Dear Faculty,

*Please take a few minutes to answer the following questions about your department Chair. Your responses are very important to the evaluation process and will be kept confidential. To ensure your anonymity, responses will be reported only in the aggregate.*

**PLEASE READ THE FOLLOWING STATEMENTS AND INDICATE YOUR LEVEL OF AGREEMENT WITH EACH ONE OF THEM.**

**Communication**
The Graduate Dean uses effective interpersonal skills when working with me.
- a. Strongly Agree
- b. Agree
- c. Disagree
- d. Strongly Disagree
- e. Don’t Know or Not Applicable

The Graduate Dean communicates information to me in an accurate and timely manner.
- a. Strongly Agree
- b. Agree
- c. Disagree
- d. Strongly Disagree
- e. Don’t Know or Not Applicable

When I wanted to communicate with the Graduate Dean I have been able to do so in a timely manner.
- a. Strongly Agree
- b. Agree
- c. Disagree
- d. Strongly Disagree
- e. Don’t Know or Not Applicable

The Graduate Dean actively listens and responds to issues.
- a. Strongly Agree
- b. Agree
- c. Disagree
- d. Strongly Disagree
- e. Don’t Know or Not Applicable

The Graduate Dean recognizes students and is supportive of them.
- a. Strongly Agree
- b. Agree
- c. Disagree
- d. Strongly Disagree
- e. Don’t Know or Not Applicable
The Graduate Dean’s office provides clear information to prospective students about the process of application to the graduate school.
a. Strongly Agree
b. Agree
c. Disagree
d. Strongly Disagree
e. Don’t Know or Not Applicable

**Community Outreach/Funding**
The Graduate Dean represents the Graduate Office professionally within and outside the University.
a. Strongly Agree
b. Agree
c. Disagree
d. Strongly Disagree
e. Don’t Know or Not Applicable

The Graduate Dean seeks opportunities to build links between the Graduate Office and other entities on and off campus.
a. Strongly Agree
b. Agree
c. Disagree
d. Strongly Disagree
e. Don’t Know or Not Applicable

**Leadership**
The Graduate Dean promotes and upholds the mission of the Graduate Office.
a. Strongly Agree
b. Agree
c. Disagree
d. Strongly Disagree
e. Don’t Know or Not Applicable

The Graduate Dean effectively oversees the budget of the Graduate Office.
a. Strongly Agree
b. Agree
c. Disagree
d. Strongly Disagree
e. Don’t Know or Not Applicable

The Graduate Dean facilitates the development of clear, unambiguous goals for the Graduate Office.
a. Strongly Agree
b. Agree
c. Disagree
d. Strongly Disagree
e. Don’t Know or Not Applicable
The Graduate Dean applies rules and polices in a fair and unbiased manner.
a. Strongly Agree
b. Agree
c. Disagree
d. Strongly Disagree
e. Don’t Know or Not Applicable

The Graduate Dean effectively represents concerns of graduate programs to the University's decision-making bodies.
a. Strongly Agree
b. Agree
c. Disagree
d. Strongly Disagree
e. Don’t Know or Not Applicable

The Graduate Dean is an effective leader.
a. Strongly Agree
b. Agree
c. Disagree
d. Strongly Disagree
e. Don’t Know or Not Applicable

The Graduate Dean makes wise budget decisions.
a. Strongly Agree
b. Agree
c. Disagree
d. Strongly Disagree
e. Don’t Know or Not Applicable

**Working Environment**
The Graduate Dean treats me with respect.
a. Strongly Agree
b. Agree
c. Disagree
d. Strongly Disagree
e. Don’t Know or Not Applicable

The Graduate Dean empowers the faculty to use their abilities effectively.
a. Strongly Agree
b. Agree
c. Disagree
d. Strongly Disagree
e. Don’t Know or Not Applicable
**Graduate Dean's Office Operation**
The Graduate Dean oversees the operation of the Graduate Office effectively.
a. Strongly Agree
b. Agree
c. Disagree
d. Strongly Disagree
e. Don’t Know or Not Applicable

The Graduate Dean's office operates in an efficient and professional manner.
a. Strongly Agree
b. Agree
c. Disagree
d. Strongly Disagree
e. Don’t Know or Not Applicable

The Graduate Dean’s office facilitates smooth processing of graduate school applications.
(Choose one)
a. Strongly Agree
b. Agree
c. Disagree
d. Strongly Disagree
e. Don’t Know or Not Applicable

The Graduate Dean’s office facilitates smooth processing of doctoral dissertations and master’s theses.
a. Strongly Agree
b. Agree
c. Disagree
d. Strongly Disagree
e. Don’t Know or Not Applicable

The Graduate Dean’s office provides clear timelines and expectations for students and graduate office staff regarding requirements for dissertations, theses, and graduation.
a. Strongly Agree
b. Agree
c. Disagree
d. Strongly Disagree
e. Don’t Know or Not Applicable

The Graduate Dean’s office provides clear guidelines for graduate scholarship applications.
a. Strongly Agree
b. Agree
c. Disagree
d. Strongly Disagree
e. Don’t Know or Not Applicable
The Graduate Dean’s office provides a fair and timely review and acceptance process for graduate scholarships.

a. Strongly Agree  
b. Agree  
c. Disagree  
d. Strongly Disagree  
e. Don’t Know or Not Applicable

The Graduate Dean’s office promotes effective and fair pre-award support for proposal and grant submissions.

a. Strongly Agree  
b. Agree  
c. Disagree  
d. Strongly Disagree  
e. Don’t Know or Not Applicable

The Graduate Dean’s office promotes effective and useful feedback regarding denied proposal and grant submissions.

a. Strongly Agree  
b. Agree  
c. Disagree  
d. Strongly Disagree  
e. Don’t Know or Not Applicable

The Graduate Dean’s office provides effective accounting support and information to grant recipients.

a. Strongly Agree  
b. Agree  
c. Disagree  
d. Strongly Disagree  
e. Don’t Know or Not Applicable

The Graduate Dean’s office provides clear guidelines concerning Institutional Review Board policies, including timelines for submission and response.

a. Strongly Agree  
b. Agree  
c. Disagree  
d. Strongly Disagree  
e. Don’t Know or Not Applicable

The Graduate Dean’s office ensures timely and helpful response to Institutional Review Board applications for research.

a. Strongly Agree  
b. Agree  
c. Disagree  
d. Strongly Disagree  
e. Don’t Know or Not Applicable
Overall
I rate the Graduate Dean's performance as satisfactory.
a. Strongly Agree
b. Agree
c. Disagree
d. Strongly Disagree
e. Unable to Judge

Please respond to the following items:
What would you like to see the Graduate Dean continue to do in the same manner?
{Enter answer in paragraph form}

[ ]

What would you like to see the Graduate Dean change?
{Enter answer in paragraph form}

[ ]

Please provide any suggestions you have to improve the functioning of the Graduate Office.
{Enter answer in paragraph form}

[ ]

Thank you for taking the time to complete the Dean evaluation.