MEMORANDUM OF UNDERSTANDING
BETWEEN
TEXAS A&M UNIVERSITY-CORPUS CHRISTI
AND
TEXAS A&M UNIVERSITY-KINGSVILLE
REGARDING THE
DOCTORAL DEGREE IN EDUCATIONAL LEADERSHIP

This agreement is made and entered into this 26th day of November, 2003 by and among Texas A&M University-Corpus Christi, hereinafter referred to as TAMU-CC, and Texas A&M University-Kingsville, hereinafter referred to as TAMU-K, components of The Texas A&M University System, an agency of the State of Texas.

TAMU-CC and TAMU-K, in collaboration, hereby agree to continue offering the joint doctoral degree in Educational Leadership. This will be done in the following manner:

1. PROGRAM ADMISSION. Each campus will admit students to the Educational Leadership program following the rules and regulations established by their respective universities, graduate councils, and colleges of education. Admission dates and number of students admitted will be determined by the available resources of the respective campuses.

2. REGISTRATION, TRANSFER OF CREDIT AND GRADUATION. Personnel at TAMU-CC and TAMU-K will continue to work together to ensure easy registration and credit transfer for students taking courses at both institutions. Diplomas for students graduating in the program will continue to list both institutions.

3. CURRICULAR DELIVERY. All courses required in the Educational Leadership core (30 semester credit hours) and research tools section (12 semester credit hours) of the degree plan will be offered at both campuses. Students in the program may take these courses and other appropriate coursework at either TAMU-CC or TAMU-K. The sequencing and repetition of all courses, core and cognate, will be the purview of each institution. Both campuses agree to vary delivery so that like offerings will not be taught on the same day or at the same time giving students flexibility as to where and when courses are taken.

4. CURRICULAR ALIGNMENT. Course content in the required educational leadership core (30 SCH) and the research tools (12 SCH) section will remain as described in the respective TAMU-CC and TAMU-K catalogs unless approved by both institutions. There may be slight variations in the titles and numbering of courses but every effort will be made to use like numbering and prefixes at both institutions.

5. RESOURCES. Each institution shall determine the qualifications necessary for faculty involved in doctoral course delivery, committee service and/or holding doctoral chair responsibility. Graduate faculty members at both campuses may serve on committees for students at either institution. Workload and compensation will be in accordance with the established policies of the individual campuses. Library facilities at both TAMU-CC and TAMU-K will be available to students at either campus who are in the program.

6. ORGANIZATION AND GOVERNANCE. TAMU-CC and TAMU-K are in agreement that the Joint University Doctoral Committee, responsible for the organization and governance of the shared doctoral program in educational leadership, will be dissolved. Each institution will determine the
department, within their respective Colleges of Education, in which the doctoral program will reside and who will oversee its operation. A **Coordinating Committee** will be formed comprised of four individuals, one from each campus within the college of education, who are responsible for the oversight of the program on their respective campus, and one additional faculty member, from each campus. The purpose of the committee will be curricular information sharing and calendar coordination. It is expected that the committee will communicate each semester so that calendar adjustments may be made if necessary.

An **Administrative Council** will also be formed. Membership will include the provosts from each institution, the graduate deans, deans of education and the two individuals within the colleges of education responsible for oversight of the program on their respective campuses. This council will come together when necessary for discussion, clarification and/or change in any major aspect of the program, its organization and/or its governance.

**7. TERM.** The term of this agreement is five years. As both institutions evolve and mature in their delivery of doctoral programs, additional changes may be made and approved by the Administrative Council as addendums to this document. If either institution chooses to no longer continue this collaboration, it is expected that six months notice—at a minimum—will be provided the partnering campus.

**8. NOTICE.** Any written notice required by this Agreement shall be mailed first class to the address below:

**TAMU-CC:**
Texas A&M University-Corpus Christi  
6300 Ocean Drive  
Corpus Christi, Texas 78412  
*Attention: Dee Hopkins*  
361-825-2660-Phone  
361-825-2732-Fax

**TAMU-K:**
Texas A&M University-Kingsville  
700 University Blvd.  
Kingsville, Texas 78363  
*Attention: Mike Daniel*  
361-593-2801-Phone  
-Fax

**9. ENTIRE AGREEMENT.** This document constitutes the sole and entire agreement between TAMU-CC and TAMU-K. This document supersedes all oral or written previous and contemporary understandings or agreements relating to matters related herein. This Agreement may not be amended or otherwise altered except by mutual agreement in writing. This Agreement is not assignable without express written agreement of the parties.

---

**Texas A&M University-Corpus Christi**

[Signature]

**Texas A&M University-Kingsville**

[Signature]

---

**Texas A&M University-Corpus Christi**

**January 8, 2004**

[Signature]