement (AP) Program. The College
of Arts and Humanities approves granting the following credit, effective immediately, to
students who have earned the minimum AP exam score listed:

<table>
<thead>
<tr>
<th>AP Examination</th>
<th>Min. Score Required</th>
<th>TAMUCC Course(s)</th>
<th>Credit Hours Awarded</th>
</tr>
</thead>
<tbody>
<tr>
<td>English</td>
<td>4</td>
<td>ENGL 1301</td>
<td>3</td>
</tr>
<tr>
<td>European History</td>
<td>4</td>
<td>HIST 2311</td>
<td>3</td>
</tr>
<tr>
<td>French Language</td>
<td>3</td>
<td>FREN 1311 &amp; 1312</td>
<td>6</td>
</tr>
<tr>
<td>French Language</td>
<td>5</td>
<td>FREN 1311, 1312, &amp; 2311</td>
<td>9</td>
</tr>
<tr>
<td>German Language</td>
<td>3</td>
<td>GERM 1311 &amp; 1312</td>
<td>6</td>
</tr>
<tr>
<td>German Language</td>
<td>5</td>
<td>GERM 1311, 1312, &amp; 2311</td>
<td>9</td>
</tr>
<tr>
<td>History of Art</td>
<td>4</td>
<td>ARTS 1303 &amp; 1304</td>
<td>6</td>
</tr>
<tr>
<td>Musicianship I</td>
<td>4</td>
<td>MUSI 1211</td>
<td>2</td>
</tr>
<tr>
<td>Aural Training I</td>
<td>4</td>
<td>MUSI 1216</td>
<td>2</td>
</tr>
<tr>
<td>Psychology</td>
<td>3</td>
<td>PSYC 2301</td>
<td>3</td>
</tr>
<tr>
<td>Spanish Language</td>
<td>3</td>
<td>SPAN 1311 &amp; 1312</td>
<td>6</td>
</tr>
<tr>
<td>Spanish Language</td>
<td>5</td>
<td>SPAN 1311, 1312, &amp; 2311</td>
<td>9</td>
</tr>
<tr>
<td>Course</td>
<td>Units</td>
<td>Code</td>
<td>Notes</td>
</tr>
<tr>
<td>---------------------------------------</td>
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</tr>
<tr>
<td>Spanish Literature</td>
<td>3</td>
<td>SPAN 2312</td>
<td></td>
</tr>
<tr>
<td>Spanish Literature</td>
<td>5</td>
<td>SPAN 2312 &amp; 3306</td>
<td></td>
</tr>
<tr>
<td>Studio Art: Drawing Portfolio</td>
<td>4</td>
<td>ARTS 1316</td>
<td>3</td>
</tr>
<tr>
<td>Studio Art: General Portfolio</td>
<td>4</td>
<td>ARTS 1311</td>
<td>3</td>
</tr>
<tr>
<td>U.S. Govt. &amp; Politics</td>
<td>3</td>
<td>POLS 2305</td>
<td>3</td>
</tr>
<tr>
<td>U.S. History</td>
<td>4</td>
<td>HIST 1301 &amp; 1302</td>
<td>6</td>
</tr>
</tbody>
</table>

* * * * * *

**Latin**

A&M-CC does not teach Latin. Latin does not meet the university’s language requirement for graduation. However, we approve granting general elective credit for six hours of lower division Latin to students who earn a score of at least 3 on the AP Latin exam and 9 hours of lower division Latin to those who earn a score of 5. If state common course numbers for Latin exist, it might be expedient to use those numbers on the transcript.
Texas A&M University-Corpus Christi
Office of Admissions and Records
6300 Ocean Drive, Corpus Christi, Texas 78412  361-825-2624

To:      Diana Marinez
            Dean, College of Science & Technology

CC:     Margaret Dechant
            Director of Admissions & Records

            Manuel Lujan
            Dean of Enrollment Management, Registrar

From:  Judith Perales
            Assistant Director of Admissions & Records

Date:       12/12/01

Re:  AP Credit in Science & Technology Disciplines

This is in reference to your memo concerning the awarding of academic credit for the Advanced Placement Program®. The Office of Admissions & Records is requesting clarification on the awarding of credit for the AP Statistics examination. Your memo states that if a student scores a 3 or better on the Statistics exam they will either be granted MATH 1342 or MATH 2342 depending on their major. We find that this will be a difficult task because students are constantly changing their majors. Our intent in evaluating these exams is to award the same course equivalency universally to all students despite their intended disciplines.

I am attaching a copy of your memo for your reference.
MEMORANDUM

Date: October 11, 2001

To: Manuel Lujan
   Dean Enrollment Services

CC: Harper, Dechant, Hain, Price Blount, Steidley

From: Diana I. Marinez
      Dean, College of Science and Technology

Subject: Advanced Placement (AP) Credit Recommendation

The faculty in the College of Science and Technology has reviewed the Advanced Placement Program Course Description booklets for each of the AP examinations and has answered the following questions proposed by you:

1. What examinations do we accept?
   - Biology
   - Calculus AB
   - Calculus BC
   - Chemistry
   - Environmental Science
   - Physics B
   - Physics C
   - Statistics

2. What minimum scores do we require? What credit do we award to students with acceptable scores?

The answer to these questions varies depending on the AP examination in question and is reported on the attached AP Credit Recommendation Form.
### AP Credit Recommendation Form

<table>
<thead>
<tr>
<th>AP Examination</th>
<th>Minimum Score Required</th>
<th>TAMU-CC Course(s)</th>
<th>Semester Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Biology</td>
<td>4</td>
<td>BIOL 1406 and BIOL 1407</td>
<td>8</td>
</tr>
<tr>
<td>Calculus AB</td>
<td>3</td>
<td>MATH 2413</td>
<td>4</td>
</tr>
<tr>
<td>Calculus BC</td>
<td>3</td>
<td>MATH 2413</td>
<td>4</td>
</tr>
<tr>
<td>Calculus BC</td>
<td>4</td>
<td>MATH 2413 and MATH 2414</td>
<td>8</td>
</tr>
<tr>
<td>Chemistry</td>
<td>3</td>
<td>CHEM 1311 and CHEM 1111</td>
<td>4</td>
</tr>
<tr>
<td>Chemistry</td>
<td>4</td>
<td>CHEM 1311 and CHEM 1111 and CHEM 1312 and CHEM 1112</td>
<td>8</td>
</tr>
<tr>
<td>Environmental Science</td>
<td>4</td>
<td>ESCI 1401</td>
<td>4</td>
</tr>
<tr>
<td>Physics B</td>
<td>4</td>
<td>PHYS 1401 and PHYS 1402</td>
<td>8</td>
</tr>
<tr>
<td>Physics C (Mechanics)</td>
<td>3</td>
<td>Either PHYS 1401 or PHYS 2425</td>
<td>4</td>
</tr>
<tr>
<td>Physics C (Electricity &amp; Magnetism)</td>
<td>3</td>
<td>Either PHYS 1402 or PHYS 2426</td>
<td>4</td>
</tr>
<tr>
<td>Statistics</td>
<td>3</td>
<td>MATH 1342 or MATH 2342 (This will depend on student’s major)</td>
<td>3</td>
</tr>
</tbody>
</table>

Approved by: [Signature]

Date: 10/11/01

Dean, College of Science and Technology
Date: December 14, 2001

To: Judith Perales
Assistant Director of Admissions & Records

CC: Manuel Lujan, Margaret Dechant

From: Diana Marinez
Dean, College of Science & Technology

RE: AP Credit Clarification for Science & Technology disciplines

Clarification for Statistics and also for Physics AP credit can be found on the attached revised AP Credit Recommendation form. Statistics will now be equivalent to MATH 2342. Physics “C” (Mechanics) will be equivalent to PHYS 2425 and Physics “C” (Electricity & Magnetism) will be equivalent to PHYS 2426.
# AP Credit Recommendation Form

<table>
<thead>
<tr>
<th>AP Examination</th>
<th>Minimum Score Required</th>
<th>TAMU-CC Course(s)</th>
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<td>3</td>
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<td>4</td>
</tr>
<tr>
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<td>4</td>
<td>MATH 2413 and MATH 2414</td>
<td>8</td>
</tr>
<tr>
<td>Chemistry</td>
<td>3</td>
<td>CHEM 1311 and CHEM 1111</td>
<td>4</td>
</tr>
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<td>4</td>
<td>CHEM 1311 and CHEM 1111 and CHEM 1312 and CHEM 1112</td>
<td>8</td>
</tr>
<tr>
<td>Environmental Science</td>
<td>4</td>
<td>ESCI 1401</td>
<td>4</td>
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<tr>
<td>Physics B</td>
<td>4</td>
<td>PHYS 1401 and PHYS 1402</td>
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</tr>
<tr>
<td>Physics C (Mechanics)</td>
<td>3</td>
<td>PHYS 2425</td>
<td>4</td>
</tr>
<tr>
<td>Physics C (Electricity &amp; Magnetism)</td>
<td>3</td>
<td>PHYS 2426</td>
<td>4</td>
</tr>
<tr>
<td>Statistics</td>
<td>3</td>
<td>MATH 2342</td>
<td>3</td>
</tr>
</tbody>
</table>

Approved by: [Signature]  
Dean, College of Science and Technology  
Date: 12/14/01
From: Paul Hain
To: Winston, Kathy
Date: 1/2/02 8:04PM
Subject: Re: CLEP Exams

Ms. Winston:

A. Everything about CLEP on page 23 of the 2001-2002 Catalog will remain in next year's catalog "as is", except for two items:

I. Please delete the old HIST 1301/1302 entry in the table of "CLEP Subject Exam" and replace it with the American History I and American History II entries in my October 8, 2001 memo. [I believe the reason for the "old" language was because we used to teach the introductory American History courses differently then we do now.]

II. Please edit the second sentence of the first paragraph under "Credit by Examination" to read "The minimum level acceptable to the Institution for the CLEP and DANTES exams is the 50th percentile except for those CLEP exams with specific minimum scores listed below."

If you don't find that edited sentence satisfactory, you may prefer to ask Dean Lujan's office for the score that will get a student to the 50th percentile for that CLEP exam and put that score into the list. I'm not sure that would work with ENGL 1301/1302; you should ask Dr. Mermann-Jozwiak if that's what you want to do.

B. In addition to all the CLEP subjects listed on pg 23 (except HIST 1301 and HIST 1302) please add all the CLEP exams listed on my Oct 8 memo.

In my Oct 8 memo I used an asterisk next to American Literature and British Literature to indicate a footnote. So as to avoid confusion with the asterisk in the present catalog regarding Freshman College Composition, please either use some other symbol or use two asterisks.

Regards,

Paul Hain, Dean

cc: Dr. Cox
    Dean Lujan
    Dr. Mermann-Jozwiak
    Dr. Villareal

>>> Kathy Winston 01/02/02 04:52PM >>>

Dr. Hain,

Last fall you sent me a list of CLEP exams and AP exams that your college will accept. I plan to add the information to the undergraduate catalog, but I have some questions.

Does the new list of CLEP exams replace the list on page 23 of the current catalog, or should the two lists be combined? YES, except the existing catalog language "HIST 1301 or HIST 1302" should be deleted from the list of CLEP subject exams and replaced with the two separate entries from my Oct 8 memo: American History I and then American History II. The old list included several exams that were not on the new list, such as Freshman College Composition, American Government, Introductory Psychology, and Introductory Sociology. Will you continue to accept those exams? YES. If so, will the minimum score be 50, as currently indicated in the catalog, or some other score? (The minimum scores for the CLEP exams on your new list range from 43 to 54.) See my comments in my email reply.
I would like to complete this section of the catalog as soon as possible, so any information you can provide will be appreciated.

Thanks, Kathy

CC: Cox, Catherine; Lujan, Manuel; Mermann-Jozwiak, Elisabeth; Villarreal, Javier
Texas A&M University-Corpus Christi
Department of English

MEMORANDUM

Date: January 2, 2002
From: Elisabeth Mermann-Jozwiak
Chair, Department of English
To: Judith Perales,
Assistant Director of Admissions and Records
Re: AP credit in English

I am writing to clarify the English Department's policies on awarding credit for Advanced Placement examinations. Students can take two exams, "Language and Composition," and/or "Literature and Composition." The policies are as follows:

If a student earns a score of 4 or better on the AP Examination, "Language and Composition," s/he will receive credit for Engl 1301, 3 credit hours awarded;

If a student earns a score of 4 or better on the AP Examination, "Literature and Composition," s/he will receive credit for English 1301, 3 credit hours awarded.

Note: AP scores on one or both tests do NOT exempt students from 1302.

I hope this helps. Please let me know if I can be of further assistance.
From: Elisabeth Mermann-Jozwiak
To: Winston, Kathy
Date: 1/3/02 9:46AM
Subject: English AP exams

Dear Kathy,

Dean Hain has asked me to reply to your query about English AP exams. Students should know that either exam can earn them credit for Engl 1301 only. Here's what I sent to Dean Lujan:

AP Examination, English, "Language and Composition:" minimum score of 4 will give students credit for Engl 1301, 3 credit hours awarded.

AP Examination, English, "Literature and Composition:" minimum score of 4 will give students credit for 1301, 3 credit hours awarded.

Note: AP scores on one or both tests do NOT exempt students from Engl 1302.

I hope this helps. Please don't hesitate to contact me if further questions arise.

Thanks,
Elisabeth

CC: Cox, Catherine; Hain, Paul
Judith,

One of the complications is that a score of 50 points may not be the score that represents the 50th percentile.

Kathy

>>> Judith Perales 01/15/02 08:03PM >>>
This is in regards to your memo concerning the awarding of academic credit for CLEP. Neither the memo nor the catalog reference the minimum passing score for American Government, Introduction to Psychology, or Introduction to Sociology, which are listed on page 23 of the current catalog. Is it to be 50? Further clarification is requested.

Thank you,

Judith
The College has a minimum requirement of a "C" equivalent for undergraduate credit and a "B" equivalent for waiving MBA leveling courses (first year MBA required courses). We go by ETS reported score equivalent for the testing period.

This College minimum may be higher than the University minimum. The College can require higher minimum than the University minimum. We do.

If you have any questions, please let me know.

Thanks.

Moustafa

-----Original Message-----
From: Judith Perales [mailto:Judith.Perales@mail.tamucc.edu]
Sent: Tuesday, January 15, 2002 8:04 PM
To: Moustafa Abdel Samad
Cc: Kathy Winston; Manuel Lujan
Subject: CLEP-Macroeconomics/Microeconomics

Need clarification on whether the minimum acceptable score for the CLEP subject tests for Macroeconomics and Microeconomics will be the minimum acceptable score stated in the catalog (50%).

Thank you,

Judith

CC: "Betsy O'Lavin (E-mail)" <eolavin@falcon.tamucc.edu>, "Albert Royo (E-mail)" <aroyo@falcon.tamucc.edu>, "Sandra Harper (E-mail)" <sharper@falcon.tamucc.edu>
From: Kathy Winston
To: Hain, Paul
Date: 1/28/02 3:42PM
Subject: CLEP Exams

Dr. Hain,

I am seeking the same information on CLEP scores as Judith Perales.

I was told by Becky Corns in Dean Lujan's office that the Collegeboard is no longer providing percentile information for CLEP exams, so we may not be able to determine which scores represent the 50th percentile.

The CLEP web site, however, lists scores recommended by the American Council on Education (ACE). It includes recommended scores for paper and pencil testing through June 2001 and for computer based testing beginning with June 2001. The web site is: http://www.collegeboard.org/clep/clepslud/html/slud004e.html.

With the exception of some foreign language exams, the recommended score for all subjects in the computer based testing is 50. Would it be okay to use 50 as the acceptable score for American Government, Introductory Psychology, and Introductory Sociology?

I would like to get the revised catalog copy on CLEP scores to the Faculty Senate as soon as possible and would appreciate any help you can provide.

(I wonder if the information in this table affects any of the other scores already provided.)

The web site lists the American history exams as "History of the United States I: Early Colonizations to 1877" and "History of the United States II: 1865 to the Present," so we probably should use those terms in the catalog instead of American History I and II.

Thanks, Kathy Winston

CC: Billeaux, David; Corns, Becky; Lujan, Manuel; Perales, Judith
From: "Abdelsamad, Moustafa H." <moustafa@cob.tamu.edu>
To: 'Judith Perales' <Judith.Perales@mail.tamu.edu>
Date: 1/28/02 5:36PM
Subject: RE: CLEP-Macroeconomics/Microeconomics

We need to study the matter and let you know. Do they have scores equivalent to different grades? Can you send me additional information?

Thanks.

Moustafa

-----Original Message-----
From: Judith Perales [mailto:Judith.Perales@mail.tamu.edu]
Sent: Monday, January 28, 2002 3:40 PM
To: moustafa@cob.tamu.edu
Cc: Kathy Winston
Subject: RE: CLEP-Macroeconomics/Microeconomics

The ACE recommendation for both Macroeconomics and Microeconomics is a score of 50. If the College of Business is requiring a higher score, what would that be?

Dean Hain has requested that the upcoming catalog read: "The minimum level acceptable to the Institution for the CLEP and DANTES exams is the 50th percentile except for those CLEP exams with specific minimum scores listed below." Therefore, if a student takes any of the following subjects (which are not listed): Principles of Accounting, Introductory Business Law, Information Systems and Computer Applications, Principles of Management, and Principles of Marketing and score in the 50th percentile, they will be awarded academic credit. Is this acceptable for the College of Business, or do we need to make adjustments? Also, would we be able to equate any of these subject tests to courses we offer here? For example, ACE recommends 6 hours of credit be granted for a score of 50 on the Principles of Accounting test. Could we award this student ACCT2301 and ACCT2302, or should we only award six-hours of generic credit? This is the type of information that we would like to appear in the catalog. It also helps in the evaluation process.

Thank you,

Judith

>>> "Abdelsamad, Moustafa H." <moustafa@cob.tamu.edu> 01/16/02 06:30PM >>>
The College has a minimum requirement of a "C" equivalent for undergraduate credit and a "B" equivalent for waiving MBA leveling courses (first year MBA required courses). We go by ETS reported score equivalent for the testing period.
This College minimum may be higher than the University minimum. The College can require higher minimum than the University minimum. We do.

If you have any questions, please let me know.

Thanks.

Moustafa

-----Original Message-----
From: Judith Perales [mailto:Judith.Perales@mail.tamucc.edu]
Sent: Tuesday, January 15, 2002 8:04 PM
To: Moustafa Abdelsamad
Cc: Kathy Winston; Manuel Lujan
Subject: CLEP-Macroeconomics/Microeconomics

Need clarification on whether the minimum acceptable score for the CLEP subject tests for Macroeconomics and Microeconomics will be the minimum acceptable score stated in the catalog (50%).

Thank you,

Judith

CC: Adolfo Benavides (E-mail)<adolfo@falcon.tamucc.edu>, Albert Royo (E-mail)<aroyo@falcon.tamucc.edu>
As George's message states, the % will stand as in the catalog. If we can get the data he requests, then they will review and will let us know if we need a revision.

,dim
----- Original Message ----- 
From: "George Tintera" <tintera@falcon.tamucc.edu>
To: "Diana I. Marinez" <dmarinez@falcon.tamucc.edu>
Sent: Monday, January 28, 2002 5:09 PM
Subject: Re: Fw: CLEP-Calculus

> Diana,
> 50% sounds good to me. I think. Can we get data on students who have gotten CLEP credit for calculus I and have then gone onto take Calc II? Unless we can get it and analyze it, the figure we have now should stand.
> George
> On Mon, 28 Jan 2002, Diana I. Marinez wrote:
> > George,
> > Did I send this to you before? Anyway, need to provide Kathy with an answer.
> >
> > dim
> > ----- Original Message ----- 
> > From: "Judith Perales" <Judith.Perales@iris.tamucc.edu> 
> > To: <dmarinez@falcon.tamucc.edu>
> > Cc: "Kathy Winston" <Kathy.Winston@iris.tamucc.edu>
> > Sent: Monday, January 28, 2002 2:21 PM
> > Subject: Re: CLEP-Calculus
> >
> > Checking on the status of this request.
> >
> > Thanks,
> >
> > JP
> >
> > Diana Marinez 01/18/02 10:24AM >>>
> > Will find out. Sorry for late response. Was in College Station and yesterday did not have time to do Groupwise. Please send email to me at dmarinez@falcon.tamucc.edu
> >
> > dim
> >
> > Judith Perales 01/15/02 08:04PM >>>
> > Need clarification on whether the minimum acceptable score for the
CLEP
>> subject test of Calculus will be the minimum acceptable score stated in
the
>> catalog (50%).
>>
>> Thank you,
>>
>> Judith
>>
>>
>> --
> * * * * * *** ***** ********* ****************
> George Tintera
> Associate Professor and Mathematics Coordinator
> Department of Computing and Mathematical Sciences
> Texas A&M University-Corpus Christi
> 6300 Ocean Drive, Corpus Christi TX 78412
> PH (361) 825-6028  FAX (361) 825-2795  <<------ Please note new fax number

CC: "Kathy Winston" <Kathy.Winston@iris.tamucc.edu>
From: Paul Hain  
To: Winston, Kathy  
Date: 1/30/02 5:47PM  
Subject: Re: CLEP Exams

Kathy Winston:

I always appreciate your thorough work and your concise explanations. It must be all that English coursework. Thanks for the constructive suggestions. They make sense to me. To avoid confusion, though, I am making a couple of comments in bold in response to your suggestions in your email. Please see below.

PLH

cc: Drs. Billeaux, Mermann-Jozwiak, and Villarreal

>>> Kathy Winston 01/28/02 03:42PM >>>
Dr. Hain,

I am seeking the same information on CLEP scores as Judith Perales.

I was told by Becky Corns in Dean Lujan's office that the Collegeboard is no longer providing percentile information for CLEP exams, so we may not be able to determine which scores represent the 50th percentile. When it is available, please review it. If the scores approved below turn out to be below the 50th percentile when you get the information (as your more recent email indicates you will in a few months) then we can revisit the matter.

The CLEP web site, however, lists scores recommended by the American Council on Education (ACE). It includes recommended scores for paper and pencil testing through June 2001 and for computer based testing beginning with June 2001. The web site is: http://www.collegeboard.org/clep/clepsud/html/stud004e.html.

With the exception of some foreign language exams, the recommended score for all subjects in the computer based testing is 50. Would it be okay to use 50 as the acceptable score for American Government, Introductory Psychology, and Introductory Sociology? YES.

I would like to get the revised catalog copy on CLEP scores to the Faculty Senate as soon as possible and would appreciate any help you can provide.

(I wonder if the information in this table affects any of the other scores already provided.)

The web site lists the American history exams as "History of the United States I: Early Colonizations to 1877" and "History of the United States II: 1865 to the Present," so we probably should use those terms in the catalog instead of American History I and II. That's ok, as long as it is clear that the first one counts for our HIST 1301 and the 2nd one counts for our HIST 1302.

Thanks, Kathy Winston

CC: Billeaux, David; Mermann-Jozwiak, Elisabeth; Villarreal, Javier
From: Kathy Winston
To: Perales, Judith
Date: 2/5/02 10:20AM
Subject: Re: AP and CLEP Examinations

Judith,

Thanks for your work on this. My list of AP exams is similar to yours, with the exception of Statistics and Physics. Based on Dean Marínéz's memo, I listed the following comparable courses:

Physics C (Mechanics): Either PHYS 1401 or PHYS 2425
Physics C (Electricity & Magnetism): Either PHYS 1402 or PHYS 2426
Statistics: MATH 1342 or MATH 2342 (depending on the student's major)

Did you receive later information on these subjects?

The CLEP exams are more complicated. When I met with Dean Lujan yesterday, he said that ideally we should have two lists of scores: one for students who took tests (through June 2001) and one for the students taking computer based tests (beginning July 2001). (This would be similar to the two lists we used to have in the catalog for SAT scores taken in different time periods.) But developing two lists doesn't seem feasible for the next catalog, since information is lacking and we are running out of time. The recommended scores we have now seem to be a mixture of scores for the two time periods.

My list of CLEP exams is much shorter than yours. I only have the ones submitted by Dean Hain (with some titles modified to match the CLEP website) and those that are listed in the current catalog. I didn't receive anything from S&T on CLEP exams except for the email on Calculus.

Yesterday, I showed Dean Lujan this short list. He suggested using "50th percentile" for Calculus and Principles of Macroeconomics rather than actual scores. He also suggested adding a statement such as the following: Other CLEP subject exams may be considered for credit on an individual basis. For those subjects, a student must have scored at the 50th percentile or higher.

You may have received additional information from the colleges that I didn't receive on courses like Biology, Chemistry, Accounting and so forth. (I don't currently have these listed.) Also, you may have talked with Dean Lujan after I did.

If not, I would prefer not to list every possible test in the 2002-2003 catalog. The scores we have now seem to be a mixture of recommended scores for paper tests and computer tests, which may result in confusion. The information will probably have to be revised again for the 2003-2004 catalog. By then we could develop the two lists for the different types of tests. Also by then we would have the 50th percentile equivalencies for the computer tests.

Let me know if you received CLEP information from the colleges on courses like Biology, Chemistry, and other S&T courses, and Business courses other than Principles of Macroeconomics.

Thanks, Kathy
Please find a compilation of all AP and CLEP examinations. I have added Latin to the AP chart.

It appears there will be a generic statement placed in the catalog, which states that if a CLEP subject is not listed, that we will award elective credit. However, there are some problems with this statement. How many semester credit hours are we to award? A Biology CLEP should be awarded more hours than a Algebra CLEP. Also, some of these subjects should probably be awarded exact course equivalencies.

For example, College Algebra, which will not be listed in the catalog, should be awarded MATH 1314. Yet, because of this statement, this office will only award the semi-equivalency, MATH.---. Because of these problems, I have compiled all CLEP scores with those that will "not be listed below" in the catalog with the minimum score of 50 being required. In the equivalency and semester credit hours awarded columns, I have underlined suggestions for equivalents. We need this type of information when evaluating course work. Once revised and approved, I would like all subjects to placed in the catalog. Is this something you could get done?

Also, Dean Hain’s memo references British Literature. I do not see a CLEP exam for this subject. Is this possibly English Literature?

The American Council on Education "recommends that the minimum score for awarding credit be the mean test score of students who earn a grade of C in the corresponding course." Therefore, the ACE recommendation of a score of 50 on business subjects should be satisfactory to the College of Business.

Thank you,

Judith
From: Kathy Winston
To: Perales, Judith
Date: 2/5/02 10:20AM
Subject: Re: AP and CLEP Examinations

Judith,

Thanks for your work on this. My list of AP exams is similar to yours, with the exception of Statistics and Physics. Based on Dean Marinez's memo, I listed the following comparable courses:

Physics C (Mechanics): Either PHYS 1401 or PHYS 2425
Physics C (Electricity & Magnetism): Either PHYS 1402 or PHYS 2426
Statistics: MATH 1342 or MATH 2342 (depending on the student's major)

Did you receive later information on these subjects?

The CLEP exams are more complicated. When I met with Dean Lujan yesterday, he said that ideally we should have two lists of scores: one for students who took the paper and pencil tests (through June 2001) and one for the students taking computer based tests (beginning July 2001). (This would be similar to the two lists we used to have in the catalog for SAT scores taken in different time periods.) But developing two lists doesn't seem feasible for the next catalog, since information is lacking and we are running out of time. The recommended scores we have now seem to be a mixture of scores for the two time periods.

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You may have received additional information from the colleges that I didn't receive on courses like Biology, Chemistry, Accounting and so forth. (I don't currently have these listed.) Also, you may have talked with Dean Lujan after I did.

If not, I would prefer not to list every possible test in the 2002-2003 catalog. The scores we have now seem to be a mixture of recommended scores for paper tests and computer tests, which may result in confusion. The information will probably have to be revised again for the 2003-2004 catalog. By then we could develop the two lists for the different types of tests. Also by then we would have the 50th percentile equivalencies for the computer tests.

Let me know if you received CLEP information from the colleges on courses like Biology, Chemistry, and other S&T courses, and Business courses other than Principles of Macroeconomics.

Thanks, Kathy

saying in the catalog that

>>> Judith Perales 02/04/02 05:57PM >>>

Kathy,
Please find a compilation of all AP and CLEP examinations. I have added Latin to the AP chart.

It appears there will be a generic statement placed in the catalog, which states that if a CLEP subject is not listed, that we will award elective credit. However, there are some problems with this statement. How many semester credit hours are to be awarded? A Biology CLEP should be awarded more hours than an Algebra CLEP. Also, some of these subjects should probably be awarded exact course equivalencies. For example, College Algebra, which will not be listed in the catalog, should be awarded MATH 1314. Yet, because of this statement, this office will only award the semi-equivalency, MATH... Because of these problems, I have compiled all CLEP scores with those that will "not be listed below" in the catalog with the minimum score of 50 being required. In the equivalency and semester credit hours awarded columns, I have underlined suggestions for equivalents. We need this type of information when evaluating course work. Once revised and approved, I would like all subjects to be placed in the catalog. Is this something you could get done?

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Thank you,

Judith
Texas A&M University-Corpus Christi
Office of Admissions and Records
6300 Ocean Drive, Corpus Christi, Texas 78412   361-825-2624

To:        Paul Hain,
            Dean of the College of Arts & Humanities;
            Diana Martinez,
            Dean of the College of Science & Technology;
            Moustafa Abdelsamad,
            Dean of the College of Business

CC:        Kathy Winston,
            Assistant to the Provost;
            Manuel Lujan,
            Dean of Enrollment Management

From:      Judith Perales, [signature]
            Assistant Director of Admissions and Records

Date:      2/14/2002

Re:        Additional information on the College Level Exam Program

Kathy Winston is emailing you some additional information to you on CLEP. I thought I
would follow-up with some additional comments. CLEP has made a website available to
administrators and faculty that provides information on the standards behind the CLEP
computer-based testing data and the American Council on Education (ACE)
recommendation of "50" for all subject areas. This information may be viewed at
http://nits01.ets.org/onyx/cbiuide.htm. I have taken the liberty of reproducing this
information for you. For most of the subjects, you will find a conversion scale from the
computer based testing to the paper scaled testing scores. In looking at some of the exams
in your respective disciplines, you will notice that there is no conversion scale. Those
subjects are Humanities, German, Introduction to Educational Psychology, Human Growth
and Development, Introductory Sociology, Western Civilization I and II, General Biology,
General Chemistry, Introductory Business Law, Information Systems and Computer
Applications, and Principles of Marketing. There has not been enough test takers in these
subjects for the College Board to provide this type of information.

You may visit the following website,
http://www.collegeboard.org/clep/clepstud/html/stud004e.html, to find a summary of the
American Council on Education's recommendation for both the paper & pencil testing and
the computer based testing format. You will also find a copy of this information with the
memo. I have placed asterisks by those subjects that each of you have approved for the
catalog. The catalog has also made reference to general exams. These exams are noted
with two plus signs. Please keep in mind that if a decision is not made on all subject areas,
the Office of Admissions and Records will default to the ACE recommendation. I urge you
to review all subjects and provide possible equivalencies as they expedite the evaluation
process in the Admissions and Records Office.
<table>
<thead>
<tr>
<th>Course</th>
<th>Paper &amp; Pencil</th>
<th>ACE Recommended Score</th>
<th>Computer Based Testing (CBT)</th>
<th>Semester Hours</th>
<th>ACE Recommended Score</th>
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**BUSINESS**

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<th>Credits</th>
<th>Score</th>
<th>TCH Score</th>
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<td>Accounting, Principles of</td>
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<td>6</td>
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<tr>
<td>Business Law, Introductory (no scale)</td>
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<tr>
<td>Information Systems and Computer Applications (no scale)</td>
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<tr>
<td>Management, Principles of</td>
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<td>3</td>
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<tr>
<td>Marketing, Principles of (no scale)</td>
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<td>50</td>
<td>3</td>
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</tbody>
</table>

The American Council on Education, founded in 1918, is the major voice in American higher education and serves as the focus for discussion and decision-making on higher education issues of national importance. As such, it strives to ensure quality education on the nation's campuses. Within ACE, the Center for Adult Learning and Educational Credentials is the pioneer in evaluating extramcurricular learning, assisting postsecondary education institutions in establishing policies and procedures for awarding credit based on ACE evaluations.

**SCALE: 20-80**

**Approved Subject Exams**

++ Approved General Exams for Elective Credit

(no scale) Not enough test-takers for CLEP to provide conversion scales
From: Judith Perales
To: Winston, Kathy
Subject: AP

AP Credit in the Arts an Humanities Disciplines:
I do not know if this has already been clarified, but here it is just in case: an AP English Examination will read as either "ENG LIT/COMP" and "ENG LANG/COMP." Therefore, we need two different entries here not just 'ENGLISH.'

Dean Hain's October 9th memo, should have included "LATIN" in the matrix:

<table>
<thead>
<tr>
<th>AP Examination</th>
<th>Min Score</th>
<th>TAMUCC Course</th>
<th>Credit Hours Awarded</th>
</tr>
</thead>
<tbody>
<tr>
<td>Latin Language</td>
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<td>General Credit</td>
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<tr>
<td>Latin Language</td>
<td>5</td>
<td>General Credit</td>
<td>9</td>
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</tbody>
</table>

I had also sent an memo to Dean Hain asking for clarification on his statement that "Latin does not meet the university's language requirement for graduation." When evaluating high school transcripts in which a student has taken two years of Latin, we have been recording that information for this university' language requirement. I am still waiting on a response.

AP Credit in Business Disciplines: (Just making sure you have this)

<table>
<thead>
<tr>
<th>AP Examination</th>
<th>Min Score</th>
<th>TAMUCC Course</th>
<th>Credit Hours Awarded</th>
</tr>
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<td>ECON2301</td>
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<tr>
<td>Microeconomics</td>
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<td>ECON2302</td>
<td>3</td>
</tr>
</tbody>
</table>

Thanks,

Judith
From: Elisabeth Mermann-Jozwiak  
To: Pereles, Judith  
Date: 2/20/02 2:11PM  
Subject: CLEP test  

Dear Judith:

I am writing to inform you that the Department of English will not change its current policies regarding the CLEP exam.

Students can earn credit for Engl 1301 and/or 1302 by earning a score of 50 or higher on the CLEP "English Subject Exam" and submitting written essays for evaluation to the First Year Writing Program. Students will be awarded 0, 3, or 6 hours of credit.

Students can earn credit for Engl 2332 or 2333 by earning a score of 50 or higher on the CLEP "American Literature," or 49 or higher on the "British Literature" exam and submitting written essays for evaluation to the Department of English. Students will be awarded 0 or 3 hours of credit.

Please let me know if you need further information.

Elisabeth

CC: Blalock, Glenn; Cox, Catherine; Hain, Paul
Thanks, Dr. Mermann-Jozwiak.

Paul Hain

>>> Elisabeth Mermann-Jozwiak 02/20/02 02:11PM >>>
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Please let me know if you need further information.

Elisabeth

CC: Blalock, Glenn; Cox, Catherine
From: Steve Seidel
To: Perales, Judith
Date: 3/6/02 8:57AM
Subject: CLEP Tests

Dear Ms. Perales,

The department of psychology has considered the required score we would like to set for the Psychology CLEP Test. We see no reason to deviate from the score recommended by the American Council on Education. Thus, please use their recommended score for the Psychology CLEP Test.

Sincerely,

Steve Seidel
Chair, Dept. of Psychology
From: David Billeaux
To: Perales, Judith
Date: 3/13/02 7:55AM
Subject: Score for CLEP Exams

Judith,

After some checking, it appears that we will recommend that, for American Government and Sociology, we accept the score recommended by the ACE for the CLEP exams in these areas.

This would be OK for Social Sciences too, as far as we are concerned. However, the Social Sciences and History area is currently being overseen by Humanities. I'd suggest contacting Javier Villarreal or Anthony Quiroz for a definitive answer regarding this area.

Dave

CC: Cox, Catherine; Hain, Paul
To: Diana Marinez,
Dean of the College of Science & Technology

From: Judith Perales,
Assistant Director of Admissions and Records

Date: 4/19/2002

Re: College-Level Exam Program

This is in reference to the College-Level Placement Exam. The Office of Admissions & Records is requesting that the subjects of Biology and Chemistry be reviewed for equivalency purposes. In the event that a student meets the ACE recommendation on either of these tests, we would like to be able to give them an exact equivalent.

Please find attached the test information guides for Biology and Chemistry.
To: Moustafa Abdelsamand  
Dean of the College of Business

From: Judith Perales,  
Assistant Director of Admissions and Records

Date: 4/19/2002

Re: College-Level Exam Program

This is in reference to the College-Level Placement Exam. The Office of Admissions & Records is requesting that the subjects of Business Law, Principles of Management, Principles of Marketing, Principles of Accounting, and Information Systems and Computer Applications be reviewed for equivalency purposes. In the event that a student meets the ACE recommendation on either one of these tests, we would like to be able to give them an exact equivalent.

Please find attached the test information guides for each of these subjects.
Return-Path: <tintera@falcon.tamucc.edu>
Date: Tue, 4 Jun 2002 14:05:25 -0500 (CDT)
From: George Tintera <tintera@falcon.tamucc.edu>
To: Olivia Bayarena <bayarena@falcon.tamucc.edu>
cc: Jose Giraldo <jgiraldo@falcon.tamucc.edu>
Subject: CLEP (fwd)

Olivia,

The math faculty recommend that a score of 50 on the College Algebra
CLEP exam be accepted for credit for MATH 1314, and a score of 50
on the Trigonometry CLEP exam be accepted for credit for MATH 1316.

Please let me know if you have any questions about this recommendation.

George

--
* * * * * * * * * * * *
George Tintera
Associate Professor and Mathematics Coordinator
Department of Computing and Mathematical Sciences
Texas A&M University- Corpus Christi
6300 Ocean Drive, Corpus Christi TX 78412
PH (361) 825-6028 FAX (361) 825-2795 <<<----- Please note new fax number
MEMORANDUM

TO: Judith Perales, Assistant Director of Admissions & Records
FROM: Adolfo Benavides, Assistant Dean
DATE: June 21, 2002
SUBJECT: Credit Recommendations for CLEP Examinations in Business

After consultation with faculty and Dean Abdelsamad, the following are the College of Business’ credit recommendations for CLEP subject examinations in business:

<table>
<thead>
<tr>
<th>Examination</th>
<th>Equivalency</th>
<th>Minimum Passing Score</th>
<th>Credit Hours Awarded</th>
</tr>
</thead>
<tbody>
<tr>
<td>Principles of Accounting</td>
<td>ACCT 2301 and ACCT 2302</td>
<td>50</td>
<td>6</td>
</tr>
<tr>
<td>Introductory Business Law</td>
<td>BLAW 3310</td>
<td>50</td>
<td>3</td>
</tr>
<tr>
<td>Information Systems and Computer Applications</td>
<td>None</td>
<td>None</td>
<td>None</td>
</tr>
<tr>
<td>Principles of Management</td>
<td>None</td>
<td>None</td>
<td>None</td>
</tr>
<tr>
<td>Principles of Marketing</td>
<td>MKTG 3310</td>
<td>50</td>
<td>3</td>
</tr>
<tr>
<td>Principles of Macroeconomics</td>
<td>ECON 2301</td>
<td>50</td>
<td>3</td>
</tr>
<tr>
<td>Principles of Microeconomics</td>
<td>ECON 2302</td>
<td>50</td>
<td>3</td>
</tr>
</tbody>
</table>

Cc: Moustafa Abdelsamad, Dean
    Alberto Royo, Degree Counselor
Texas A&M University-Corpus Christi
Office of Admissions and Records
6300 Ocean Drive, Corpus Christi, Texas 78412  361-825-2624

To:    Dr. Carey Rote,  
       Art Department Chair

From:  Judith Perales,  
       Assistant Director of Admissions and Records

Date:  07/24/2002

Re:    AP® Advanced Placement Exam

This is in reference to the Advanced Placement Exam. Early last year, the College Deans were asked to share information with faculty members that represented the various AP subjects and to recommend scores that would allow students to earn college credit. During this process, a few subjects were left out or modified since that meeting and were not published in the 2002-2003 catalog.

One of the subjects that was modified was Studio Art. The catalog has the following listed:

| Studio Art: Drawing Portfolio | 4 | ARTS 1316 | 3 |
| Studio Art: General Portfolio | 4 | ARTS 1311 | 3 |

Since this initial review, the College Board has modified the General Portfolio subject area. We now have the 2-D Design Portfolio and 3-D Design Portfolio subject areas. The Office of Admissions & Records is requesting that this subject of reviewed once again for equivalency and college-credit purposes.

Please find attached the test information guide for this subject and the ACE recommendation for credit. I urge you to review this subject and provide a possible equivalency, as it will expedite the evaluation process in the Admissions and Records Office. I would like your recommendations to be effective for the Fall 2002 semester.

[There are three new freshman students that have taken the 2-D Design Portfolio and have scored a 4 on this subject. Two of them are Art majors.]
Texas A&M University-Corpus Christi
Office of Admissions and Records
6300 Ocean Drive, Corpus Christi, Texas 78412 361-825-2624

To:     Dr. Jim Rennier,
         Music Department Chair

From:   Judith Perales,
         Assistant Director of Admissions and Records

Date:   07/24/2002

Re:     AP® Advanced Placement Exam

This is in reference to the Advanced Placement Exam. Early last year, the College Deans were asked to share information with faculty members that represented the various AP subjects and to recommend scores that would allow students to earn college credit. During this process, a few subjects were left out and were not published in the 2002-2003 catalog. The catalog states the following: Other AP exams may be considered for credit on an individual basis. For those exams, the student must have received at least the minimum score recommended by ACE. Credit for those exams will be awarded as elective credit, unless equivalent courses have been identified by the appropriate college.

One of the subjects that was modified was Music Theory. The Office of Admissions & Records is requesting that the subject of Music Theory be reviewed for equivalency and college-credit purposes. If the subject is approved, an exact equivalent is not necessary.

Please find attached the test information guide for this subject and the ACE recommendation for credit. I urge you to review this subject and provide a possible equivalency, as it will expedite the evaluation process in the Admissions and Records Office. I would like your recommendations to be effective for the Fall 2002 semester.

7/30- called -subject has remained the same.
To:        Judith Perales  
From:     Carey Rote  
Subject:  AP studio art  
CC:  

Judith--I am finally back on campus and wanted to report what the faculty would like to do with the AP studio art credits with the change into three different types of portfolios.  We would like to have the following credits awarded:

<table>
<thead>
<tr>
<th>Drawing Portfolio</th>
<th>4</th>
</tr>
</thead>
<tbody>
<tr>
<td>ARTS 1316</td>
<td>3 hours</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>2-D Design Portfolio</th>
<th>4</th>
</tr>
</thead>
<tbody>
<tr>
<td>ARTS 1311</td>
<td>3 hours</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>3-D Design Portfolio</th>
<th>4</th>
</tr>
</thead>
<tbody>
<tr>
<td>ARTS 1312</td>
<td>3 hours</td>
</tr>
</tbody>
</table>

Thanks, Carey Rote
Texas A&M University-Corpus Christi
Office of Admissions and Records
6300 Ocean Drive, Corpus Christi, Texas 78412  361-825-2624

To: Dr. Carl Steidley
Computer & Math Sciences Department Chair

From: Judith Perales, P
Assistant Director of Admissions and Records

Date: 07/30/2002

Re: AP®Advanced Placement Exam

This is in reference to the Advanced Placement Exam. Early last year, the College Deans were asked to share information with faculty members that represented the various AP subjects and to recommend scores that would allow students to earn college credit. During this process, a few subjects were left out or modified since that meeting and were not published in the 2002-2003 catalog. The catalog states the following: Other AP exams may be considered for credit on an individual basis. For those exams, the student must have received at least the minimum score recommended by ACE. Credit for those exams will be awarded as elective credit, unless equivalent courses have been identified by the appropriate college.

The Computer Science exam was one of those subjects. The Office of Admissions & Records is requesting that this subject be reviewed for equivalency and college-credit purposes.

Please find attached the test information guide for this subject and the ACE recommendation for credit. I urge you to review these subjects and provide a possible equivalency, as it will expedite the evaluation process in the Admissions and Records Office. If your department chooses not to award credit for this subject, we would also like to know that. I would like your recommendations to be effective for the Fall 2002 semester.

[We currently have an incoming freshman student that has taken the Computer Science A subject and scored a 3].
Texas A&M University-Corpus Christi
Office of Admissions and Records
6300 Ocean Drive, Corpus Christi, Texas 78412  361-825-2624

To:  Dr. Javier Villarreal
     Humanities Department Chair

From:  Judith Perales, W
        Assistant Director of Admissions and Records

Date:  07/30/2002

Re:  AP®Advanced Placement Exam

This is in reference to the Advanced Placement Exam. Early last year, the College Deans were asked to share information with faculty members that represented the various AP subjects and to recommend scores that would allow students to earn college credit. During this process, a few subjects were left out or modified since that meeting and were not published in the 2002-2003 catalog. The catalog states the following: Other AP exams may be considered for credit on an individual basis. For those exams, the student must have received at least the minimum score recommended by ACE. Credit for those exams will be awarded as elective credit, unless equivalent courses have been identified by the appropriate college.

Although the French and Latin language subject tests were reviewed, their literature counterparts were not. Also, the subject of World History was introduced this year. The Office of Admissions & Records is requesting that these subjects be reviewed for equivalency and college-credit purposes.

Please find attached the test information guide for these subjects and the ACE recommendation for credit. I urge you to review these subjects and provide a possible equivalency, as it will expedite the evaluation process in the Admissions and Records Office. If your department chooses not to award credit for these subjects, we would also like to know that. I would like your recommendations to be effective for the Fall 2002 semester.

[We currently have an incoming freshman student that has taken the World History exam and scored a 3.]
Texas A&M University-Corpus Christi
College of Science and Technology
6300 Ocean Drive, Corpus Christi, Texas 78412  (361) 825-5777

Date: August 14, 2002

To: Judith Perales
   Assistant Director of Admissions and Records

CC: Margaret Dechant

From: Diana Martinez
   Dean, College of Science and Technology

RE: AP Credit clarification for Calculus BC exam

Clarification for the Calculus AB exam and its AB subscore can be found on the attached revised AP credit recommendation form. This change will affect students who score below a 3 on the BC Calculus test, but whose subsection AB score of the BC test is at least a 3. These students will be awarded 4 hours of credit for MATH 2412.
## AP Credit Recommendation Form

<table>
<thead>
<tr>
<th>AP Examination</th>
<th>Minimum Score Required</th>
<th>TAMU-CC Course(s)</th>
<th>Semester Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Biology</td>
<td>4</td>
<td>BIOL 1406 and BIOL 1407</td>
<td>8</td>
</tr>
<tr>
<td>Calculus AB</td>
<td>3</td>
<td>MATH 2413</td>
<td>4</td>
</tr>
<tr>
<td>Calculus BC</td>
<td>3</td>
<td>MATH 2413</td>
<td>4</td>
</tr>
<tr>
<td>AB subsection of BC Exam</td>
<td>3</td>
<td>MATH 2413</td>
<td>4</td>
</tr>
<tr>
<td>Calculus BC</td>
<td>4</td>
<td>MATH 2413 and MATH 2414</td>
<td>8</td>
</tr>
<tr>
<td>Chemistry</td>
<td>3</td>
<td>CHEM 1311 and CHEM 1111</td>
<td>4</td>
</tr>
<tr>
<td>Chemistry</td>
<td>4</td>
<td>CHEM 1311 and CHEM 1111 and CHEM 1312 and CHEM 1112</td>
<td>8</td>
</tr>
<tr>
<td>Environmental Science</td>
<td>4</td>
<td>ESCI 1401</td>
<td>4</td>
</tr>
<tr>
<td>Physics B</td>
<td>4</td>
<td>PHYS 1401 and PHYS 1402</td>
<td>8</td>
</tr>
<tr>
<td>Physics C (Mechanics)</td>
<td>3</td>
<td>PHYS 2425</td>
<td>4</td>
</tr>
<tr>
<td>Physics C (Electricity &amp; Magnetism)</td>
<td>3</td>
<td>PHYS 2426</td>
<td>4</td>
</tr>
<tr>
<td>Statistics</td>
<td>3</td>
<td>MATH 2342</td>
<td>3</td>
</tr>
</tbody>
</table>

Approved by: [Signature]
Date: 8/14/02
Dean, College of Science and Technology
Ms. Perales, this is the information related to the AP and CLEP exams in History, Spanish, French, and German. It has been modified to add a few changes in History, French, and Latin.

History (U.S. History)
1. What examinations do we accept?
R= We accept the CLEP and the AP exams.

2. What minimum scores do we require?

**AP Examination**

<table>
<thead>
<tr>
<th>Subject</th>
<th>Score</th>
<th>Course Number 1</th>
<th>Course Number 2</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>U.S. History</td>
<td>4</td>
<td>HIST 1301, 1302</td>
<td></td>
<td>6 hrs.</td>
</tr>
<tr>
<td>European History</td>
<td>4</td>
<td>HIST 2311</td>
<td></td>
<td>3 hrs.</td>
</tr>
<tr>
<td>World History (Western Civilization)</td>
<td>4</td>
<td>HIST 2311</td>
<td></td>
<td>3 hrs.</td>
</tr>
</tbody>
</table>

**CLEP Examination**

<table>
<thead>
<tr>
<th>Subject</th>
<th>Score</th>
<th>Course Number 1</th>
<th>Course Number 2</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>American History I</td>
<td>52</td>
<td>HIST 1301</td>
<td></td>
<td>3 hrs.</td>
</tr>
<tr>
<td>American History II</td>
<td>53</td>
<td>HIST 1302</td>
<td></td>
<td>3 hrs.</td>
</tr>
<tr>
<td>Western Civilization I</td>
<td>52</td>
<td>HIST 2311</td>
<td></td>
<td>3 hrs.</td>
</tr>
<tr>
<td>Western Civilization II</td>
<td>52</td>
<td>HIST 2312</td>
<td></td>
<td>3 hrs.</td>
</tr>
</tbody>
</table>

3. What credit do we award to students with acceptable scores?
R= As specified above. Consult with advisor in the area for additional information.
FOREIGN LANGUAGES

1. What examinations do we accept?
   \( R = \) We accept the CLEP and the AP exams.

2. What minimum scores do we require?

   **AP Examination**
   - French Language
     - 3
     - FREN 1311, 1312
     - 6 hrs.
   - French Language
     - 5
     - FREN 1311, 1312, 2311
     - 9 hrs.
   - French Literature
     - 3
     - FREN 2312
     - 3 hrs.
   - French Literature
     - 5
     - FREN 2312, 3306
     - 6 hrs.
   - German Language
     - 3
     - GERM 1311, 1312
     - 6 hrs.
   - German Language
     - 5
     - GERM 1311, 1312, 2311
     - 9 hrs.
   - Latin: Virgil
     - 3
     - *Credit in Foreign Languages
     - 3 hrs.
   - Latin Literature
     - 5
     - *Credit in Foreign Languages
     - 6 hrs.
   - Spanish Language
     - 3
     - SPAN 1311, 1312
     - 6 hrs.
   - Spanish Language
     - 5
     - SPAN 1311, 1312, 2311
     - 9 hrs
   - Spanish Literature
     - 3
     - SPAN 2312
     - 3 hrs.
   - Spanish Literature
     - 5
     - SPAN 2312, 3306
     - 6 hrs.

   **CLEP Examination**
   - College French
     - Level I
       - 43
       - FREN 1311, 1312
       - 3 hrs.
     - Level II
       - 50
       - FREN 1311, 1312, 2311, 2312
       - 12 hrs.
   - College German
     - Level I
       - 44
       - GERM 1311, 1312
       - 6 hrs.
     - Level II
       - 54
       - GERM 1311, 1312, 2311, 2312
       - 12 hrs.
   - College Spanish
     - Level I
       - 45
       - SPAN 1311, 1312
       - 6 hrs.
     - Level II
       - 54
       - SPAN 1311, 1312, 2311, 2312
       - 12 hrs.

3. What credit do we award to students with acceptable scores?
   \( R = \) As specified above. Consult with advisor in the area for additional information
From: Judith Perales
To: Winston, Kathy
Date: 1/30/03 5:01PM
Subject: Catalog-Transfer Credit Policies

Kathy,

I was reviewing my file on CLEP and AP and found a few additions and one correction.

For the CLEP, Calculus is given the equivalent of MATH2413 and awarded three hours. It should be four credit hours.

The following exams need to be added to the CLEP Table:

<table>
<thead>
<tr>
<th>College</th>
<th>Score</th>
<th>Course</th>
<th>Credit</th>
</tr>
</thead>
<tbody>
<tr>
<td>College Algebra</td>
<td>50</td>
<td>MATH1314</td>
<td>3</td>
</tr>
<tr>
<td>Trigonometry</td>
<td>50</td>
<td>MATH1316</td>
<td>3</td>
</tr>
<tr>
<td>Principles of Accounting</td>
<td>50</td>
<td>ACCT2301 &amp; ACCT2302</td>
<td>6</td>
</tr>
<tr>
<td>Introductory Business Law</td>
<td>50</td>
<td>BLAW3310</td>
<td>3</td>
</tr>
<tr>
<td>Principles of Marketing</td>
<td>50</td>
<td>MKTG3310</td>
<td>3</td>
</tr>
</tbody>
</table>

The College of Business reviewed the two subjects of Information Systems and Computer Applications and Principles of Management and decided not to award credit for them. They could be included in the table and place "NO CREDIT" under Credit Hours Awarded. Or maybe placed in a note below the table.

Studio Art: General Portfolio was split into the Studio Art: 2-D Design Portfolio and the 3-D Design Portfolio. Therefore, it can be removed from the list. We can reference the old catalog if an exam still comes in with this heading.

The following exams need to be revised under the AP Table:

The Latin Language needs to be removed and be revised as the following:

<table>
<thead>
<tr>
<th>Language</th>
<th>Score</th>
<th>Course</th>
<th>Credit</th>
</tr>
</thead>
<tbody>
<tr>
<td>Latin: Virgil</td>
<td>3</td>
<td>General Credit</td>
<td>3</td>
</tr>
<tr>
<td>Latin Literature</td>
<td>5</td>
<td>General Credit</td>
<td>6</td>
</tr>
</tbody>
</table>

Thank you,

Judith

CC: Dechant, Margaret
To: Dr. Javier Villarreal  
Humanities Department Chair

From: Judith Perales,  
Assistant Director of Admissions and Records

Date: 03/28/2003  
Re: CLEP

This is in reference to the College-Level Placement Exam (CLEP). We received a memo from the College Board informing us of a few changes in the Spanish and French Language examinations.

Please find attached a copy of that memo from College Board. The memo provides the American Council on Education's recommendation for credit. I urge you to review these changes, as it will expedite the evaluation process in the Admissions and Records Office.

Your memo should state the required test scores and the effective date for your recommendations. Please keep in mind that some students may have just taken these exams and an acceptable score in the catalog is not an acceptable score for ACE now. There is a disclaimer in the catalog that states it is subject to change.
From: Educational Testing Service <outreach@ets.org>
To: <bob.wiedermann@mail.tamu.edu>
Date: 3/7/03 10:41AM
Subject: CLEP French and Spanish Update

Dear Colleagues,

An important mailing has gone out to all CLEP test centers and the registrars at your institutions to notify appropriate staff about critical changes to the recommended credit-granting scores (RCGS) for the CLEP French and Spanish Language examinations at the four-semester level.

The revised RCGS for French Language at the 4-semester level is 62; the revised RCGS for Spanish Language at the 4-semester level is 66.

A copy of the letter, including the endorsement by the American Council on Education, is attached to this email. It gives you the background information about these changes so you’ll have a better understanding of how the new credit recommendations have been derived.

The changes described within the letter are effective immediately upon installation of Version 2.0 of the CLEP CBT software that is currently being distributed to all CLEP test centers.

Please read the attachment carefully, and feel free to contact CLEP Services at 1-800-257-9558 if you have any questions. Thank you for your support of the CLEP program.

*******************************

PLEASE NOTE: If you do not wish to receive future e-mail updates from CLEP, please send an email message with "Unsubscribe" in the subject line to: outreach@ets.org. Please send it from the e-mail address where you received this update.

For your convenience, a link to the ETS web site is attached
March 2003

Dear Colleague,

I write to inform you of recent changes in the recommended passing scores for the Spanish and French Language examinations for the College-Level Examination Program (CLEP). These changes are a result of recently completed standard setting studies and they affect the four-semester recommended credit granting scores (RCGS) for these two examinations, as displayed in the table below. The American Council on Education (ACE) has reviewed and endorsed the 4-semester cut scores for the CLEP language exams (please see the statement following this letter).

<table>
<thead>
<tr>
<th>Subject</th>
<th>Revised RCGS</th>
<th>Previous RCGS</th>
<th>Semester Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>French Language</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Level 1: 2 semesters</td>
<td>No change (50)</td>
<td>50</td>
<td>6</td>
</tr>
<tr>
<td>Level 2: 4 semesters</td>
<td>62</td>
<td>52</td>
<td>12</td>
</tr>
<tr>
<td>Spanish Language</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Level 1: 2 semesters</td>
<td>No change (50)</td>
<td>50</td>
<td>6</td>
</tr>
<tr>
<td>Level 2: 4 semesters</td>
<td>66</td>
<td>54</td>
<td>12</td>
</tr>
</tbody>
</table>

We would like to provide you with some background about these changes so that you and other individuals setting CLEP policy have an understanding of how these new credit recommendations are derived for CLEP examinations.

Studies to determine RCGS are conducted periodically for all examinations on a rotating basis to keep the standards relevant and reflective of current classroom practice. In the past, norming administrations were held where exams were administered to students finishing a comparable course. Previous RCGS were obtained from two of these administrations. A different approach called "standard setting" is now used to determine RCGS. The standard setting process utilizes the expertise of faculty members who currently teach the subject. Standard setting has many benefits. One is that RCGS are derived from responses to questions in the medium in which they appear to students (i.e., on the computer). Another is that the process is more flexible, allowing the exams to be more responsive to curriculum changes. Finally, the use of 15-20 faculty members means that by the end of the entire process (test item development and standard setting) between 20 and 25 subject matter experts have reviewed each question on one form of the exam.

All CLEP exams scores are reported on a scale of 20-80. CLEP has adopted a policy of reporting performance indicative of the two-semester C language student as a scaled score of 50. As standard settings are conducted, the required two-semester C performance may be adjusted but the adjusted raw score will always be equated to a scaled score of 50. In short, regardless of changes "behind the scenes", the performance indicative of the two-semester C student will continue to be set to 50.

However, periodically (approximately every 5 years) the four-semester C-level recommended credit-granting score for foreign languages may change as a result of the work of the standard-setting panels. For more information about the standard-setting process and cut scores, please review the CLEP Test Information Guides available online for faculty and administrators [http://ntis01.ets.org/onyx/clep/clepadmin.htm](http://ntis01.ets.org/onyx/clep/clepadmin.htm). You will need a user name and password to view this site.
The new Spanish and French language examination recommended credit-granting scores are tied to the release of a new version of the CLEP examination software (CLEP CBT 2.0) that is scheduled for release to testing colleges beginning in mid February. Please note that all transcripts and student score reports produced from version 2.0 will print the updated C-level recommended credit-granting scores.

If you are interested in determining the most accurate passing score at your institution, you may want to consider using the College Board’s Admitted Class Evaluation Service (ACES). The program is free of charge and will allow you to set a passing score specifically set based on the standards at your institution. Additional information about ACES is available on the College Board Web site (www.collegeboard.com).

Please urge your faculty to reexamine the four-semester credit-granting policies of your institution for Spanish and French Languages. If no policy currently exists for those subjects, now is an excellent time to consider establishing one. Share this URL http://ntis01.ets.org/onyx/clep/clepadmin.htm with faculty and administration at your institution to learn more about the specifications for each examination.

Please contact CLEP at 1-800-257-9558 if you have any questions about this process. Thank you for your support.

Sincerely,

Ariel S. Foster
Director, College-Level Examination Program

Endorsement from the American Council on Education (ACE)

The American Council on Education (ACE), founded in 1918, is the major voice in American higher education and serves as the focus for discussion and decision-making on higher education issues of national importance. As such, it strives to ensure quality education on the nation's campuses. Within ACE, the Center for Adult Learning and Educational Credentials is the pioneer in evaluating extramural learning, assisting postsecondary education institutions in establishing policies and procedures for awarding credit based on ACE evaluations.

ACE has conducted periodic reviews of the CLEP program -- in September 1983, December 1990, March 1996, and most recently, August 2002. The ACE team consisted of twelve subject matter experts, from a variety of disciplines, and psychometricians who interviewed CLEP's content and statistical staff. They reviewed detailed reports and analyses across the spectrum of technical and exam content areas. In addition, they examined all publications and general operating procedures. The teams concluded that CLEP's procedures, managerial controls, policies, and the content validity and technical adequacy of the examinations meet or exceed ACE standards.

ACE makes the following credit-granting recommendations. Effective July 1, 2001, the American Council on Education recommends a uniform credit-granting score of 50 across all subjects (with the exception of Level 2 French, German, and Spanish), representing the performance of students who earn a grade of C in the corresponding course. Effective February 1, 2003, the American Council on Education recommends the following scores for Level 2 (four-semester) foreign-language examinations representing the performance of students who earn a grade of C in the corresponding course: 63 for German language, 62 for French language, and 66 for Spanish language.
Ms. Perales, I have made all the changes pertinent to these new scores. Thanks.

**CLEP Examination**

<table>
<thead>
<tr>
<th>College French</th>
<th>Level I</th>
<th>Score</th>
<th>Course 1</th>
<th>Course 2</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Level II</td>
<td>62</td>
<td>FREN 1311, 1312</td>
<td>12 hrs.</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>College Spanish</th>
<th>Level I</th>
<th>Score</th>
<th>Course 1</th>
<th>Course 2</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Level II</td>
<td>66</td>
<td>SPAN 1311, 1312</td>
<td>12 hrs.</td>
<td></td>
</tr>
</tbody>
</table>
Texas A&M University-Corpus Christi
Office of Admissions and Records
6300 Ocean Drive, Corpus Christi, Texas 78412 361-825-2624

To:       Gary Cunningham
Assistant Director of Admissions and Records

From:    Judith Perales
Assistant Director of Admissions and Records

Date: 07/31/2003

Re: International Baccalaureate Scores

Please find attached a copy of information on the International Baccalaureate Organization and the Diploma Programme. This is a program that allows high school students to take examinations in which colleges or universities may award college credit dependent on test scores. The catalog states that examinations not listed in the catalog will be considered on a case-by-case basis. Since we do not have a policy, I am also providing you with information on Texas A&M University’s current policy. They are the only institution in the Texas A&M University System that currently has a policy on IB scores.

We currently have one freshman student for the fall 2003 semester that is requesting college credit for his courses. I have submitted formal memos to the Deans of the College of Arts & Humanities, Business, and Science & Technology asking them to review the information and to provide feedback. Please find copies of those memos attached to this document. Once I have collected all recommendations, I will submit them to you to in an effort to create a university policy on International Baccalaureate scores.
Texas A&M University-Corpus Christi
Office of Admissions and Records
6300 Ocean Drive, Corpus Christi, Texas 78412 361-825-2624

To: Paul Hain
Dean of Arts & Humanities

From: Judith Perales
Assistant Director of Admissions and Records

Date: 07/25/2003

Re: International Baccalaureate Scores

CC: Dr. Carey Rote, Art Department Chair; Mr. Donald Luna, Communications/Theatre Department Chair; Dr. Mermann-Jozwiak, English Department Chair; Dr. Javier Villarreal, Humanities Department Chair; Dr. Jim Rennier, Music Department Chair; Dr. Steven Seidel, Psychology Department Chair; Dr. David Billeaux, Social Sciences Department Chair

Please find attached a copy of information on the International Baccalaureate Organization and the Diploma Programme. This is a program that allows high school students to take examinations in which colleges or universities may award college credit dependent on test scores. The catalog states that examinations not listed in the catalog will be considered on a case-by-case basis. Since we do not have a policy, I am also providing you with information on Texas A&M University’s current policy. They are the only institution in the Texas A&M University System that currently has a policy on IB scores. I urge you to review this information, as it will allow us to provide the necessary feedback to students.

Your memo should state if the College of Arts and Humanities is willing to grant credit for IB scores. If so, will Texas A&M University-Corpus Christi only review examinations completed for Upper Level (UL) courses, as does College Station? Will we consider Standard Level (UL) courses? If acceptable, please have your memo state the score required, at the lower or upper level, and if general credit will be granted or specific courses.

I have take the liberty of making enough copies for all department chairs if you decide your college will grant credit for International Baccalaureate exams on the recommendations of the department chairs.

Currently, we have one freshman student enrolled for the fall 2003 term that has submitted his scores for review. If you choose to award credit for IB scores, I need an answer immediately on the following subjects: English A1 (HL), History-Americas (HL), Music (HL), and Spanish B (SL). I am also attaching a copy of this student’s high school transcript. Courses designated with an “L” in the third column represent those courses the student took in the Diploma Programme.

If you wish to further review the organization and this program, please visit http://www.ibo.org.

The Island University... academic excellence and diversity since 1947.
Texas A&M University-Corpus Christi
Office of Admissions and Records
6300 Ocean Drive, Corpus Christi, Texas 78412  361-825-2624

To:  Moustafa Abdelsamad
     Dean of the College of Business

From:  Judith Perales
        Assistant Director of Admissions and Records

Date:  07/25/2003

Re:  International Baccalaureate Scores

CC:  Dr. Adolfo Benavides, Assistant Dean

Please find attached a copy of information on the International Baccalaureate Organization and the Diploma Programme. This is a program that allows high school students to take examinations in which colleges or universities may award college credit dependent on test scores. The catalog states that examinations not listed in the catalog will be considered on a case-by-case basis. Since we do not have a policy, I am also providing you with information on Texas A&M University’s current policy. They are the only institution in the Texas A&M University System that currently has a policy on IB scores. I urge you to review this information, as it will allow us to provide the necessary feedback to students.

Your memo should state if the College of Business is willing to grant credit for IB scores. If so, will Texas A&M University-Corpus Christi only review examinations completed for Upper Level (UL) courses, as does College Station? Will we consider Standard Level (UL) courses? If acceptable, please have your memo state the score required, at the lower or upper level, and if general credit will be granted or specific courses.

If you wish to further review the organization and this program, please visit http://www.ibo.org.
Texas A&M University-Corpus Christi
Office of Admissions and Records
6300 Ocean Drive, Corpus Christi, Texas 78412  361-825-2624

To: Diana Marinez
    Dean of Science & Technology

From: Judith Perales
       Assistant Director of Admissions and Records

Date: 07/25/2003

Re: International Baccalaureate Scores

CC: Dr. Grady Blount, Physical & Life Sciences Department Chair; Dr. Carl Steidley, Computer & Math Sciences Department Chair

Please find attached a copy of information on the International Baccalaureate Organization and the Diploma Programme. This is a program that allows high school students to take examinations in which colleges or universities may award college credit dependent on test scores. The catalog states that examinations not listed in the catalog will be considered on a case-by-case basis. Since we do not have a policy, I am also providing you with information on Texas A&M University's current policy. They are the only institution in the Texas A&M University System that currently has a policy on IB scores. I urge you to review this information, as it will allow us to provide the necessary feedback to students.

Your memo should state if the College of Science & Technology is willing to grant credit for IB scores. If so, will Texas A&M University-Corpus Christi only review examinations completed for Upper Level (UL) courses, as does College Station? Will we consider Standard Level (UL) courses? If acceptable, please have your memo state the score required, at the lower or upper level, and if general credit will be granted or specific courses.

I have the liberty of making enough copies for all department chairs if you decide your college will grant credit for International Baccalaureate exams on the recommendations of the department chairs.

Currently, we have one freshman student enrolled for the fall 2003 term that has submitted his scores for review. If you choose to award credit for IB scores, I need an answer immediately on the following subjects: Mathematical Methods (SL), and Chemistry (SL). I am also attaching a copy of this student's high school transcript. Courses designated with an "I" in the third column represent those courses the student took in the Diploma Programme.

If you wish to further review the organization and this program, please visit http://www.ibo.org.
Dr. Carl Stiedley asked me to respond to your memo of July 25 on an IB policy. I have reviewed the documents attached to the policy and consulted with a couple of members of the department to come up with the following.

Recommendation for International Baccalaureate Credit by Examination for Mathematics Courses

For Mathematics HL and Further Mathematics SL with a score of 4 or more, credit for MATH 2413. Students receiving this credit have the pre-requisite for any math course up to the level of Calculus II.

For Mathematics Methode SL with a score of 4 or more, credit for MATH 1470. Students receiving this credit would need to follow the placement process before taking further math courses required of their degree plans.

(In particular, this recommendation would apply to the student seeking credit in the memo).

For Mathematics Studies SL, no credit should be offered regardless of score.

As with the AP exam, the mathematics program would like to receive regular reports on the use of this credit process so it might be reviewed and adjusted as needed. Please prepare this information by October 1 of years ending in 2 and 7.

Please let me know if/when the above recommendation is accepted as university policy.

George

--
* * * * * * * * * * * * * * * * * * * * * * * * * * * * * * * * * * * * * * * * *

George Tintera, PhD
Associate Professor of Mathematics and Mathematics Program Coordinator
Department of Computing and Mathematical Sciences
Texas A&M University-Corpus Christi
6300 Ocean Drive, Corpus Christi TX 78412
PH (361) 825-6028 FAX (361) 825-2795

CC: diana i marinez <dmarinez@falcon.tamucc.edu>, carl steidley <steidley@falcon.tamucc.edu>
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>  
> For Mathematics Studies SL, no credit should be offered regardless of 
> score.
>  
> As with the AP exam, the mathematics program would like to receive regular 
> reports on the use of this credit process so it might be reviewed and 
> adjusted as needed. Please prepare this information by October 1 of years 
> ending in 2 and 7.
>  
> Please let me know if/when the above recommendation is accepted as 
> university policy.
>  
> George
>  
> --
>  
> * * * * * * * * * * * * * * * * * * * * * * * * * * * * * * * * * * * * *
> George Tintera, PhD
> Associate Professor of Mathematics and Mathematics Program Coordinator
> Department of Computing and Mathematical Sciences
> Texas A&M University-Corpus Christi
> 6300 Ocean Drive, Corpus Christi TX 78412
> PH (361) 825-6028 FAX (361) 825-2795
>  
> CC: <steidley@falcon.tamucc.edu>
From: "Dean Diana Marnez" <dmarinez@falcon.tamucc.edu>
To: "Judith Perales" <Judith.Perales@mail.tamucc.edu>, <tintera@falcon.tamucc.edu>
Date: 7/31/03 5:06PM
Subject: Re: International Baccalaureate

Judith,

I approve his recommendations. Do you need for me to put this in a hard copy formal memo or will this suffice. I had asked him to send you the recommendations

dim

----- Original Message ------
From: "Judith Perales" <Judith.Perales@mail.tamucc.edu>
To: <tintera@falcon.tamucc.edu>
Cc: <dmarinez@falcon.tamucc.edu>; <steidley@falcon.tamucc.edu>
Sent: Thursday, July 31, 2003 3:47 PM
Subject: Re: International Baccalaureate

> Dr. Tintera,
> 
> This particular student has already attended orientation. He was placed into Calculus I. So, this would represent our first real validity test.
> 
> Thank you for your quick response to the memo and I will await a formal memo from your Dean.
> 
> Sincerely,
>
> Judith Perales
> Assistant Director of Admissions and Records
>
> >>> George Tintera <tintera@falcon.tamucc.edu> 07/31/03 01:40PM >>>
> 
> Dr. Carl Stiedley asked me to respond to your memo of July 25 on an IB policy. I have reviewed the documents attached to the policy and consulted with a couple of members of the department to come up with the following.
>
> Recommendation for International Baccalaureate Credit by Examination for Mathematics Courses
>
> For Mathematics HL and Further Mathematics SL with a score of 4 or more, credit for MATH 2413. Students receiving this credit have the pre-requisite for any math course up to the level of Calculus II.
>
> For Mathematics Methods SL with a score of 4 or more, credit for MATH 1470. Students receiving this credit would need to follow the placement process before taking further math courses required of their degree plans.
>
> (In particular, this recommendation would apply to the student seeking
From: Jim Rennier
To: Judith Perales
Date: 8/29/03 8:20AM
Subject: Credit for International Students

Judith,

I've reviewed the materials and transcript pertaining to the international student. I offer the following observations and recommendation.

1) There are two courses music courses listed that a student may receive college credit for, provided they score highly on the examination. Those are Fundamentals of Music 101 and 102 which are "music theory light", to coin a phrase. Neither of these courses are taught as a regular part of the curriculum at A&M-CC, and thus should not be applied to college credit.

2) This particular student's transcript listed orchestra for a couple of semesters. Since this is an "applied music" experience, or in other word, a "making music" experience, it too should not apply for credit. If this was the student's only musical training, then I could easily understand low scores on the exam.

3) Without reviewing the actual examination in detail, it is difficult to accept any credits in this manner.

Therefore, I cannot support this activity at this time. I am willing however to review this decision after seeing the actual examination.

 Regards,

James A. Rennier, Ph.D.
Chair, Department of Music
Professor of Music and Percussion
Texas A&M University - Corpus Christi
6300 Ocean Drive
Corpus Christi, TX 78412
361.825.5523

CC: Judith Perales, Paul Hain
TEXAS A&M UNIVERSITY-CORPORUS CHRISTI
College of Arts & Humanities

To: Drs. Mermann-Jozwiak, Piker, and Rennier
xc: Other A&H chairs; Dr. Cox; Dr. Bezdek (Curriculum Comm. Chair),
Ms. Perales (Asst. Director of Admissions and Records), Dr. Blalock
Dr. Villarreal

From: Paul Hain, Dean

Date: August 27, 2003

Subject: International Baccalaureate Scores

This memo follows up on my memo of July 29, 2003.

I asked Dr. Bezdek and the curriculum committee to take the lead in arriving at our
college decision about granting credit for the International Baccalaureate as outlined in
Ms. Perales’ July 25 memo and attachments. Wendy Fair has a copy if you need
another.

For English, History, Music and Spanish:
As I said July 29th, a separate decision is the matter of the single incoming student who
seeks IB credit. That decision should be made as an exception, if you decide to grant
credit, before we institute a college policy. By the middle of next week, if possible,
please advise me by email (copy to Ms. Perales, to save time) about your discipline’s
decision concerning granting credit and for what A&M-CC course in response to the
individual student’s score. If you determine that the only course for which credit might
be given is not being offered this semester or that credit might be given only for a course
not in the UCCP, that would reduce the urgent need for a reply.

I understand that Dr. Blalock, First Year Writing Coordinator, has worked on this issue
for the individual student involved and has sought to insure proper placement in first year
composition. If the student plans to take Spanish, he or she should, like all other
students, meet with Dr. Villarreal for a short placement test.

Thank you for dealing with this issue at such a busy time.
TEXAS A&M UNIVERSITY-CORPUS CHRISTI
College of Arts & Humanities

To: Dr. Robert Bezdek, Chair, A&H Curriculum Committee
   xc: (memo only) department chairs; Ms. Perales; members,
   A&H Curriculum Committee; Dr. Huerta; Dr. Blalock
   Dr. Sullivan

From: Paul Hain, Dean

Date: July 29, 2003

Subject: International Baccalaureate Scores

Attached is Ms. Judith Perales' July 25 memo concerning the International Baccalaureate
Organization and the Diploma Programme. Also attached is a copy of the IBO brochure,
which I understand has gone to the A&H department chairs.

Ms. Perales is asking us to determine if we are willing to grant academic credit for
International Baccalaureate scores. My inclination, based on limited knowledge, is "Yes,
at least in some cases or for selected courses" but that is a decision for the Curriculum
Committee to take the lead on for the college. And I stress my limited knowledge.

The college should consider the matter of IBO scores and academic credit through the
normal procedures of the college, beginning with the Curriculum Committee.

A separate issue, it seems to me, is the request from an incoming first-year student for
academic credit in English, History, Music and Spanish. I suggest that the question
about credit for this one student be dealt with as a one-time issue, subject to the college
developing a policy on the matter. For those four separate, it seems to me, decisions the
relevant department chair should take the lead, talking as needed to the relevant
faculty, the other involved chairs and to Dr. Bezdek.

Dr. Sullivan and Dr. Blalock should take the lead on this for English until Dr. Mermann
returns. Ask the DENG secretary for the complete packet.

I would appreciate having a preliminary response about the instant case by Wednesday,
August 6.

Enc.
To: Paul Hain,  
Dean of the College of Arts & Humanities;  
Diana Marinez,  
Dean of the College of Science & Technology;  

CC: Kathy Winston,  
Assistant to the Provost  

From: Judith Perales,  
Assistant Director of Admissions and Records  

Date: 10/24/2003  
Re: College Level Exam Program(General Exams)  

This is in regard to our policy on the general CLEP Exams. In reviewing our current catalog, we need to adjust our recommendations from paper based to computer based scores. I noticed that the paper based scores in the catalog are below the American Council on Education’s (ACE) recommendation. Here is what appears in the current catalog:

**CLEP Examinations**
Credit may be accepted for both the general and specific CLEP exams. A maximum of 3 semester hours may be awarded to each general CLEP exam. To receive credit for a CLEP general exam, the student must have received the scores specified below.

<table>
<thead>
<tr>
<th>CLEP General Exam</th>
<th>Minimum Score Required</th>
<th>A&amp;M-Corpus Christi Courses(s)</th>
<th>Credit Hours Awarded</th>
</tr>
</thead>
<tbody>
<tr>
<td>English Composition With Essay</td>
<td>420</td>
<td>Elective credit</td>
<td>3</td>
</tr>
<tr>
<td>Humanities</td>
<td>452</td>
<td>Elective credit</td>
<td>3</td>
</tr>
<tr>
<td>Mathematics</td>
<td>446</td>
<td>Elective credit</td>
<td>3</td>
</tr>
<tr>
<td>Natural Science</td>
<td>447</td>
<td>Elective credit</td>
<td>3</td>
</tr>
<tr>
<td>Social Science and History</td>
<td>453</td>
<td>Elective credit</td>
<td>3</td>
</tr>
</tbody>
</table>

Please find copies of the test guides for those areas that fall within your college. I would like to call your attention to the page with interpretative score data. For example, the score we have in the catalog for the English Composition with Essay is a 420. This would translate into about a 37 or 38 on the computer based version. According to this scale, this is below the grade of ‘C’. A student would need to have made a 500 on the written test to receive the equivalent of a ‘C’. The computer based equivalent score is a 50. ACE recommends a score of 500 (paper) or 50 (computer). I urge you to review all subjects and provide new scores that are reflective of the type of grades we want students to obtain at this university. (Texas A&M University does not accept CLEP general examinations). I would like a quick response as we are currently making changes to the new catalog.
TO: Paul Hain,
Dean of the College of Arts & Humanities

Diana Marinez,
Dean of the College of Science & Technology

CC: Kathy Winston,
Assistant to the Provost

FROM: Judith Perales,
Assistant Director of Admissions and Records

DATE: 10/24/2003

RE: Advanced Placement Program

This is in reference to the Advanced Placement (AP) Program. There are three new subjects that were introduced last year and have not been reviewed by your departments. Computer Science A, Computer Science AB, and Human Geography are the new exams.

Please find attached a copy of the subject that falls within your college. I need you to decide whether we will be granting college credit for these exams. If so, I need a memo that states the required test scores and if a specific equivalency can be granted for the exam. If there is not a specific equivalent course, elective credit may also be designated in the memo.

I hope to have these new subjects reviewed and in the new catalog.
TO: Paul Hain,
Dean of the College of Arts & Humanities

Moustaffa Abdelsamad
Dean of the College of Business

CC: Patricia Hill
Transfer Counselor

FROM: Judith Perales,
Assistant Director of Admissions and Records

DATE: 11/04/2003

RE: Other Non-Collegiate Experiences

This is in reference to the catalog’s statement on non-collegiate experiences. “Texas A&M University-Corpus Christi recognizes the quality and importance of some non-collegiate training programs offered through industrial sources. Through cooperation of the faculty of the University, such offering detailed in the appropriate ACE publication will be reviewed, as required, for potential award.”

Please find attached a copy of the American Council on Education’s (ACE) recommendation on programs offered by the Walt Disney World Resort. The only course that I feel would fall under the College of Arts & Humanities is the Disney Communications course. The others would fall under the College of Business. I need you to decide whether we will be granting college credit for these programs based on ACE’s recommendations. If so, I need a memo that states the required test scores and if a specific equivalency can be granted for the exam. If there is not a specific equivalent course, elective credit may also be designated in the memo.

The Office of Admissions and Records has had two inquiries regarding this program for college credit.
Walt Disney World Resort

The Walt Disney World® Resort opened in 1971 with one park, The Magic Kingdom, and three resorts. There were 5,500 employees. Today, there are more than 55,000 multi-cultural cast members, making the Walt Disney World Resort the largest single site employer in the United States.

Education, training, and development for cast members are created and coordinated through the Training and Development resources of the Walt Disney World Resort.

The Walt Disney World Resort encourages education at all levels and provides training to all departments. Programs are designed to meet the learning and developmental needs of adults in today's business world. Cast members may choose from a wide range of professionally designed and professionally taught courses. In addition, there are a number of "learning tracks" that are appropriate for cast members at various stages of their careers and include required, core, course development, and course revision far beyond teaching cast members what to do. The courses also provide participants with the tools to apply their learning on the job and help them continuously improve their personal skills with our guests and other members, and continue to be introduced with the most relevant aspects of their education and training, and development within all of 3,000 plus job classifications. In addition, through various academic partnerships and educational reimbursement plans, the company models its commitment to lifelong learning and our cast members' career development objectives.

Web Address: www.disneyseminars.com


Additional Information about the courses:

Disney College Program Practicum

ACE Transcript Data: 0001 WALT
Location: The Walt Disney World® Resort, Lake Buena Vista, Florida.
Length: 63 hours (23 contact hours and 40 hours of directed activities over a 20-week period).

Dates: June 2000-Present.

Objective: To utilize a directed working and learning experience to expand knowledge of successful organizational practices.

Learning Outcome: Upon successful completion of this course, the student will be able to identify knowledge, skills, and behaviors needed by business leaders to achieve corporate goals that make organizations successful; explore the importance of corporate culture and how it creates a competitive advantage for a company; identify the role of an organization's mission in guiding policies, actions, and strategies; and apply this theory to personal decision making; demonstrate knowledge, skills, and behaviors that distinguish exceptional performance at all levels in an organization; describe the significance of ethical policies and behavior in business settings; discuss the value of diversity in the workplace; explore the continuous improvement cycle business results; and formulate strategies necessary for successful career development in corporate cultures.

Instruction: Major topics covered in the course are corporate mission and vision, corporate culture, importance of legal and ethical issues in corporate settings, continuous quality improvement in all organizational efforts, and productivity. Methods of instruction include facilitation/lecture, class discussions, work/research assignments, class readings, class presentations, written reports, computer-based experiences, tests, experiential learning activities, journal, and attendance.

Credit Recommendation: In the lower division baccalaureate/associate or upper division baccalaureate degree category, 3 semester hours in Internship in Hospitality Management, Internship in Hotel and Restaurant Management, or Internship in Institutional Management (2/00).

Disney Communications Course

ACE Transcript Data: 0002 WALT
Location: The Walt Disney World® Resort, Lake Buena Vista, Florida.
Length: 40.5 hours (8-12 weeks).
Dates: June 2000-Present.

Objective: To provide the participants with self-paced, experiential learning opportunities that identify and reflect basic adult learning theory within the Walt Disney World® Resort learning laboratory as well as in the larger community.

Learning Outcome: Upon successful completion of this course, the student will be able to recognize the importance of commitment to lifelong learning; understand the benefit and value of community relations and community service on a corporate as well as personal level; appreciate the value of diversity; identify experiential learning opportunities; and understand the relationship between education and entertainment.

Instruction: Major topics covered in the course are adult education theory, experiential and organizational learning, integration of work and academic commitments, community involvement, diversity, and self-directed learning. Methods of instruction include facilitation/lecture, overviews, volunteer experiences, video presentations, computer experience, self-paced learning, reflective papers, book reviews, and five written assignments.
Credit Recommendation: In the lower division baccalaureate/associate or upper division baccalaureate degree category, 2 semester hours in Hospitality Management, Business Administration, or Management (2/00).

Disney Hospitality Management Course

ACE Transcript Data: 0004 WALT
Location: The Walt Disney World® Resort, Lake Buena Vista, Florida.
Length: 37 hours (8-12 weeks).
Dates: June 2000-Present.
Objective: To provide the participant with fundamental knowledge and skills in the many areas of the hospitality and service industry, specifically: exceptional service, productivity, product knowledge, sales techniques, continuous quality improvement, and financial matters.
Learning Outcome: Upon successful completion of this course, the student will be able to understand the application of behavioral science and marketing in customer service course learning; apply compensatory service theory to a variety of hospitality industry providers; understand the importance of productivity in creating a profitable business operation; understand the importance of different roles required in the delivery of satisfactory guest services; and appreciate the role of corporate culture in hospitality management.
Instruction: Major topics covered in the course are professional development of the participants in the areas of sales, product knowledge, exceptional service, continuous quality improvement, productivity, and finance. Methods of instruction include facilitation/lecture, class discussions, homework assignments, class readings, class presentations, written reports, shopper reports, reports, observations, papers, and final examination.
Credit Recommendation: In the lower division baccalaureate/associate or upper division baccalaureate degree category, 3 semester hours in Human Resource Management (2/00).

Disney Human Resource Management Course

ACE Transcript Data: 0005 WALT
Location: The Walt Disney World® Resort, Lake Buena Vista, Florida.
Length: 40 hours (8-12 weeks).
Dates: June 2000-Present.
Objective: To provide students with fundamental human resource functional management skills which apply in a corporate setting. The course focuses on developing knowledge and skills related to interviewing, employment and labor law, compensation, training, performance evaluation, and maintaining effective environments.
Learning Outcome: Upon successful completion of this course, the student will be able to demonstrate an understanding of current laws impacting human resource management and knowledge in the areas of conducting effective interviews; discuss theory and practice of compensation; explore learning theories and effective training techniques; and understand the impact of effective training to maintain a healthy work environment.
Instruction: Major topics covered in the course are fundamental human resource management functions in a corporate setting with specific instruction in helping students develop knowledge and skills relating to interviewing, employment and labor law, compensation, and training performance evaluation. Methods of instruction include facilitation/lecture, video presentations, class discussions, research assignments, class readings, group presentations, tests, attendance, and a group project.
Credit Recommendation: In the lower division baccalaureate/associate or upper division baccalaureate degree category, 3 semester hours in Human Resource Management (2/00).

Disney Organizational Leadership Course

ACE Transcript Data: 0007 WALT
Location: The Walt Disney World® Resort, Lake Buena Vista, Florida.
Length: 40 hours (8-12 weeks).
Dates: June 2000-Present.
Objective: To increase the skills of participants in identification, examination, and application of several leadership theories including classical learnings in organizational leadership, time management, organizational change, teamwork, diverse work environments, performance coaching, and leadership behaviors; focus on the delivery of content to individuals in diverse work environments.
Learning Outcome: Upon successful completion of this course, the student will be able to explore leadership theory and research to formulate personal attributes and behaviors; produce thesis-driven research skills resulting in a 1,500 word paper, project, portfolio, and presentation; learn specific leadership skills; develop a learning community for the free and open expression of leadership theory and research, and train to develop and sustain a leadership community.
Instruction: Major topics covered in the course are the universal principles of leadership theory and its application with instruction which builds repeatable and transferable leadership knowledge and skills in community and commerce. Methods of instruction include facilitation/lecture, video presentations, class discussions, homework assignments, class readings, project development and presentations, and situational studies.
Credit Recommendation: In the lower division baccalaureate/associate or upper division baccalaureate degree category, 3 semester hours in Introduction to Leadership, Principles of Management, or Business Administration elective (2/00).
MEMORANDUM

TO:         Judith Perales
            Assistant Director of Admissions and Records

CC:         Kathy Winston
            Assistant to the Provost

FROM:       Diana Marinez
            Dean of the College of Science and Technology

RE:         Advanced Placement Program

Your memo to me dated 10/24/2003 and its attachments pertaining to the new AP computer science exams, Computer Science A and Computer Science AB, were reviewed by Dr. Carl Steidley, Chair of the Dept. of Computing and Mathematical Sciences. Dr. Steidley advises, and I recommend to you, that TAMU-CC should not accept college credit for these exams as they do not include content required as part of the university 3-course introductory sequence. Thus students given AP credit for these exams would start the second or third course in that introductory sequence at a disadvantage. Instead, the College will handle this matter on a case-by-case basis.
DATE: November 21, 2003

TO: Judith Perales, Assistant Director
    Admissions and Records

FROM: Catherine I. Cox, Associate Dean
      College of Arts and Humanities

SUBJECT: College Level Exam Program (General Exams)

I have listed below the A&H changes in the minimum scores for the CLEP General Exam. Please place these new scores in the 2004-2005 Catalog. The new scores should become effective the first day of classes in Fall 2004.

<table>
<thead>
<tr>
<th>CLEP General Exam</th>
<th>Minimum Score Required (Paper)</th>
<th>Minimum Score Required (Computer)</th>
<th>A&amp;M Corpus Christi Courses</th>
<th>Credit Hours Awarded</th>
</tr>
</thead>
<tbody>
<tr>
<td>English Composition With Essay</td>
<td>500*</td>
<td>50*</td>
<td>Elective credit</td>
<td>3</td>
</tr>
<tr>
<td>Humanities</td>
<td>500</td>
<td>50</td>
<td>Elective credit</td>
<td>3</td>
</tr>
<tr>
<td>Social Science and History</td>
<td>500</td>
<td>50</td>
<td>Elective credit</td>
<td>3</td>
</tr>
<tr>
<td>Human Geography</td>
<td>500</td>
<td>50</td>
<td>Elective credit</td>
<td>3</td>
</tr>
</tbody>
</table>

*If the student meets this minimum score, the English Department will review the essay portion of the exam to determine whether the student will receive university credit for the CLEP examination.

Judith, also please honor the CLEP changes for foreign languages sent to you earlier by Dr. Villarreal. These new scores should be placed in the coming catalog with the start date also of Fall 2004. If you have any questions or concerns, please do not hesitate to call or email me.

cc. Dean Hain, A&H chairs, Dr. Villarreal, Ms. Rachelle Stanley, Ms. Kathy Winston, Ms. Margaret Dechant
DATE: December 1, 2003

TO: Judith Perales, Assistant Director Admissions and Records

FROM: Catherine I. Cox, Associate Dean College of Arts and Humanities

SUBJECT: Disney University Course

The College of A&H recommends that the University accept the ACE recommendation to grant students taking the Disney University course (in Communication) three semester hours of credit at Texas A&M University-Corpus Christi. This credit must be lower level, elective credit. Please contact me by email or telephone (#2641) if you have any questions or concerns.

cc. Dean Hain, Prof. Luna, Dr. Quintanilla, Ms. Rachelle Stanley, Ms. Kathy Winston, Ms. Margaret Dechant
Texas A&M University-Corpus Christi
College of Arts and Humanities

DATE: December 3, 2003

TO: Judith Perales, Assistant Director
    Admissions and Records

FROM: Catherine I. Cox, Associate Dean
      College of Arts and Humanities

SUBJECT: Human Geography AP Exam

The College of Arts and Humanities recommends that we use 3 as the minimum score for
the AP exam in Human Geography. Students making this score or higher will receive
lower level, elective credit at Texas A&M University-Corpus Christi.

Please let me know if I need to answer any other questions regarding the AP and CLEP
exams in fields relating to the College of A&H.

cc. Dr. Billeaux
    Dr. Piker
    Dean Hain
    Ms. Dechant
Judith:  
Diana Marinez has directed me to obtain recommendations from various faculty on updating CLEP policies regarding minimum scores for the Mathematics and Natural Sciences exams. We will obtain the response regarding the Natural Sciences shortly.

Below is a table of recommendations for all MATH CLEP exams, courses they should count towards, and the minimum scores required. This is based on the material you sent to the College in your memo of 10/24/03, the current (2003-04) catalog, and previous recommendations from the Mathematics program regarding CLEP. The minimum scores are those recommended by the American Council on Education.

<table>
<thead>
<tr>
<th>CLEP Exam</th>
<th>Minimum Score</th>
<th>Course</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>New Recommendation: 500</td>
<td>Paper and Pencil Exam, 50 on Computer-Based Testing</td>
</tr>
<tr>
<td>Coll. Algebra*</td>
<td>50</td>
<td>MATH 1314, Algebra</td>
</tr>
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<td>College</td>
<td></td>
<td></td>
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<tr>
<td>Coll. Algebra-Trigonometry*</td>
<td>50</td>
<td>MATH 1316, Trigonometry</td>
</tr>
<tr>
<td>Calculus</td>
<td>50</td>
<td>MATH 2413</td>
</tr>
</tbody>
</table>

*The Mathematics Program has previously recommended that credit
for the
College Algebra and College Algebra-Trigonometry exams be awarded for the
minimum scores shown, and the recommendation stands even though it has not
yet been implemented in the catalog.

Regards,
Jennifer Smith-Engle
Asst. Dean, S&T

-----Original Message-----
From: "Judith Perales" <Judith.Perales@mail.tamucc.edu>
To: <dmarinez@falcon.tamucc.edu>; <kbrown@falcon.tamucc.edu>
Cc: "Kathy Winston" <Kathy.Winston@mail.tamucc.edu>; "Margaret Dechant"
<Margaret.Dechant@mail.tamucc.edu>
Sent: Tuesday, December 09, 2003 12:37 PM
Subject: General CLEP exams

Dear Dairinez,

The College of Arts & Humanities has responded to this memo for catalog
copy. I would hate for us to continue using substandard test scores for
next year. Please review the CLEP Mathematics and Natural Science exams.
Kathy needs a response ASAP.

I would recommend a score of at least 500.

Thank you,

Judith
Return-Path: <jsengle@falcon.tamucc.edu>
Date: Wed, 10 Dec 2003 12:56:22 -0600 (CST)
From: Jennifer Smith-Engle <jsengle@falcon.tamucc.edu>
To: judith perales <jperales@falcon.tamucc.edu>
cc: diana i marinez <dmarinez@falcon.tamucc.edu>,
    margaret dechant <mdechant@falcon.tamucc.edu>,
    katherine stewart winston <kwinston@falcon.tamucc.edu>
Subject: CLEP policies (minimum score on Natural Sciences Exam)

Judith:
The College of Science and Technology has consulted with the pertinent faculty on updating CLEP policies regarding minimum scores for the Natural Sciences exam. We advise adopting the recommendation of the American Council on Education (ACE) to require a score of 50 for the Natural Sciences exam. Based on their attachment a computer score of 50 corresponds to a paper score of 500 and therefore we recommend to follow the ACE recommendation and raise the minimum CLEP score to 500.

Regards,
Jennifer Smith-Engle
Assistant Dean, S&T
Texas A&M University-Corpus Christi
Office of Admissions and Records
6300 Ocean Drive, Corpus Christi, Texas 78412  361-825-2624

To:   Diana Marinez,
       Dean of the College of Science & Technology

       Jennifer Smith-Engle
       Assistant Dean of the College of Science & Technology

From: Judith Perales,
      Assistant Director of Admissions and Records

Date:  5/27/2004

Re: College-Level Exam Program

This is in reference to the College-Level Placement Exam. The Office of Admissions & Records is requesting that the subjects of Biology and Chemistry be reviewed for equivalency purposes. In the event that a student meets the ACE recommendation on either of these tests, we would like to be able to give them an exact equivalent.

Please find attached the test information guides for Biology and Chemistry and an explanation of the score and the ACE recommendation for credit.
Texas A&M University-Corpus Christi
Office of Admissions and Records
6300 Ocean Drive, Corpus Christi, Texas 78412 361-825-2624

TO: Dee Hopkins
    Dean of Education

FROM: Judith Perales
    Assistant Director of Admissions and Records

DATE: 05/20/2004

RE: Other Non-Collegiate Experiences

This is in reference to the catalog’s statement on non-collegiate experiences. “Texas A&M University-Corpus Christi recognizes the quality and importance of some non-collegiate training programs offered through industrial sources. Through cooperation of the faculty of the University, such offering detailed in the appropriate ACE publication will be reviewed, as required, for potential award.”

Please find attached a copy of a transcript from Scuba Schools International. You will find the American Council on Education’s (ACE) recommendation on credit as well. I need you to decide whether we will be granting college credit for this program based on ACE’s recommendations. If so, I need a memo that states the required test scores and if a specific equivalency can be granted for the exam. If there is not a specific equivalent course, elective credit may also be designated in the memo.
Students are certified as PADI divers when they master all cognitive and motor-skills performance objectives. Students who have not demonstrated an acceptable level of performance typically matriculate to another course or begin remedial training with the instructor until all cognitive or motor-skill performance objectives are met.

Student records are kept at two levels: (1) PADI members are required to maintain records of the students in their courses, and (2) PADI headquarters maintains records of students receiving course completion documents.

Web Address: www.padi.com


Additional Information About the Courses: College Credit Recommendation Service, American Council on Education, One Dupont Circle NW, Washington, DC 20036-1193.

Advanced Open Water Diver

ACE Transcript Data: 0001 PADI
Location: Various locations throughout the United States and internationally, including PADI Affiliated Dive Centers and Resorts.
Length: 23 hours (flexible modular schedule).
Dates: January 1980–Present.
Objective: To provide advanced training that will expand the student's open water diving capabilities.

Learning Outcome: Upon successful completion of this course, the student will be able to demonstrate ability to navigate underwater; demonstrate proper deep-dive procedures; and master the knowledge and skills in 3 elective topics from a list of 14 different subject areas: altitude diving; AWARE fish identification diving; boat diving, diver propulsion vehicle diving; drift diving; dry suit diving; computer and multilevel diving; night diving; peak performance buoyancy; search and recovery diving; underwater naturalist; underwater photography; underwater videographer; and wreck diving.

Instruction: Major topics covered in the course are underwater phenomena, the body and diving, diving procedures, the diving environment, and deep diving. Methods of instruction include unit lectures, demonstrations, audiovisual materials, interactive CD ROM, quizzes, and five location dives.

Credit Recommendation: In the lower division baccalaureate/associate degree category, 1 semester hour in Recreation or Physical Education (3/78) (5/94) (9/00).

Apprentice Tee Diver

ACE Transcript Data: 0017 PADI
Location: Various locations throughout the United States and internationally, including PADI Affiliated Dive Centers and Resorts.
Length: 42 hours.
Dates: September 2000–Present.
Objective: To provide advanced training that will expand the recreational diver's capabilities to include the increased demand and challenge of technical diving for recreational purposes.

Learning Outcome: Upon successful completion of this course, the student will be able to demonstrate ability to dive beyond the conventional limits of recreational diving and will have mastered significantly more procedural knowledge and applied theory than the recreational diver; will be qualified to make gas-switch, extended no-stop dives to 130 feet using air and enriched air up to 60% oxygen; and will have mastered the foundation skills needed to complete the PADI Tec Deep course.

Instruction: Major topics covered in the course are technical diving's risks and responsibilities, technical diving equipment, gas planning, team diving, technical diving techniques and procedures, emergency procedures, and thinking like the technical diver. Methods of instruction include lecture, demonstrations, audio/visual materials, discussion, laboratory sessions including open water diving experience, end-of-chapter quizzes, and assessment of skill proficiency in water.

Credit Recommendation: In the vocational certificate or lower division baccalaureate/associate degree category, 1 semester hour in Physical Education or Recreation (9/00).

Assistant Instructor

ACE Transcript Data: 0018 PADI
Location: Various locations throughout the United States and internationally, including PADI Affiliated Dive Centers and Resorts.
Length: 33.5 hours (flexible modular schedule).
Objective: To provide PADI Divemaster with additional training as instructional.
assistants and dive educators and to prepare them for PADI Instructor training.

Learning Outcome: Upon successful completion of this course, the student will be able to demonstrate skills as an instructional assistant and dive educator; and be familiar with the structure of the dive industry, PADI general standards and procedures, and risk management techniques for dive professionals.

Instruction: Major topics covered in the course are the PADI system of diver education, effective academic teaching presentations, how to organize and conduct PADI Experience Programs, teaching in confined water, conducting open water training dives, the dive industry and PADI, general standards and procedures, the business of diving legal responsibility and risk management, and the Recreation Dive Planner (RDP). Methods of instruction include lecture, demonstrations, audiovisual materials, discussion, and lab sessions including open water diving experience, chapter reviews, and final examination.

Credit Recommendation: In the lower division baccalaureate/associate degree category, 1 semester hour in Physical Education or Recreation (9/00).

Course Director Training Course
(Formerly Director Training Course)

ACE Transcript Data: 0003 PADI
Location: Various locations throughout the United States and internationally, including PADI Affiliated Dive Centers and Resorts.
Length: 90 hours (flexible modular schedule).
Dates: March 1985-Present.
Objective: To teach qualified individuals how to teach the PADI Instructor Development Course, PADI Instructor Orientation Course and PADI Instructor Level Continuing Education courses.

Learning Outcome: Upon successful completion of this course, the student will be able to conduct all IDC training sessions per PADI manual; present teaching topics from PADI Open Water Diver Course and IDC Curriculum; demonstrate quality skills during teaching; and demonstrate comprehensive understanding of PADI standards and procedures such as IDC, IOC, IE, OWSI, including all status upgrades.

Instruction: Major topics covered in the course are the PADI manual; and PADI standards and procedures such as IDC, IOC, IE, OWSI. Methods of instruction include lecture, demonstrations, confined and open water dive experiences, and evaluation through written and performance testing, teaching presentations, and professional attitude development.

Credit Recommendation: In the upper division baccalaureate degree category, 3 semester hours in Physical Education, Recreation, or Education (5/94) (9/00).

Deep Diver

ACE Transcript Data: 0002 PADI
Location: Various locations throughout the United States and internationally, including PADI Affiliated Dive Centers and Resorts.
Length: 24 hours (flexible modular schedule).
Dates: June 1988-Present.
Objective: To familiarize divers with the skills, knowledge, planning, organization, procedures, techniques, problems, hazards, and enjoyment of diving between depths of 60 to 130 feet.

Learning Outcome: Upon successful completion of this course, the student will be familiar with the planning, organization, procedures, techniques, problems and hazards of deep diving; possess the knowledge of risk factors and decompression tables including safety stops and emergency decompression procedures; be familiar with special equipment descent lines and buoyancy-control considerations; understand procedures for flying after diving and high-altitude diving; and be familiar with recompression chambers.

Instruction: Major topics covered in the course are the knowledge of deep diving activities and objectives, deep diving equipment, techniques for deep diving, medical hazards of deep diving including nitrogen narcosis and decompression sickness, dive conditions evaluation to 130 feet depths, and deep diving navigation techniques and marine life. Methods of instruction include lecture, discussion, and lab exercises including open water dive experiences.

Credit Recommendation: In the lower division baccalaureate/associate degree category, 1 semester hour in Physical Education or Recreation (5/94) (9/00).

Dry Suit Diver

ACE Transcript Data: 0019 PADI
Location: Various locations throughout the United States and internationally, including PADI Affiliated Dive Centers and Resorts.
Length: 24 hours (flexible modular schedule).
Dates: January 1990-Present.
Objective: To develop the student diver's knowledge of dry suits, his ability to perform the skills necessary to dive in a dry suit, and to enable the diver to plan, organize, and conduct dry suit dives.

Learning Outcome: Upon successful completion of this course, the student will be familiar with the skills, knowledge, planning, organization, procedures, techniques, hazards, and enjoyment of dry suit diving; and be able to plan, organize, and conduct dry suit dives.

Instruction: Major topics covered in the course are cold underwater, dry suit construction, dry suit undergarments, diving in a dry suit, dry suit safety and handling emergencies, dry suit care and maintenance, and dry suit repairs. Methods of instruction include lecture, demonstrations, audiovisual materials, discussion, and lab sessions including open water diving experience, end-of-chapter quizzes,
and demonstration of skill proficiency in open water.

Credit Recommendation: In the vocational certificate or lower division baccalaureate/associate degree category, 1 semester hour in Physical Education or Recreation (9/00).

Enriched Air Diver

ACE Transcript Data: 0020 PADI
Location: Various locations throughout the United States and internationally, including PADI Affiliated Dive Centers and Resorts.
Length: 24 hours (flexible modular schedule).
Dates: January 1990-Present.
Objective: To provide the student diver with the knowledge and protocols necessary to engage in enriched air diving using 22% to 40% oxygen.
Learning Outcome: Upon successful completion of this course, the student diver will be familiar with the procedures, safety protocols, hazards, risks, benefits, and the theory of no-decompression diving with oxygen enriched air containing 22% to 40% oxygen.
Instruction: Major topics covered in the course are advantages and disadvantages of diving with enriched air, equipment, using the Recreational Diving Plan (RDP) with enriched air, managing oxygen exposure, special applications in enriched air diving, diving emergencies, obtaining enriched air fills, equivalent air depth formula, oxygen partial pressure formula, and maximum depth formula. Methods of instruction include lecture, demonstrations, audio/visual materials, discussion, laboratory sessions including open water diving experience, end-of-chapter quizzes, and assessment of skill proficiency in water.
Credit Recommendation: In the vocational certificate or lower division baccalaureate/associate degree category, 1 semester hour in Physical Education or Recreation (9/00).

Instructor Development

ACE Transcript Data: 0005 PADI
Location: Various locations throughout the United States and internationally, including PADI Affiliated Dive Centers and Resorts.
Length: Versions 1, 2, and 3: 57.5 hours (flexible modular schedule).
Objective: Versions 1, 2, and 3: To provide certified PADI Divemasters and Assistant Instructors the knowledge and skills necessary to teach recreational scuba diving.
Learning Outcome: Versions 1, 2, and 3: Upon successful completion of this course, the student will be able to demonstrate competence in teaching methodology and familiarity with the entire PADI instructor system.
Instruction: Version 1: Major topics covered in the course are a diving industry overview, overview and analysis of all PADI courses, lesson planning and delivery, teaching and using the PADI dive tables, techniques for teaching in a pool environment, open water problem-solving, opportunities for the professional diving instructor, non-instructional duties, PADI standards and procedures, the PADI continuing education system, and marketing and promotion for the professional instructor. Methods of instruction include lecture, discussion, demonstration, unit lectures with audio/visual materials, and classroom exercises. Pool and open water sessions allow students to demonstrate teaching proficiency. Versions 2 and 3: Major topics covered in the course are learning, instruction, and the PADI system, developing Knowledge Development presentations, teaching the Project AWARE and Peak Performance Buoyancy Specialties, discover scuba and snorkeling, teaching in confined water, conducting open water training dives, dive industry overview, PADI general standards and procedures, legal responsibility and risk management, the role of media and prescriptive teaching. PADI Scuba Diver and Open Water Course, how to teach the recreational dive planer, teaching children, PADI continuing education philosophy, business principles for the dive instructor, adventures in diving, Specialty Diver Courses and the Master Scuba Diver Program, Rescue Diver Course, and the Divemaster Course and Diver Retention Programs. Methods of instruction include independent study reading, research and knowledge reviews, lecture, discussion, demonstration, unit lectures with audio/video materials and interactive CD-ROM, and classroom exercises. Pool and open water sessions allow students to demonstrate teaching proficiency.
Credit Recommendation: Version 1: In the lower division baccalaureate/associate degree category, 1 semester hour in Physical Education or Recreation (9/00).

Night Diver

ACE Transcript Data: 0006 PADI
Location: Various locations throughout the United States and internationally, including PADI Affiliated Dive Centers and Resorts.
Length: Versions 1 and 2: 24 hours (flexible modular schedule).
Objective: Versions 1 and 2: To provide skills, knowledge, planning organization, procedures, techniques, hazards, and enjoyment of night diving.
Learning Outcome: Versions 1 and 2: Upon successful completion of this course, the student will have mastered objectives from nocturnal aquatic life; night diving equipment; planning night dives; and special night diving situations, techniques, communication, and navigation.
Instruction: Versions 1 and 2: Major topics covered in the course are planning, hazards, buoyancy control, navigation, communications, aquatic life, and equipment. Methods of instruction include lecture, discussion, audio/visual materials, cognitive learning, and laboratory including open water dive experiences.
Credit Recommendation: Version 1: In the lower division baccalaureate/associate degree category, 1 semester hour in Physical Education or Recreation (5/94). Version 2: In the vocational certificate or lower division baccalaureate/associate degree category, 1 semester hour in Physical Education or Recreation (9/00).

Open Water Diver

ACE Transcript Data: 0007 PADI
Location: Various locations throughout the United States and internationally, including PADI Affiliated Dive Centers and Resorts.
Length: 30 hours (flexible modular schedule).
Dates: January 1978-Present.
Objective: To provide students with the necessary entry-level knowledge and skills to scuba dive.

Learning Outcome: Upon successful completion of this course, the student will be able to engage in beginning recreational scuba diving activities in local aquatic environments without direct or indirect supervision by a certified diving instructor.

Instruction: Major topics covered in the course are adapting to the underwater world, underwater communications, dive planning; diving equipment; boat diving; health for diving; dive tables; marine life identification; the underwater environment; and skill development in a confined water (e.g. ocean, lake, spring, quarry). Methods of instruction include lectures with audio/visual materials, demonstrations, discussions, and evaluation through written unit quizzes and final examinations.

Credit Recommendation: In the lower division baccalaureate/associate degree category, 1 semester hour in Physical Education or Recreation (9/00).

Rescue Diver

ACE Transcript Date: 0008 PADI

Location: Various locations throughout the United States and internationally, including PADI Affiliated Dive Centers and Resorts.

Length: Versions 1 and 2: 25 hours (flexible modular schedule).


Objective: Versions 1 and 2: To become knowledgeable in recognizing signs and symptoms of aquatic stress and potential rescue situations as related to scuba diving and to become competent in scuba diving rescue and emergency procedures.

Learning Outcome: Versions 1 and 2: Upon successful completion of this course, the student will be able to demonstrate knowledge of the physiology and psychology of scuba-related rescue situations; the skills of effecting a scuba-related rescue; and the application of emergency procedures.

Instruction: Versions 1 and 2: Major topics covered in the course are first aid for diving maladies and marine life injuries, emergency procedures, rescue equipment, panic syndrome, distress recognition, self-rescue, rescue entries and approaches, use of extensions and floats, assists, transports, submerged diver rescue, missing diver procedures, in water artificial respiration, equipment considerations, rescue exits, and accident recording and reporting. Methods of instruction include unit lectures, demonstrations, audio/visual materials sessions including open water dive experience, and evaluation through written and performance tests.

Credit Recommendation: Version 1: In the lower division baccalaureate/associate degree category, 1 semester hour in Physical Education or Recreation (5/94). Version 2: In the vocational certificate or lower division baccalaureate/associate degree category, 1 semester hour in Physical Education or Recreation (9/00).

Search and Recovery Diver

ACE Transcript Date: 0021 PADI

Location: Various locations throughout the United States and internationally, including PADI Affiliated Dive Centers and Resorts.

Length: 24 hours (flexible modular schedule).

Dates: January 1990-Present.

Objective: To develop the student diver's practical knowledge of search and recovery diving, and to enable the diver to plan, organize, and execute search and recovery dives.

Learning Outcome: Upon successful completion of this course, the student diver will be familiar with the skills, knowledge, planning, organization, procedures, techniques, hazards, and enjoyment of recovery diving.

Instruction: Major topics covered in the course are the recreational search and recovery diver, types of search and recovery diving, environments, potential hazards, dive planning, pinpointing lost objects at the surface, underwater searches, and object recovery procedures. Methods of instruction include lecture, demonstrations, audio/visual materials, discussions, and laboratory sessions including open water diving experience, end-of-chapter quizzes, and assessment of skill proficiency in water.

Credit Recommendation: In the vocational certificate or lower division baccalaureate/associate degree category, 1 semester hour in Physical Education or Recreation (9/00).

Underwater Navigator

ACE Transcript Date: 0023 PADI

Location: Various locations throughout the United States and internationally, including PADI Affiliated Dive Centers and Resorts.

Length: 24 hours (flexible modular schedule).

Dates: January 1990-Present.

Objective: To develop the student diver's practical knowledge of underwater navigation and to enable the diver to plan, organize, and execute dives using natural and compass navigation.

Tec Deep Diver

ACE Transcript Date: 0022 PADI

Location: Various locations throughout the United States and internationally, including PADI Affiliated Dive Centers and Resorts.

Length: 30 hours.
Learning Outcome: Upon successful completion of this course, the student diver will be familiar with the skills, knowledge, planning, organization, procedures, techniques, hazards, and enjoyment of underwater navigation.

Instruction: Major topics covered in the course are navigating without a compass, navigating with a compass, charts and magnetic influence on the compass, computing swimming speed and air consumption, and how wind, currents, waves and weather conditions affect underwater navigation. Methods of instruction include lecture, demonstrations, audio/visual materials, discussion, and laboratory sessions including open water diving experience, end-of-chapter quizzes, and assessment of skill proficiency in water.

Credit Recommendation: In the vocational certificate or lower division baccalaureate/associate degree category, 1 semester hour in Physical Education or Recreation (9/00).

Underwater Photographer

ACE Transcript Data: 0024 PADI

Location: Various locations throughout the United States and internationally, including PADI Affiliated Dive Centers and Resorts.

Length: 18 hours (flexible modular schedule).

Dates: January 1990–Present.

Objective: To develop the student diver's practical knowledge of photographic principles, care and maintenance of photographic equipment, and to enable the diver to properly compose, focus, and exposed underwater photographs.

Learning Outcome: Upon successful completion of this course, the student diver will be familiar with the skills, knowledge, planning, organization, procedures, techniques, hazards, and enjoyment of underwater still photography.

Instruction: Major topics covered in the course are an introduction to photography and the underwater world, photography basics, exposure, focus and perspective, controlling motion, color and the spectrum, camera types, strobe photography, photographic principles, housings and strobes, composition, underwater photo systems maintenance, and film selection. Methods of instruction include lecture, demonstrations, audio/visual materials, discussion, and laboratory sessions including open water diving experience, end-of-chapter quizzes, and assessment of skill proficiency in water.

Credit Recommendation: In the vocational certificate or lower division baccalaureate/associate degree category, 1 semester hour in Physical Education or Recreation (9/00).

Wreck Diver

ACE Transcript Data: 0025 PADI

Location: Various locations throughout the United States and internationally, including PADI Affiliated Dive Centers and Resorts.

Length: 24 hours ( flexible modular schedule).

Dates: January 1990–Present.

Objective: To develop the student diver's practical knowledge of wreck diving and to enable the diver to plan, organize, and execute a successful wreck dive.

Learning Outcome: Upon successful completion of this course, the student diver will be able to demonstrate practical wreck diving knowledge; explain the historical value of wrecks; plan and organize wreck exploration dives to a maximum linear depth of 130 feet from the surface; identify the hazards of wreck diving; and demonstrate the techniques and procedures required to minimize these hazards.

Instruction: Major topics covered in the course are wreck diving and the law, wreck diving techniques, mapping shipwrecks, and wreck penetration. Methods of instruction include lecture, demonstrations, audio/visual materials, discussion, laboratory sessions including open water diving experience, end-of-chapter quizzes, and assessment of skill proficiency in water.

Credit Recommendation: In the vocational certificate or lower division baccalaureate/associate degree category, 1 semester hour in Physical Education or Recreation (9/00).
Texas A&M University-Corpus Christi
Department of Physical and Life Sciences, College of Science and Technology
6300 Ocean Drive, CS-130, Corpus Christi, Texas 78412  (361) 825-2754  (361) 825-2742
http://www.sci.tamucc.edu/pals

Date:       June 2, 2004

To:         Judith Perales
            Assistant Director of Admissions and Records

From:       Joanna Mott
            Undergraduate Biology Program Coordinator,
            Department of Physical and Life Sciences

Re:         College-Level Exam Program

There is not a Texas A&M University-Corpus Christi equivalent for the Biology CLEP exam. This is because there is no lab component associated with the College-Level Exam Program.

Cc: Diana Marinez, Dean, College of Science and Technology
    Grady Price Blount, Chair, Dept. of Physical and Life Sciences
TO:       Judith Perales  
Assistant Director of Admissions and Records  
FROM:  Randy Bonnette  
Chair, Department of Kinesiology  
RE:     Other Non-Collegiate Experiences  
DATE: June 30, 2004  

In reviewing the documents about the Open Water Diver Course that appeared on the transcript of Jason D. Baran I find the information to be sufficient enough to allow this course or one like it to count as a one-hour activity course in kinesiology as an elective.

However, there are multiple programs that instruct scuba and diving courses. Scuba is not my field so I have no idea what kind of test scores on a particular programs certification test, licensure test or just a certificate of completion test score should be. Nonetheless, if a student passes a course like this one which requires a similar number of contact hours as courses in our program I would have no problem of allowing a "one-hour" credit for our KINE 1151 Scuba and Snorkeling course. Typically, in a fifteen week semester and a class that meets on M-W-F for fifty minutes a period would be in class for approximately 38 hours. This course is 32 and sufficient from where I stand. I guess my questions would be, what if you get one for Sylvan Learning Center that had a student get a one-unit credit for a scuba class in which they did it over a weekend on a diving trip and the required contact time was 15 hours. What happens then?

I understand your dilemma and do not wish to increase your or my workload, but it may be best to handle these individually. I am not sure of the university rules in terms of contact hours. How often do you get these type of requests?
From: Randy Bonnette <bonnette@falcon.tamucc.edu>
To: "Judith Perales" <Judith.Perales@mail.tamucc.edu>
Date: 7/1/2004 11:05:06 AM
Subject: {Spam?} Re: Scuba Schools International and PADI International, Inc.

I mailed that yesterday. I have no issue with PADI and if you get someone with a PADI certificate that is applicable to our scuba class, I have no problem with them getting credit. However, as with swimming and weight training, there are multiple levels (e.g. beginner, intermediate, open water, instructor) of such fields. As a policy, the kinesiology department would give a student with multiple levels of just one field one credit hour though they may have had beginning, intermediate and advanced jazz dance, for example. However, that is in our department and pertinent to our majors for we want them to have multiple experiences. As I said in my letter, what another colleges decides to accept is up to them.

rb

On Jun 30, 2004, at 5:37 PM, Judith Perales wrote:

> I had sent the attached memo to Dean Hopkins. I believe she then sent
> it to you. I have not heard back on the issue of Scuba School
> International. I am attaching the description for this organization
> listed in the 2003-2004 National Guide to Educational Credit for
> Training Programs issued by American Council on Education. I am also
> asking that you review PADI International, Inc for potential college
> credit.
>
> Dr. "Coach"
Randy Bonnette, Chair
Department of Kinesiology
Texas A&M Univ. in Corpus Christi
Ext. (361)825-3317
FAX (361)825-6076
Bonnette@falcon.tamucc.edu

"Nearly all men can stand adversity, but if you want to test a man's character, give him power." Abraham Lincoln
MEMORANDUM

TO:                  Judith Perales, Assistant Director of Admissions and Records

FROM:                Adolfo Benavides, Assistant Dean

DATE:                July 2, 2004

SUBJECT:             Credit Recommendations for CLEP Examinations

I wanted to take this opportunity to clarify a misunderstanding concerning the memorandum I sent on June 21, 2002 (please see attached).

Although the College of Business does not find the CLEP subject examinations "Information Systems and Computer Applications" and "Principles of Management" equivalent to any of our business courses, the College does not object to awarding "general electives" credit for the above examinations.

If you have any questions, please feel free to contact me at extension 2769.

Cc:                   Moustafa H. Abdelsamad, Dean
                      Alberto Royo, Senior Academic Advisor

Attachment
MEMORANDUM

TO: Judith Perales, Assistant Director of Admissions & Records
FROM: Adolfo Benavides, Assistant Dean
DATE: June 21, 2002
SUBJECT: Credit Recommendations for CLEP Examinations in Business

After consultation with faculty and Dean Abdelsamad, the following are the College of Business’ credit recommendations for CLEP subject examinations in business:

<table>
<thead>
<tr>
<th>Examination</th>
<th>Equivalency</th>
<th>Minimum Passing Score</th>
<th>Credit Hours Awarded</th>
</tr>
</thead>
<tbody>
<tr>
<td>Principles of Accounting</td>
<td>ACCT 2301 and ACCT 2302</td>
<td>50</td>
<td>6</td>
</tr>
<tr>
<td>Introductory Business Law</td>
<td>BLAW 3310</td>
<td>50</td>
<td>3</td>
</tr>
<tr>
<td>Information Systems and Computer Applications</td>
<td>None</td>
<td>None</td>
<td>None</td>
</tr>
<tr>
<td>Principles of Management</td>
<td>None</td>
<td>None</td>
<td>None</td>
</tr>
<tr>
<td>Principles of Marketing</td>
<td>MKTG 3310</td>
<td>50</td>
<td>3</td>
</tr>
<tr>
<td>Principles of Macroeconomics</td>
<td>ECON 2301</td>
<td>50</td>
<td>3</td>
</tr>
<tr>
<td>Principles of Microeconomics</td>
<td>ECON 2302</td>
<td>50</td>
<td>3</td>
</tr>
</tbody>
</table>

Cc: Moustafa Abdelsamad, Dean
Alberto Royo, Degree Counselor
To: Dr. Jim Rennier  
Music Department Chair

From: Judith Perales,  
Assistant Director of Admissions and Records

Date: 07/27/2004

Re: AP®Advanced Placement Exam

This is in reference to the Advanced Placement Music Theory Examination. You have received this memo before and have clarified that the content remained the same from when those exams were reported separately as Musicianship I (MUSI1211) and Aural Training I (1216). We still have that in our catalog. The AP scores that came in this month reference only Music Theory and subscore grades. How would the Music department like for us to handle these subject exams? Do we only look at the score for Music Theory? Do we take into consideration the subscores when granting credit? Should students still get credit for both MUSI1211 and MUSI 1216 for the Music Theory Exam?

Please find attached the test information guide for this subject and the ACE recommendation for credit. Also find a copy of the explanation of these subscores found on the back of the transcript.
From: Jim Rennier
To: Judith Perales
Date: 8/2/2004 3:04:10 PM
Subject: AP Music

Judith,

The text supplied from the College Board on the music theory portion of the AP Music exam DOES include a sight-singing and other aural skills assessment of their exam. Therefore, the department would accept credit for MUSI 1311 Musicianship I and MUSI 1116 Aural Training I should a student score a 4 or 5 on the AP music exam. However, in my experience, I have not seen an AP music course taught in the high schools, so I don’t think that we’ll receive many, if any, requests.

BTW- Where could I peruse the AP Music tests and audio materials?

Regards,
Jim
MEMORANDUM

Date: January 5, 2005

To: Margaret Dechant, Director of Admissions and Records
Cc. Maria Fonseca, Assistant Director of Admissions and Records
    Dr. Joe Loter, Chemistry Program Coordinator
    Dr. Grady Blount, PALS Department Chair

From: Dr. Frank Pezold, Dean, College of Science and Technology

RE: Chemistry CLEP credit

The chemistry program has made a modification to the CLEP table for the 2006-2007 undergraduate catalog. Students who score 50 on the General Chemistry exam may receive 6 credit hours for CHEM 1311 and CHEM 1312.

The modification can be made retroactive for students as needed and is effective immediately.
This sounds like a good solution to me.

Elisabeth Mermann-Jozwiak, Ph.D.
Professor of English and Associate Dean,
College of Liberal Arts
Texas A&M University-Corpus Christi
6300 Ocean Drive
Corpus Christi, TX 78412

Tel. (361) 825-5990
Fax (361) 825-5844

---

Could we use the phrase "satisfies the sophomore literature requirement" or "sophomore literature course" for all three exams, with details to be provided in the note (paragraph) below?

Kathy

---

From: Perales, Judith
Sent: Wednesday, December 06, 2006 3:36 PM
To: Winston, Katherine; Mead, David; Mermann-Jozwiak, Elisabeth; Jackson, Vanessa
Subject: RE: CLEP-Analyzing and Interpreting Literature

From a Records standpoint, the table should not reference all of the possible courses the student could be given credit for these exams. Let me explain. The tables are set-up to either have a subject be an exact equivalent to a course (ENGL2332), a semi-equivalent (ENGL2---), or a generic equivalent (you would only see this '----' for the course in SIS). When working on the initial phase of credit-by-examinations, references in the catalog to "elective credit" meant this could be given a semi or generic equivalency not where it would place on a degree plan. For example, College Math would be given a semi-equivalency (MATH1---) and Social Sciences & History would be given a generic elusively since we do not have a prefix for this one (-----). To have used the term "elective" may have not been a good decision in retrospect. There needs to be a generic reference made in the catalog table which refers the student to the paragraph below. The person keying in the transcript is not going to determine which course to award the student. It is those that work on the degree plans that would be able to make the substitutions.

I know I have gone off on a tangent, but it made me think that references to "elective" may need to be changed to "lower-level Math course", "lower-level Biology course," and in this particular instance, "lower-level English course". The latest paragraph with regard to the English subjects would remain as is.

Judith

From: Winston, Katherine  
Sent: Wed 12/6/2006 2:32 PM  
To: Mead, David; Mermann-Jozwiak, Elisabeth; Perales, Judith; Jackson, Vanessa  
Subject: RE: CLEP-Analyzing and Interpreting Literature

All,

The revision is attached. See pages 4-6.

Kathy

From: Mead, David  
Sent: Wednesday, December 06, 2006 11:59 AM  
To: Mermann-Jozwiak, Elisabeth; Winston, Katherine; Perales, Judith; Jackson, Vanessa  
Subject: RE: CLEP-Analyzing and Interpreting Literature

Elisabeth's suggestion seems a good one. Dave

From: Mermann-Jozwiak, Elisabeth  
Sent: Wednesday, December 06, 2006 11:54 AM

To: Winston, Katherine; Perales, Judith; Jackson, Vanessa; Mead, David
Subject: RE: CLEP-Analyzing and Interpreting Literature

Kathy,

This sounds good to me. I would also recommend adding credit for ENGL 2335 for the American Literature exam, and 2334 for the English Literature exam (both on current p. 27 and in the footnote on p. 28).

Best,

Elisabeth

Elisabeth Mermann-Jozwiak, Ph.D.
Professor of English and Associate Dean,
College of Liberal Arts
Texas A&M University-Corpus Christi
6300 Ocean Drive
Corpus Christi, TX 78412

Tel. (361) 825-5990
Fax (361) 825-6844

From: Winston, Katherine
Sent: Tuesday, December 05, 2006 5:10 PM
To: Mermann-Jozwiak, Elisabeth; Perales, Judith; Jackson, Vanessa; Mead, David
Subject: RE: CLEP-Analyzing and Interpreting Literature

Elisabeth,

We could add another sentence to the footnote: For the Analyzing and Interpreting Literature exam, the department may award one of the following: ENGL 2332, ENGL 2333, ENGL 2334, or ENGL 2335.

Kathy

From: Mermann-Jozwiak, Elisabeth  
Sent: Tuesday, December 05, 2006 5:00 PM  
To: Winston, Katherine; Perales, Judith; Jackson, Vanessa; Mead, David  
Subject: RE: CLEP-Analyzing and Interpreting Literature

Kathy,

this looks fine to me. I only wonder whether we can include Engl 2334 and 2335 in the list as well (where the asterix is explained), as these are all options for the sophomore literature requirement.

Thanks for all of your work!

Elisabeth

From: Winston, Katherine  
Sent: Tue 12/5/2006 4:36 PM  
To: Perales, Judith; Jackson, Vanessa; Mead, David; Mermann-Jozwiak, Elisabeth  
Subject: FW: CLEP-Analyzing and Interpreting Literature

Sorry, I left off the attachment. It's been a long day.
Kathy

From: Winston, Katherine  
Sent: Tuesday, December 05, 2006 4:32 PM  
To: Perales, Judith; Jackson, Vanessa  
Cc: Mermann-Jozwiak, Elisabeth  
Subject: RE: CLEP-Analyzing and Interpreting Literature

All,

I have attempted to add the information on the Analyzing and Interpreting Literature exam to the catalog copy on CLEP exams. Please see pages 4-6 of the attached chapter. The existing footnote is on p. 6. If the table and footnote do not provide enough detail, I can include more information from the email about the grading of the essay.
From: Perales, Judith  
Sent: Tuesday, December 05, 2006 3:43 PM  
To: Jackson, Vanessa; Winston, Katherine  
Subject: FW: CLEP-Analyzing and Interpreting Literature

Kathy,

In talking with Dr. Jackson, we need a way to state in the catalog that we will accept the Analyzing and Interpreting Literature exam with essay, but that it is not approved for an English elective. It does not have an equivalent course. We thought something like "satisfies the sophomore literature requirement" could be placed under the course requirement heading. If not, possibly just placing the word "credit" there and an asterisk referring the reader to the paragraph below.

Thanks,

Judith

From: Perales, Judith  
Sent: Mon 12/4/2006 6:56 PM  
To: Jackson, Vanessa; Mead, David  
Cc: Winston, Katherine; Reed, Christopher; Cunningham, Gary; Fonseca, Maria; Mermann-Jozwiak, Elisabeth  
Subject: RE: CLEP-Analyzing and Interpreting Literature

Dr. Jackson,

Question. I think that you are stating that while this CLEP title can be used to fulfill the ENGL2332,2333,2334,2335 requirement, it is not an exact equivalent to any one particular course. Is this correct? And if so, it will be listed in the catalog as an elective.

Thank you,
The English Department of the College of Liberal Arts met last Friday and agreed to accept the CLEP exam on Analyzing and Interpreting Literature as the equivalent for the Sophomore Literature requirement: ENGL 2332, 2333, 2334, or 2335. We will accept the recommended score of 50 (being the equivalent of a 'C' grade), PLUS the essay, which will be graded by the English Department and will only be deemed passing if it clearly reaches a 'C' standard. If a candidate's score is above 50 but the essay is not of a 'C' standard, as judged by the English Department, credit will not be granted.

I hope this satisfactorily creates a workable policy for everyone.

Vanessa Jackson.

On 11/8/06 5:07 PM, "Perales, Judith" <Judith.Perales@tamucc.edu> wrote:

I am emailing because we do not have a policy on the CLEP exam entitled "Analyzing and Interpreting Literature." I am attaching a copy of the description for this exam.

If you would please review and make a recommendation. Is the College of Liberal Arts willing to grant credit for this title, what score is the student required to make, and if accepting for credit, is there a course that Texas A&M University-Corpus Christi offers that may be its equivalent? If there is not a course equivalency, could the university still award elective credit for the exam?

Please submit an email back to the Office of Admissions and Records with a copy to the Office of Academic Testing and Kathy Winston.

Thank you,

Judith Perales
Assistant Director of Academic Testing
Office of Academic Testing
6300 Ocean Drive SSC 210
Corpus Christi, Texas 78412-5769
361-825-2334(Phone)
361-825-5506(Fax)
I discussed this change with Dr. Tillinger, Chair of the Department of Accounting and Business Law.

We can accept the new financial CLEP to substitute for ACCT 2301 using the same rules we have in effect. However, we cannot give credit for ACCT 2302 unless there is a managerial accounting CLEP. It appears that there are no plans to offer CLEP for the managerial section.

If you have any questions, please let me know.

Moustafa

CLEP will be discontinuing its Principles of Accounting on June 30, 2007. Currently, Texas A&M University-Corpus Christi awards ACCT 2301 and ACCT 2302 for a score of 50 or higher on the Principles of Accounting exam. In early 2007, CLEP will introduce Financial Accounting which will cover content typically taught in a one-semester course. Will the University be awarding ACCT 2301 for a score of 50 or higher on Financial Accounting? Please communicate a decision with the Office of Admissions and Records as it impacts the General Academic Policies and Regulations portion of the catalog, which is currently under revision. Reference to the Principles of Accounting can be removed and Financial Accounting added should the College of Business decide that we should be awarding college credit for this exam.

I am attaching information on the outgoing Principles of Accounting and the incoming Financial Accounting.

Thank you,

Judith
I already answered that we should go ahead and allow credit for ACCT 2301 based on financial accounting test. We should remove the reference to principles of accounting. The passing rate should stay at the same level of equivalency to C or better for undergraduate students. Since the test is only for one part of the two accounting parts, we cannot use it to substitute for the graduate accounting foundation course which is a combination of the financial and managerial.

Thanks.

Moustafa

From: Perales, Judith [mailto:Judith.Perales@tamucc.edu]
Sent: Wed 10/11/2006 1:34 PM
To: Abdelsamad, Moustafa H., D.B.A.; Benavides, Adolfo, Ph.D.
Subject: FW: New CLEP exam Early 2007-Financial Accounting & Catalog Revision

I am checking to see if there is an answer to this email yet. Thanks,

Judith

From: Perales, Judith
Sent: Tue 10/3/2006 12:31 PM
To: Abdelsamad, Moustafa
Cc: Winston, Katherine; Reed, Christopher; Dechant, Margaret; Benavides, Adolfo; Fonseca, Maria
Subject: New CLEP exam Early 2007-Financial Accounting & Catalog Revision

Dean Abdelsamad,

CLEP will be discontinuing its Principles of Accounting on June 30, 2007. Currently, Texas A&M University-Corpus Christi awards ACCT 2301 and ACCT 2302 for a score of 50 or higher on the Principles of Accounting exam. In early 2007, CLEP will introduce Financial Accounting which will cover content typically taught in a one-semester course. Will the University be awarding ACCT 2301 for a score of 50 or higher on Financial Accounting? Please communicate a decision with the
Office of Admissions and Records as it impacts the General Academic Policies and Regulations portion of the catalog, which is currently under revision. Reference to the Principles of Accounting can be removed and Financial Accounting added should the College of Business decide that we should be awarding college credit for this exam.

I am attaching information on the outgoing Principles of Accounting and the incoming Financial Accounting.

Thank you,

Judith
Dear Test Administrator,

On July 26, 2007, a new College-Level Examination Program (CLEP) Spanish Language test package was released to test centers. This new package contains an adjustment to the four-semester recommended credit-granting score (RCGS). The change is a result of a recently completed standard setting study. It does not affect two-semester RCGS for this examination. The new recommended credit-granting score is shown in the table below. The American Council on Education (ACE) has reviewed and endorsed CLEP test development and statistical processes.

**CLEP Spanish Language**

<table>
<thead>
<tr>
<th>Level</th>
<th>Previous RCGS</th>
<th>New RCGS</th>
<th>Semester hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Level 1: 2 semesters</td>
<td>50</td>
<td>50 (no change)</td>
<td>6</td>
</tr>
<tr>
<td>Level 2: 4 semesters</td>
<td>66</td>
<td>63</td>
<td>12</td>
</tr>
</tbody>
</table>

Please revise your CLEP policy to reflect this new recommendation. You may also wish to notify the Spanish Language Department on your campus. More information about the standard-setting process and the cut scores CLEP Spanish Language is provided in the CLEP Test Information Guide (TIG), available online for faculty and administrators in the CLEP Resource Center at www.collegeboard.com/highered/clep. Use the following to the site:

Username: clepadmin2

Password: CLEPmsa22#

Please contact CLEP at 1-800-257-9558 if you have any questions regarding CLEP scores. Thank you for your support.

CLEP Program Direction
International Baccalaureate Diploma Program Credit Policy
Best Practices

1. Review Senate Bill 111
   a. Texas institutions of higher education must award at least 24 hours of course specific college credit in subject-appropriate areas on all IB exam scores of 4 or above as long as the incoming freshman has earned an IB Diploma.

   b. Course credit does not have to be awarded on any IB exams where the score received is a 3 or less. This may mean that the student will not receive 24 hours of college credit, even if he/she has an IB Diploma.

2. Review IB curriculum and the various courses:
   a. Go to www.ibo.org for overview of Diploma Program
      i. Go to Services/Universities section and get a log in to the secure portion of website (you may need to contact your campus administrator for login privileges).

      ii. Review curriculum guides for all courses

   b. Keep in mind the following:

      i. IB is an international program. Students will be coming in with various courses within each of the six areas.

         1. One student may have English, Spanish, History of Americas, Biology, Math Studies and Music.

         2. Another student may have French, Swahili, Islamic History, Physics, Mathematics, and Philosophy.

      ii. There are two levels of courses: Standard Level and Higher Level.

         1. Generally only three of the courses on an IB Score Report will be at the Higher Level (maximum of 4)

         2. Most of the courses are offered at the Standard Level and Higher Level by the IB program, but high schools do not offer all courses or all levels.

      iii. An IB Diploma may be awarded even though there are scores of less than 4 on an IB exam. It is the overall point total that counts for the IB Diploma, which includes the Theory of Knowledge course as well as the Extended Essay.
3. Create your Institutional Acceptance Policy
   a. Review all the IB course curriculum guides at the Higher Level and Standard Level.
   b. Determine which course/s would be most closely aligned in content with the IB curriculum.
      i. Consult with your Registrar’s office and an experienced transcript evaluator.
      ii. If you have no direct curriculum match for the IB course consider granting credit as a generic department course
      iii. As much as possible, try to offer IB credit for courses that will fulfill a requirement in the institution’s general education core curriculum.
      iv. You may offer more credit, or a different course for an IB Higher Level course than you do for a Standard Level Course
      v. Credit may vary for a specific IB Higher or Standard Level Course depending on if the score received is a 4, 5, 6, or 7 (a student may receive more credit for a 6 on an exam than they would for a 4).
   c. If your school already receives IB score reports, look at ones that have come in previously and test your policy:
      i. Does each student who receives an IB Diploma and has scores of at least a 4 on IB exams receive at least 24 hours of credit?
      ii. Does each student who receives an IB Diploma receive credit for every exam on which they score a 4 or higher?
      iii. Is the credit received course specific?
   d. Send your recommended IB acceptance policy for approval by the appropriate governing authority for your institution.

4. Publish your policy by December 31, 2005
   a. Institution website
   b. Undergraduate Catalog
   c. Texas Higher Education Coordinating Board

Submitted by:
Connie Lorick, University of Texas at Arlington
Kerry Noak, Texas A&M University
Connie Williams, University of Texas at Austin
Dawn Zimarro, University of Texas at Austin
<table>
<thead>
<tr>
<th>Test Form Number</th>
<th>Title</th>
<th>Credit Amount in Semester Hours</th>
<th>Minimum Score</th>
</tr>
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<td>MATHEMATICS</td>
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<td>SF/SF 461</td>
<td>Art of the Western World</td>
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<td>Western Europe Since 1945</td>
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<td>Introduction to the Modern Middle East</td>
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<td>SF/SF 470</td>
<td>Human/Cultural Geography</td>
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<td>48</td>
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<tr>
<td>SG/SF 473</td>
<td>Rise and Fall of the Soviet Union</td>
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<td>SF/SF 483</td>
<td>The Civil War and Reconstruction</td>
<td>3BU</td>
<td>47</td>
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<tr>
<td>SE/SF/SG/SH 489</td>
<td>Foundations of Education</td>
<td>3B</td>
<td>46</td>
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<tr>
<td>SF/SF/SH 490</td>
<td>Lifespan Developmental Psychology</td>
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<td>46</td>
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<td>General Anthropology</td>
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<td>Drug and Alcohol Abuse</td>
<td>3BU</td>
<td>49</td>
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<td>SG/SH/SL/SM 497</td>
<td>Introduction to Law Enforcement</td>
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<td>45</td>
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<td>SF/SH/SL 498</td>
<td>Criminal Justice</td>
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<td>BUSINESS</td>
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<td>SF/SF/SH/SL 524</td>
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<td>3BU</td>
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<tr>
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<td>Business Law II</td>
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<td>3BU</td>
<td>46</td>
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<tr>
<td>SF/SG/SH 812</td>
<td>Business Mathematics</td>
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<th>Title</th>
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<th>Minimum Score</th>
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<td>SF/SG/SH/SL 519</td>
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<td><strong>(TWE Technical Writing Essay)</strong></td>
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<tr>
<td></td>
<td><strong>(Ethics in America Essay)</strong></td>
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<tr>
<td>SF/SG/SH/SL 496</td>
<td>Introduction to World Religions</td>
<td>3B</td>
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<tr>
<td>SE/SF/SG/SH 815*</td>
<td>Principles of Public Speaking</td>
<td>3B</td>
<td>47</td>
</tr>
</tbody>
</table>

*In addition to a minimum score of 47 on the multiple-choice test, an examinee must also receive a passing grade on the speech.

**Consists of an optional essay portion. Check with your college or university to distinguish if this is required. Thomson Prometric will not score the essay section. It will be forwarded to colleges and universities for their use in determining the award of credit.

B = Baccalaureate Program
BU = Baccalaureate Upper Division
Dear Judith,

I apologize for the delay in getting back to you, but I just heard back from the last discipline. English (Tech Writing), Philosophy (Ethics), Communication (1315), Criminal Justice, Human & Cultural Geography, or History (Western Europe) do not wish to list these subject exams.

Thank you for your patience.

Elisabeth

( )

Elisabeth Mermann-Jozwiak, Ph.D.

Professor of English and Associate Dean,

College of Liberal Arts

Texas A&M University-Corpus Christi

6300 Ocean Drive

Corpus Christi, TX 78412

Tel. (361) 825-5990

Fax (361) 825-5844
\{\textit{This is in regard to our current policy on DSST (formerly the DANTES Program) and updates that we need to make to it. Here is what appears in our university-catalog:}\}

Credit may be accepted for both the general and specific DANTES exams. Credit may be granted for exams in the amount recommended by ACE for scores that meet their recommended standards.

Currently, if a student was to inquire what exam to take and what course it was equivalent to, we would have to direct them to their advisor. Since there is no written policy, this could lead to some students being granted credit and others no credit and some students being granted credit at varying scores. While the administration of the DSST program, as it is now called, is not where the CLEP is currently, I think it would offer students, especially those non-traditional students, other options. The DSST program markets itself as a way to expand and complement those exams offered by other programs, such as the CLEP.

I would like for the University to develop and list those subject exams that it will accept and the score required for a student to earn credit. As of October 1, 2006 the DSST Program, began allowing institutions the ability to administer internet-based exams. I have completed the process of becoming an IBT site. I now need you to help develop a better policy. Your response should state if your College is willing to grant credit for DSST scores, and if so, is there a course equivalency, and if not, could the university still award elective credit at the lower or upper level.

Please submit your memo back to the Office of Admissions and Records with a copy to the Office of Academic Testing. The memo should make reference to each subject in a manner similar to the other credit-by-exams listed in the catalog. For example,

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I am attaching American Council on Education’s credit recommendations and the technical data that was reviewed to make those recommendations. Some of the subjects may fall under the domain of another college, so communicate this with the other college. (For example, Introduction to Computing is listed under the Business Heading. This may belong to the College of Science & Technology). I am also including DSST’s Fact Sheets for each one of these subjects which includes both course content and percentage of course content.

If you need additional information about the DSST program, you may visit www.getcollegecredit.com.

If you would like to see what some other schools have done, I am including a few here:

Texas A&M University
http://www.tamu.edu/admissions/catalogs/06-07_UG_Catalog/gen_info/admissions/course_credit/dantes.htm

University of Texas at San Antonio
http://www.utsa.edu/Testing/dantes.html

Sam Houston State University
http://www.shsu.edu/~tst_www/dantes.html

University of Houston

Thank you in advance for your assistance.

Judith
Perales, Judith

From: Winston, Katherine
To: Perales, Judith
Cc: 
Subject: RE: Credit by Examination catalog copy
Attachments:

Thanks for this information, Judith. Maybe you will get the information in time for the 2008-09 catalog. I'll check with Dr. Billeaux to see if he has any suggestions for getting more cooperation.

Kathy

---

From: Perales, Judith
Sent: Tuesday, February 13, 2007 6:50 PM
To: Winston, Katherine; Dechant, Margaret
Cc: Talley, Sharon
Subject: RE: Credit by Examination catalog copy

Kathy,

DSST no longer has a translation. The dsst("DSST") Program (formerly DANTES Program) is a credit-by-examination testing program provided by Thomson Prometric™. It no longer is an acronym with a translation. Thompson Prometric refers to them as DSST examinations. DANTES stands for the Defense Activity for Non-Traditional Education Support. This was a program established by the Department of Defense in support of education-related functions of the department. This exams are now owned by Thompson Prometric. I have been attempting to establish a credit-by-exam policy for the DSST program since we administer it. I have copied Admissions and Records personnel on those emails. An email went out to the Deans and Assistant Deans on 11/13/2006 and another on 1/11/2007. At this point, I have only heard back from one department. The English department decided to not award credit for the following exams: English (Tech Writing), Philosophy (Ethics), Communication (1315), Criminal Justice, Human & Cultural Geography, or History (Western Europe). Having worked in the Office of Admissions and Records, unless decisions like these are made, there is a possibility that credit will be awarded for exams in which we have equivalent courses. So, decisions should be made. The catalog discussion of the meaning of dsst may be irrelevant should the university decide not to award credit for these exams. I will send you a copy of that email in hopes that you may be able to assist with getting that done.

The Office of Academic Testing does not oversee policy change with credit-by-examination. This is charged to the Office of Admissions and Records. Since I use to work there, it seems to have followed me. So, I have an interest in the catalog and am always willing to assist with it. But final decisions should be coming from a representative from that department. I will leave it to Margaret to give you a final answer on the IB question posed below. International Baccalaureate alone does not refer to an exam. The word "exams" or "examinations" should be used here.
You are correct on the last statement. DANTES refers to the funding sources.

Thank you,

Judith

---

From: Winston, Katherine  
Sent: Tue 2/13/2007 4:41 PM  
To: Perales, Judith  
Cc: Talley, Sharon  
Subject: Credit by Examination catalog copy

Judith,

The Faculty Senate Academic Affairs Committee has reviewed the Credit by Examination section of the catalog. A shortened version of the chapter containing that section is attached. A suggestion from the committee was to spell out what DSST stands for on page 1, line 36. I looked at several websites. One said DSST stands for DANTES Subject Standardized Tests. Another described DSST as "formerly known as the DANTES Subject Standardized Tests." What is the latest information? Do the terms "DSST" or "DSST program" just stand alone now, or should the longer name be provided for clarification? In the same sentence, it was recommended that "exams" be deleted after "International Baccalaureate (IB) because it is redundant.

See also lines 11-12 on page 2: Candidates who are military service members and whose exams are funded by the Defense Activity for Non-Traditional Education Support (DANTES) may not repeat an examination of the same title within a 180-day period. I think I remember you saying earlier that "DANTES" is okay here because it refers to the funding source rather than an exam. Is that correct?

Kathy,
Perales, Judith

From: Smith-Engle, Jennifer
To: Busch, Charlotte; SterbaBoatwright, Blair; Balasubramanya, Mirley; Naehr, Thomas
Cc: Loter, Joe; Bachnak, Rafic; Pezold, Frank; Perales, Judith
Subject: FW: Request to review DSST (formerly DANTES Program) Credit-by-Exam Policy
Physical Geology.pdf(180KB) Principles of Physical Science I.pdf(183KB)

Charlotte, Blair, Bala, Thomas:

I am requesting your input – Judith Perales has inquired whether Texas A&M University-Corpus Christi will accept DSST exams (formerly the DANTES Program) for college credit as substitutes for specific TAMUCC courses. Thus far the other colleges have indicated they wish that the following subjects **not** be accepted: English (Tech Writing), Philosophy (Ethics), Communication (1315), Criminal Justice, Human & Cultural Geography, and History (Western Europe). I have only included attachments on courses pertinent to your areas; as noted in her memo below, the computing courses could fall under the domain either of Computing Sciences or Business. Please note the recommended amount of credit which ACE suggests be awarded for each topic exam, and consider how this may compare to the amount of credit currently offered by similar courses with lab components at TAMUCC. Your response by **Monday April 30** is appreciated. I am also copying your Chairs.

Thank you in advance.

Regards,

Jennifer Smith-Engle

---

From: Perales, Judith
Sent: Monday, November 13, 2006 9:47 AM
To: Abdelasmad, Moustafa; Giglotti, Richard; Hopkins, Dee; Pezold, Frank
Cc: Benavides, Adolfo; Mermann-Jozwiak, Elisabeth; Maroney, Robert; Smith-Engle, Jennifer; Dechant, Margaret; Winston, Katherine; Reed, Christopher; Cunningham, Gary; Fonseca, Maria
Subject: Request to review DSST (formerly DANTES Program) Credit-by-Exam Policy
This is in regard to our current policy on DSST (formerly the DANTES Program) and updates that we need to make to it. Here is what appears in our university-catalog:

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Sam Houston State University  
http://www.shsu.edu/~tst_www/dantes.html

University of Houston  
05_pdfs/admis_03-05.pdf  
http://www.uh.edu.academics/catalog/archives/2003-05_archive/03-

Thank you in advance for your assistance.

Judith
Greetings Folks:

Attached please find the requested DSST Policy for Math. There are separate originals coming to both Admissions & Records, and Academic Testing.

To whoever gets this in Admissions & Records, please forward to the appropriate person.

Let me know if there are any questions.

Thanks--

Blair Sterba-Boatwright

Chair and Associate Professor, Department of Mathematics & Statistics
Texas A&M University-Corpus Christi
310 Ocean Drive, Mailstop 5825
Corpus Christi, TX 78412-5825
Office 361.825.2724
FAX 361.825.2795
E-mail blair.sterbaboatwright@tamucc.edu
To: Office of Admissions and Records
From: Blair Sterba-Boatwright, Chair, Dept. of Math & Stat.
Date: April 30, 2007
Re: DSST Credit by Exam Policy

To Whom It May Concern:

The Department of Mathematics and Statistics was asked for a policy regarding acceptance of DSST scores for course credit. Here it is:

<table>
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<td></td>
<td></td>
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<tr>
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<td>3</td>
</tr>
<tr>
<td></td>
<td></td>
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Please let me know if you have any questions.

cc: Office of Academic Testing
To: Office of Admissions and Records  
From: Blair Sterba-Boatwright, Chair, Dept. of Math & Stat.  
Date: April 30, 2007  
Re: DSST Credit by Exam Policy

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Please let me know if you have any questions.

cc: Office of Academic Testing
My snap response is that it should be MATH 1442; the other courses are being discontinued. However, since MATH 1442 is a core curriculum option, I'm double checking with Carlos Huerta to make sure there are no issues I haven't thought of.

On 5/1/07 5:45 PM, "Perales, Judith" <Judith.Perales@tamucc.edu> wrote:

Dr. Sterba-Boatwright,

Since Admissions and Records personnel can only select one course or multiple courses in which to equate the DSST exam, which course should they use as the default? For students that need to have one of the other courses, that adjustment would need at that time on a degree plan.

Thank you,

Judith

From: Sterba-Boatwright, Blair
Sent: Mon 4/30/2007 9:10 AM
To: admss; Perales, Judith
Subject: DSST Policy for Math

Folks:

Attached please find the requested DSST Policy for Math. There are separate originals coming to both Admissions & Records, and Academic Testing.

To whoever gets this in Admissions & Records, please forward to the appropriate person.

Let me know if there are any questions.

Thanks--

Blair Sterba-Boatwright
--
Chair and Associate Professor, Department of Mathematics & Statistics
Texas A&M University-Corpus Christi
6300 Ocean Drive, Mailstop 5825
Corpus Christi, TX 78412-5825
Office 361.825.2724
FAX 361.825.2795
E-mail blair.sterbaboatwright@tamucc.edu
To summarize thus far, I have recommendations only on accepting DSST exam scores as substitutes for the following TAMUCC work:

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<td>NOT ACCEPTABLE because does not include lab</td>
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ACE recommends the following, but I have not heard from Blair or Charlotte yet on this:

| Fundamental of College Algebra   | 47            | ?              | 3 (lower-level) |
| Principles of Statistics         | 48            | ?              | 3 (lower-level) |
| Introduction to Computing        | 45            | ?              | 3 (lower-level) |

Please advise by tomorrow May 2 if you feel these three DSST exams listed immediately above should substitute for any TAMUCC courses or electives, and please specify which courses if any you feel they should substitute for. DSST test descriptions, recommended minimal scores, and recommended semester credit hours are included in my original email of April 27. Thank you.

Regards,
Jennifer Smith-Engle

From: Smith-Engle, Jennifer  
Sent: Friday, April 27, 2007 1:26 PM  
To: Busch, Charlotte; SterbaBoatwright, Blair; Balasubramanya, Mirley; Naehr, Thomas  
Cc: Loter, Joe; Bachnak, Rafic; Pezold, Frank; Perales, Judith  
Subject: FW: Request to review DSST (formerly DANTES Program) Credit-by-Exam Policy

Charlotte, Blair, Bala, Thomas:

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Thank you in advance.

Regards,

Jennifer Smith-Engle

From: Perales, Judith  
Sent: Monday, November 13, 2006 9:47 AM  
To: Abdelsamad, Moustafa; Gigliotti, Richard; Hopkins, Dee; Pezold, Frank  
Cc: Benavides, Adolfo; Mermann-Jozwiak, Elisabeth; Maroney, Robert; Smith-Engle, Jennifer; Dechant, Margaret; Winston, Katherine; Reed, Christopher; Cunningham, Gary; Fonseca, Maria

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If you need additional information about the DSST program, you may visit www.getcollegecredit.com.

If you would like to see what some other schools have done, I am including a few here:

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Sam Houston State University  
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University of Houston  

Thank you in advance for your assistance.

Judith
Judith:

To summarize recommendations from the College of S&T, DSST exam scores should be accepted/not accepted as substitutes for the following TAMUCC work:

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*I understand you have asked Blair Sterba-Boatwright to select one course of these three for automatic substitution, and the rest will be by waiver on an individual basis.

Regards,
Jennifer Smith-Engle
Gary:

The attached should have been sent to you (I sent it to "admiss@tamucc.edu" in error.)

I understand that I need to pick a specific course as the default transfer for statistics; as soon as I hear back from Carlos Huerta about a core curriculum question related to MATH 1442, I'll do so. But in the mean time, the College Algebra decision is available to you if you need it. (What with Banner, I suspect you have other priorities just this minute.)

Thanks--

Blair
Gary, Judith: Having checked with Carlos Huerta, I can now say that the correct course equivalency to the Principles of Statistics DSST test is MATH 1442 (but for 3 hours of credit, not 4). If anyone needs a formal on-paper follow up memo to this, please let me know.

Blair
Blair:
I am not clear how the university will accept this as an equivalent for a course if the credit is not the same. The student would lack the hands-on applications of the lab, so is there not a lack of some content learning?

-----Original Message-----
From: SterbaBoatwright, Blair
Sent: Wednesday, May 02, 2007 8:09 PM
To: Cunningham, Gary; Perales, Judith
Cc: Smith-Engle, Jennifer
Subject: Follow up on MATH DSST memo

Gary, Judith: Having checked with Carlos Huerta, I can now say that the correct course equivalency to the Principles of Statistics DSST test is MATH 1442 (but for 3 hours of credit, not 4). If anyone needs a formal on-paper follow up memo to this, please let me know.

Blair
They voted it down at this time.

Donna DeGaish

Program Specialist - C.E.D.E.R.

Texas A&M University-Corpus Christi

6300 Ocean Dr., ECDC 242A

Corpus Christi, TX 78412-5834

Phone: 361.825.3368

Fax: 361.825.3377

---

Donna,

Just checking to see if we have any answers with regard to DSST.

Thanks,

Judith
From: DeGaish, Donna  
Sent: Mon 9/17/2007 11:28 AM  
To: Perales, Judith  
Subject: RE: Request to review DSST (formerly DANTES Program) Credit-by-Exam Policy

We have a meeting next Monday. I will see if I can get an answer.

Donna DeGaish  
Program Specialist - C.E.D.E.R.  
Texas A&M University-Corpus Christi  
6300 Ocean Dr., ECDC 242A  
Corpus Christi, TX 78412-5834  
Phone: 361.825.3368  
Fax: 361.825.3377

From: Perales, Judith  
Sent: Monday, September 17, 2007 11:24 AM  
To: DeGaish, Donna  
Subject: RE: Request to review DSST (formerly DANTES Program) Credit-by-Exam Policy

Donna,

As you may know, we are already preparing for next year’s catalog. Do you think it is possible for me to get an answer on whether or not the College of Education will use DSSTs by October 5th?

Judith
From: Perales, Judith  
Sent: Tue 9/11/2007 10:25 AM  
To: DeGaish, Donna  
Subject: FW: Request to review DSST (formerly DANTES Program) Credit-by-Exam Policy

Donna,

Here is that email.

I also want to provide you an update on what the other colleges have done at this point. The College of Arts & Humanities decided not to use DSST exams for college credit. The College of Science and Technology has approved the use of four DSST exams: Principles of Statistics, Introduction to Computing, Astronomy, and Principles of Physical Science I. I have not heard back from the College of Business. I hope to have a decision soon from the College of Education.

Thank you,

Judith

From: Perales, Judith  
Sent: Wed 8/22/2007 4:03 PM  
To: Sherritt, Carol; Ward, Martin; Nelson, Nancy; Smith, Robert; Bonnette, Randy; Hopkins, Dee; Lucido, Frank  
Subject: Request to review DSST (formerly DANTES Program) Credit-by-Exam Policy

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I would like for the University to develop and list those subject exams that it will accept and the score required for a student to earn credit. As of October 1, 2006 the DSST Program, began allowing institutions the ability to administer internet-based exams. I have completed the process of becoming an IBT site. I now need you to help develop a better policy. Your response should state if your College is willing to grant credit for DSST scores, and if so, is there a course equivalency, and if not, could the university still award elective credit at the lower or upper level.

Please submit your memo back to the Office of Admissions and Records with a copy to the Office of Academic Testing. The memo should make reference to each subject in a manner similar to the other credit-by-exams listed in the catalog. For example,

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<td>Required</td>
<td>Christi Course(s)</td>
<td>Hours</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Awarded</td>
</tr>
<tr>
<td>Astronomy</td>
<td>48</td>
<td>PHYS1311</td>
<td>3</td>
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<tr>
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<td>3</td>
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I am attaching American Council on Education’s credit recommendations and the technical data that was reviewed to make those recommendations, I am also including DSST’s Fact Sheets for each one of these subjects which include both course content and percentage of course content. If the College of Education does not wish to award credit for DSSTs, please inform us of that in a memo.

If you need additional information about the DSST program, you may visit [www.getcollegecredit.com](http://www.getcollegecredit.com).

If you would like to see what some other schools have done, I am including a few here:

**Texas A&M University**

[http://www.tamu.edu/admissions/catalogs/06-07_UG_Catalog/gen_info/admissions/course_credit/dantes.htm](http://www.tamu.edu/admissions/catalogs/06-07_UG_Catalog/gen_info/admissions/course_credit/dantes.htm)
Thank you in advance for your assistance.

Judith
Hi Judith,

The College of Business will not award credit through the DSST per Dean Abdelsamad and Department Chairs. Please see the message below.

Thanks and if you need anything else, just let me know.

Thank you,

Shawn

From: Abdelsamad, Moustafa H., D.B.A.
Sent: Tuesday, September 25, 2007 1:23 PM
To: 'Perales, Judith'; Tillinger, Janet W., Ph.D.; Vokurka, Robert J., Ph.D.; Dube, Leon F., D.B.A.; Benavides, Adolfo, Ph.D.
Subject: RE: Request to review DSST (formerly DANTES Program) Credit-by-Exam Policy

I discussed the request with the department chairs who checked with their faculty members. Accordingly, our policy is not to accept any credit through DSST.

Best wishes.

Moustafa

From: Perales, Judith [mailto:Judith.Perales@tamucc.edu]
Sent: Monday, September 17, 2007 11:29 AM
To: Tillinger, Janet W., Ph.D.; Vokurka, Robert J., Ph.D.; Dube, Leon F., D.B.A.; Abdelsamad, Moustafa H., D.B.A.; Benavides, Adolfo, Ph.D.
Subject: FW: Request to review DSST (formerly DANTES Program) Credit-by-Exam Policy

https://webmail.tamucc.edu/exchange/jperales/Inbox/FW:%20Request%20to%20review%20DSST...
Subject: RE: Request to review DSST (formerly DANTES Program) Credit-by-Exam Policy

As you may know, we are already preparing for next year's catalog. Do you think it is possible for me to get an answer on whether or not the College of Business will use DSSTs by October 5th?

Judith

From: Perales, Judith
Sent: Wed 8/22/2007 4:20 PM
To: Tilling, Janet; Vokurka, Robert; Dube, Leon; Abdelsamad, Moustafa; Benavides, Adolfo
Subject: Request to review DSST (formerly DANTES Program) Credit-by-Exam Policy

This is in regard to our current policy on DSST (formerly the DANTES Program) and updates that we need to make to it. Here is what appears in our university-catalog:

Credit may be accepted for both the general and specific DANTES exams. Credit may be granted for exams in the amount recommended by ACE for scores that meet their recommended standards.

Currently, if a student was to inquire what exam to take and what course it was equivalent to, we would have to direct them to their advisor. Since there is no written policy, this could lead to some students being granted credit and others no credit and some students being granted credit at varying scores. While the administration of the DSST program, as it is now called, is not where the CLEP is currently, I think it would offer students, especially those non-traditional students, other options. The DSST program markets itself as a way to expand and complement those exams offered by other programs, such as the CLEP.

I would like for the University to develop and list those subject exams that it will accept and the score required for a student to earn credit. As of October 1, 2006 the DSST Program, began allowing institutions the ability to administer internet-based exams. I have completed the process of becoming an IBT site. I now need you to help develop a better policy. Your response should state if your College is willing to grant credit for DSST scores, and if so, is there a course equivalency, and if not, could the university still award elective credit at the lower or upper level.

Please submit your memo back to the Office of Admissions and Records with a copy to the Office of Academic Testing. The memo should make reference to each subject in a manner similar to the other credit-by-exams listed in the catalog. For example,
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<td>Astronomy</td>
<td>48</td>
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<td>3</td>
</tr>
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</table>

I am attaching American Council on Education’s credit recommendations and the technical data that was reviewed to make those recommendations. Some of the subjects may fall under the domain of another college. The College of Science and Technology has decided that the Introduction to Computing is equivalent to COSC1315. I am also including DSST's Fact Sheets for each one of these subjects which includes both course content and percentage of course content.

If you need additional information about the DSST program, you may visit [www.getecollegecredit.com](http://www.getecollegecredit.com).

If you would like to see what some other schools have done, I am including a few here:

- **Texas A&M University**
  [http://www.tamu.edu/admissions/catalogs/06-07_UG_Catalog/gen_info/admissions/course_credit/dantes.htm](http://www.tamu.edu/admissions/catalogs/06-07_UG_Catalog/gen_info/admissions/course_credit/dantes.htm)

- **University of Texas at San Antonio**
  [http://www.utsa.edu/Testing/dantes.html](http://www.utsa.edu/Testing/dantes.html)

- **Sam Houston State University**
  [http://www.shsu.edu/~tst_www/dantes.html](http://www.shsu.edu/~tst_www/dantes.html)

- **University of Houston**

If your college does not wish to award credit for DSSTs, please let us know.

Thank you in advance for your assistance.
You forwarded this message on 9/26/2007 1:53 PM.

Perales, Judith

From: Ortiz, Cristina
To: Perales, Judith; Villarreal, Javier; Mermann-Jozwiak, Elisabeth
Subject: RE: CLEP Spanish Language Score Change

Attachments:

Judith,

I apologize for the delay. The Spanish faculty did decide to keep the current standard in place.

Thank you.

Cristina Ortiz

---

From: Perales, Judith
Sent: Tuesday, September 25, 2007 5:46 PM
To: Ortiz, Cristina; Villarreal, Javier; Mermann-Jozwiak, Elisabeth
Subject: RE: CLEP Spanish Language Score Change

I have not had a response back to this email. Do you wish to keep the current standard in place for the SPANISH CLEP? Would you like to change it based on this new recommendation?

Thank you,

Judith

---

From: Perales, Judith
Sent: Tue 7/17/2007 12:28 PM
To: Ortiz, Cristina; Villarreal, Javier; Mermann-Jozwiak, Elisabeth
Cc: Winston, Katherine
Subject: FW: CLEP Spanish Language Score Change

Please see the email below for important changes in the Spanish CLEP exam. Let me know if you will continue to use the recommendation for granting credit for this exam. If so, this means there would be a score change to 63, which would not next catalog.
Thank you,

Judith Perales
Assistant Director of Academic Testing
Office of Academic Testing
6300 Ocean Drive SSC 210
Corpus Christi, Texas 78412-5769
361-825-2334(Phone)
361-825-5506(Fax)

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From: CLEP Program Direction [mailto:CLEPcenter_establishment@ets.org]
Sent: Tue 7/17/2007 8:58 AM
To: Judith.Perales@mail.tamucc.edu
Subject: CLEP Spanish Language Score Change

Dear Test Administrator,

On July 26, 2007, a new College-Level Examination Program (CLEP) Spanish Language test pack: be released to test centers. This new package contains an adjustment to the four-semester recommended granting score (RCGS). The change is a result of a recently completed standard setting study. It does not affect semester RCGS for this examination. The new recommended credit-granting score is shown in the table below. American Council on Education (ACE) has reviewed and endorsed CLEP test development and statistical proce:

<table>
<thead>
<tr>
<th>CLEP Spanish Language</th>
<th>Previous RCGS</th>
<th>New RCGS</th>
<th>Semester hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Level 1: 2 semesters</td>
<td>50</td>
<td>50 (no change)</td>
<td>6</td>
</tr>
<tr>
<td>Level 2: 4 semesters</td>
<td>66</td>
<td>63</td>
<td>12</td>
</tr>
</tbody>
</table>

Please revise your CLEP policy to reflect this new recommendation. You may also wish to notify the Spanish Language Department on your campus. More information about the standard-setting process and the cut score for CLEP Language is provided in the CLEP Test Information Guide (TIG), available online for faculty and administrators CLEP Resource Center at [www.collegeboard.com/highered/clep](http://www.collegeboard.com/highered/clep). Use the following to access the site:

Username: clepadmin2
Password: CLEPmsa22#

Please contact CLEP at 1-800-257-9558 if you have any questions regarding CLEP scores. Thank you for your:

CLEP Program Direction

---------------------------------------------------------------------
This e-mail and any files transmitted with it may contain privileged or confidential information. It is solely for use by the individual for whom it is intended, even if addressed incorrectly. If you received this e-mail in error, please notify the sender; do not disclose, copy, distribute or take any action in reliance on the contents of this information; and delete it from your system. Any other use of this e-mail is prohibited.

Thank you for your compliance.

---------------------------------------------------------------------
You forwarded this message on 10/1/2007 12:22 PM.

Perales, Judith

From: Lucido, Frank
To: Perales, Judith
Cc: Hopkins, Dee; Cassidy, Jack; Melrose, Don; Kouzakanani, Kiamir; Bolick, Margaret; Elwood, Susan; Marroquin, Christine; Garrett, Sherrye; Bohling, Mark

Subject: RE: Request to review DSST (formerly DANTES Program) Credit-by-Exam Policy

Attachments:

Ms. Perales,

The College of Education Curriculum Coordinating Committee has elected not to grant credit by examination for any of the DANTES exams. The courses that are offered for credit that would be pertinent to our College do not meet all of the objectives of our courses and state certification requirements. We have to ensure that the COE students have been exposed to and understand the objectives that are going to be tested on the state certification examinations so that they can be successful in obtaining their teaching certificates. Thank you for allowing us to review this opportunity for our students.

Dr. Frank Lucido,

Interim Associate Dean

From: Perales, Judith
Sent: Wednesday, August 22, 2007 4:04 PM
To: Sherritt, Carol; Ward, Martin; Nelson, Nancy; Smith, Robert; Bonnette, Randy; Hopkins, Dee; Lucido, Frank
Subject: Request to review DSST (formerly DANTES Program) Credit-by-Exam Policy

This is in regard to our current policy on DSST (formerly the DANTES Program) and updates that we need to make to it. Here is what appears in our university-catalog:

Credit may be accepted for both the general and specific DANTES exams. Credit may be granted for exams in the amount recommended by ACE for scores that meet their recommended standards.

Currently, if a student was to inquire what exam to take and what course it was equivalent to, we would have to direct them to their advisor. Since there is no written policy, this could lead to some students being granted credit and others no credit and some students being granted credit at varying scores. While the administration of the DSST program, as it is now called, is not where the CLEP is currently, I think it would offer students, especially those non-traditional students, other options. The DSST program markets itself as a way to expand and complement those exams offered by other programs, such as the CLEP.

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If you need additional information about the DSST program, you may visit www.getcollegecredit.com.

If you would like to see what some other schools have done, I am including a few here:

Texas A&M University
http://www.tamu.edu/admissions/catalogs/06-07_UG_Catalog/gen_info/admissions/course_credit/dantes.htm

University of Texas at San Antonio
http://www.utsa.edu/Testing/dantes.html

Sam Houston State University
http://www.shsu.edu/~tst_www/dantes.html

University of Houston
http://www.uh.edu/academics/catalog/archives/2003-05_archive/03-
Thank you in advance for your assistance.

Judith
Perales, Judith

Fi: Mermann-Jozwiak, Elisabeth
To: Perales, Judith
Cc:
Subject: FW: German Language Score Change: Exam Update Procedures Required
Attachments:

Please see Dr. Ortiz's response below.

Thanks for your patience.

Ellisabeth Mermann-Jozwiak, Ph.D.
Professor of English and Associate Dean
College of Liberal Arts
Texas A&M University-Corpus Christi
6300 Ocean Dr.
Corpus Christi, TX 78412-5815

Tel. 361-825-5990
Fax: 361-825-5844

From: Ortiz, Cristina
Sent: Monday, July 14, 2008 11:14 AM
To: Mermann-Jozwiak, Elisabeth
Cc: Quiroz, R; Villarreal, Javier
Subject: RE: German Language Score Change: Exam Update Procedures Required

Ellisabeth,

We'll keep the score we have in place (62).

Cristina

Assistant Professor of Spanish
Department of Humanities

https://webmail.tamucc.edu/exchange/jperales/Inbox/FW:%20German%20Language%20Score%20Change:...
From: Mermann-Jozwiak, Elisabeth  
Sent: Mon 7/14/2008 9:52 AM  
To: Ortiz, Cristina  
Cc: Quiroz, R  
Subject: FW: German Language Score Change: Exam Update Procedures Required  

Cristina,  

What's the verdict?  

Thsi,  

E  

Elisabeth Mermann-Jozwiak, Ph.D.  
Professor of English and Associate Dean  
College of Liberal Arts  
Texas A&M University-Corpus Christi  
6300 Ocean Dr.  
Corpus Christi, TX 78412-5815  

Tel. 361-825-5990  
Fax: 361-825-5844  

From: Perales, Judith  
Sent: Monday, July 14, 2008 9:23 AM  
To: Ortiz, Cristina; Villarreal, Javier; Mermann-Jozwiak, Elisabeth  
https://webmail.tamucc.edu/exchange/jperales/...  
7/27/2008
From: Perales, Judith  
To: Ortiz, Cristina; Villarreal, Javier; Mermann-Jozwiak, Elisabeth  
Subject: RE: German Language Score Change: Exam Update Procedures Required

Checking to see if a decision has been made on this change. Thanks, Judith

From: Perales, Judith  
Sent: Tue 6/24/2008 4:24 PM  
To: Ortiz, Cristina; Villarreal, Javier; Mermann-Jozwiak, Elisabeth  
Subject: FW: German Language Score Change: Exam Update Procedures Required

Please see the email below for important changes in the German CLEP exam. Let me know if you will continue to use the ACE recommendation for granting credit for this exam. If so, this means there would be a score change to 60, which would not be in this next catalog.

Thank you,

Judith Perales  
Director of Academic Testing  
Office of Academic Testing  
6300 Ocean Drive SSC 210  
Corpus Christi, Texas 78412-5769  
361-825-3733(Phone)  
361-825-5506(Fax)

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From: CLEP [mailto:CLEPcenter_establishment@ets.org]  
Sent: Tue 6/24/2008 11:21 AM  
To: Judith.Perales@mail.tamucc.edu  
Subject: German Language Score Change: Exam Update Procedures Required

Dear Test Administrator,

On June 25, 2008, a new College-Level Examination Program (CLEP) German Language test package will be released to test centers. This new package contains an adjustment to the four-semester recommended credit-granting score (RCGS)*. The change is a result of a recently completed standard setting study. It does not affect the two-semester RCGS for this examination. The new recommended credit-granting score is shown in the table below. The American Council on Education (ACE) has reviewed and endorsed CLEP test development and statistical processes.

CLEP German Language

Please revise your CLEP policy to reflect this new recommendation. You may also wish to notify the German Language Department on your campus. More information about the standard-setting process and the cut score for CLEP German Language is provided in the CLEP Test Information Guide (TIG), available online for faculty and administrators in the CLEP Resource Center at [www.collegeboard.com/cleprecourcecenter](http://www.collegeboard.com/cleprecourcecenter). Use the following to access the site:

Username: clepadmin2
Password: CLEPmsa22#

*The B-level credit-granting recommendations have also changed. For more information, visit [www.collegeboard.com/clep/bcuts](http://www.collegeboard.com/clep/bcuts). Please contact CLEP at 1-800-257-9558 or clep@info.collegeboard.org if you have any questions regarding the score change.*

**Instructions to Update Your CLEP Software**

The CLEP software updates to the German test package will automatically download during the "End of Day" process. In order for the updates to be applied, the CLEP TDMS Server must be stopped and restarted after running End of Day.

All test centers must perform the following steps anytime after 3 P.M. EST on June 25th, but NOT while students are taking exams:

1. **Run End of Day** (EOD). This process may take between 5-10 minutes or longer, depending on the speed of your Internet connection. When the "End of Day has been completed successfully" message appears, click OK. This will verify that test taker data has been transmitted to CLEP and all software/exam updates have been downloaded.
2. **Stop the TDMS Server.**
3. **Restart the TDMS Server.**
4. **Run the EOD procedure for a second time.** This will let us know that the exam updates have been successfully downloaded at your test center.
5. If you have the TDMS software installed on more than one computer, repeat the above steps on each TDMS server.

If you are administering exams on the day of the release, perform these procedures at the end of your testing day. If you have any technical questions, please don’t hesitate to contact CLEP Technical Support at 1-800-241-5357 or 1-609-406-5620.

Thank you for your cooperation.

CLEP

This e-mail and any files transmitted with it may contain privileged or confidential information. It is solely for use by the individual for whom it is intended, even if addressed incorrectly. If you received this e-mail in error, please notify the sender; do not disclose, copy, distribute or take any action in reliance on the contents of this information; and delete it from your computer system. This transmission is in the interest of the University System of Georgia.
your system. Any other use of this e-mail is prohibited.

Thank you for your compliance.