The College maintains many standing committees. Each of these committees is charged with providing leadership and direction in specific areas vital to the College’s operations and mission. Some committees are required by university rules.

Administrative Council. The council is charged with assisting the Dean in making administrative decisions. The council is composed of the Dean, Associate Dean, Director of Master’s Programs, a member of the faculty at large, the College’s Business Coordinator, and the three Department Chairs.

Assessment Committee. The committee is charged with assessing various components of the College’s instructional programs. The members of the committee are appointed by the Dean.

Awards Committee. The committee is comprised of three individuals appointed by the Dean. The committee is appointed in concurrence with the Faculty Senate’s procedure for nominating faculty for various university awards.

College Research Enhancement Committee. The committee consists of the two representatives to the University Research Enhancement Committee plus one representative elected by the department from the College without a representative on the University Committee. The College Committee is responsible for receiving and evaluating grant proposals and recommending grant awards from the College Research Enhancement Programs funds. The Committee’s policies and award procedures must be consistent with the eligibility and award selection criteria in the statute. A copy of the College Rule must be filed with Associate Vice President for Planning and Institutional Effectiveness.

Graduate Advisory Committee. The committee is a recommending body (curriculum, admission standards, admission exceptions, advising, and student request and appeals) reporting to the Dean. Members are elected by the faculty. Faculty eligible to serve on the committee regularly teach graduate classes. Each department elects two representatives who serve two-year terms. The Director of Master’s Programs is an ad hoc member and presently serves as Chair.

Kirkland Distinguished Visitor Committee. The committee is charged with selecting a nominee for the College’s Kirkland Award. The three committee members, appointed by the Dean, also oversee the Kirkland lecture and student awards luncheon held each spring.

Library Committee. The committee is charged with monitoring the acquisition of library resources relevant to the needs of the College’s faculty and students. The three committee members are appointed by the Dean.

Post-Tenure Review Committee. This committee consists of five tenured faculty members – three are elected and the other two are appointed by the Dean. The committee conducts a comprehensive review of a tenured faculty’s performance after his/her second unsatisfactory annual review and submits a recommendation to the Dean. See University rule 12.06.99.C1
College of Business Faculty Meetings Process
(Revised January 29, 1998)
(Revised by the COB Ad. Council, January 5, 2005)
(Approved, Faculty, January 10, 2005)

The Dean calls all meetings of the general faculty of the College.

General Faculty meetings in the College are held at least once during both the Fall and the Spring semesters. Additional general faculty meetings are called by the Dean of the College as needed to address issues that should be addressed by the entire faculty rather than by department faculty.

Department Chairs call meetings of the department as they are needed to address issues related to the department. Department meetings are held more frequently than general College of Business faculty meetings.

Faculty members are required to attend all meetings unless extenuating circumstances prevent attendance. The convener ensures that minutes of the meeting are recorded.