2. The individual will meet with the student-athlete to discuss the complaint within (10) class days of receipt of the written grievance. The individual will reply in writing and copy the Associate Athletic Director for Compliance with the results of the findings and any action within (10) class days of the meeting.

3. If a student-athlete is not satisfied with the results and/or with the reply and wants the grievance to be considered further, the student-athlete may appeal, in writing, to the Director of Athletics and request a meeting with the individual and the Director of Athletics to discuss the situation and to seek a resolution. This appeal to the Director of Athletics must begin within ten (10) class days after the student-athlete receives the written reply from the individual responsible for the action or event that forms the basis of the grievance. The Director of Athletics will investigate the complaint and call in any witnesses necessary. The Director will prepare a written reply indicating the results of the appeal and including further action, if any, to be taken within (10) class days of the meeting between the student-athlete and the Director of Athletics.

4. If the student-athlete is not satisfied with the results of the appeal to the Director of Athletics and wants the grievance to be considered further, the student-athlete may appeal, in writing, to the Faculty Athletics Representative (FAR) for an Appeals Committee hearing.

2.3.2.2 Appeals Committee Membership and Responsibilities
The Appeals Committee shall be appointed by the Faculty Athletics Representative (FAR) and be made up of the following members:
1. The University’s Faculty Athletics Representative (FAR)
2. The Senior Woman Administrator.
3. One head coach of an intercollegiate sport, but who shall not be the head coach of the student-athlete with the grievance.
4. The Associate Athletic Director Compliance/Academics.
5. Two student-athletes from the Student-Athlete Advisory Committee.
6. One faculty member from the Intercollegiate Athletic Council.
7. A judicial officer from Student Affairs.

The Faculty Athletics Representative shall serve in the capacity of Committee Chair, as a non-voting member. The Faculty Athletics Representative will determine and notify each committee member of the time, date and place for the appeal to be heard; notify all concerned of where the appeal file can be reviewed; and keep appropriate records of meetings and committee actions. In addition, the Faculty Athletics Representative shall coordinate all communications and make sure the student-athlete understands the hearing procedures; notify the student-athlete of the time, date and location of the hearing; answer any questions the student-athlete may have on these matters; notify student-athlete of his/her rights and make certain the Appeals Committee does not violate the student-athlete’s rights to due process; and, if necessary, notify witnesses to appear before the hearing body.

The Appeals Committee shall be a representative group that includes a diverse population with respect to gender and ethnic origin. Each member of the Appeals Committee shall be subject to challenge for cause. A person is limited to two challenges only at the time the committee is appointed. In the event of any conflict of interest or possible conflict of interest among any of the committee members, or if any committee member is a faculty member, student, or administrator from the same department as the grievant or the person against whom the grievance is filed, the alternate member(s) shall serve in the place of the person(s) having conflict. In the event that there are no further members on the committee, the Faculty Athletics Representative shall appoint the replacement(s) as needed. A quorum shall consist of 5 members.

2.3.2.3 Hearing Procedures and Guidelines
The student-athlete has the right to be assisted by any advisor they choose, at their own expense. The student-athlete is responsible for presenting his or her own case; therefore, advisors are not permitted to participate directly in any hearing before the Appeals Committee but are restricted to an advisory role. Advisors are required to maintain strict confidentiality regarding these proceedings.