Course content for TAMU System Train Traq FERPA Module.

If you are taking this course for the first time, please click the START COURSE link below to begin. Depending on your reading speed, the course should take about 30 minutes to complete.

When you have finished reviewing the course content, you need to take the course test. If you need to retake the test, click the COURSE TEST link at the bottom of this page. Once you have passed the test with a score of 100%, you should exit the lesson and check your transcript to make sure it shows that the "Complete Date" for this course is the date on which you most recently passed the test.

START COURSE

If you have already completed the course, you may review specific pages by using the links below.

COURSE MODULES

1. Introduction (15 pages)
2. Basic Guidelines (10 pages)
3. Student Rights and Consent (22 pages)
4. Case Studies (9 pages)
5. Conclusion (2 pages)

DETAILED COURSE OUTLINE

1. Introduction
   1.1 What is FERPA?
   1.2 Why is the training required?
   1.3 What are the objectives of this training?
   1.4 To whom does FERPA apply?
   1.5 What is an education record?
   1.6 What media are considered records?
   1.7 Education records do not include medical records
   1.8 Education records do not include sole possession and employment records
   1.9 Education records do not include law enforcement and post attendance records
   1.10 What is a student?
   1.11 Additional terms
   1.12 Practice question: Education records
   1.13 Practice question: Education records
   1.14 Practice question: FERPA rights
   1.15 Summary
2. **Basic Guidelines**
   2.1 What are the basic rules?
   2.2 Directory information
   2.3 Personal data
   2.4 Enrollment data
   2.5 Athletic participation data
   2.6 Items prohibited from directory information
   2.7 What is legitimate educational interest?
   2.8 Practice question: Directory information
   2.9 Practice question: Directory information
   2.10 Summary

3. **Student Rights and Consent**
   3.1 Student rights
   3.2 Withholding directory information
   3.3 Consent prior to disclosure
   3.4 Consent not required: School officials and government
   3.5 Consent not required: Financial aid
   3.6 Consent not required: Outside organizations and emergencies
   3.7 Consent not required: Parents of dependents
   3.8 Consent not required: Subpoenas and victim's disclosure rights
   3.9 Consent not required: Special considerations
   3.10 Practice question: Annual notification
   3.11 Practice question: Former students
   3.12 Practice question: Request to review
   3.13 Practice question: Student consent
   3.14 Practice question: Faculty rights
   3.15 Practice question: University committees
   3.16 Practice question: Disclosure to parent
   3.17 Practice question: International students
   3.18 Practice question: Parental rights
   3.19 Practice question: Subpoenas
   3.20 Practice question: Police
   3.21 Practice question: Disclosure
   3.22 Summary

4. **Case Studies**
   4.1 Case studies
   4.2 Case 1: Checking a student's credibility
4.3 Case 1: Results
4.4 Case 2: Grades as a criminal defense
4.5 Case 2: Results
4.6 Case 3: Airing it out in the newspaper
4.7 Case 3: Results
4.8 Course summary
4.9 Course test