LIBRARY DIRECTOR EVALUATION – BY LIBRARY STAFF

Dear Bell Library Staff,

Please take a few minutes to answer the following questions about the Library Director. Your responses are very important to the evaluation process and will be kept confidential. To ensure your anonymity, responses will be reported only in the aggregate.

PLEASE READ THE FOLLOWING STATEMENTS AND INDICATE YOUR LEVEL OF AGREEMENT WITH EACH ONE OF THEM.

1. The Library Director accurately communicates information to me in a timely manner.
   a. Strongly Agree
   b. Agree
   c. Disagree
   d. Strongly Disagree
   e. Don’t Know

2. When I wanted to communicate with the Library Director I have been able to do so in a timely manner.
   a. Strongly Agree
   b. Agree
   c. Disagree
   d. Strongly Disagree
   e. Don’t Know

3. The library Director conducts effective meetings.
   a. Strongly Agree
   b. Agree
   c. Disagree
   d. Strongly Disagree
   e. Don’t Know

4. The library Director responds to concerns of staff members in a timely manner.
   a. Strongly Agree
   b. Agree
   c. Disagree
   d. Strongly Disagree
   e. Don’t Know

5. The Library Director is supportive of students.
   a. Strongly Agree
   b. Agree
   c. Disagree
   d. Strongly Disagree
   e. Don’t Know
6. The Library Director represents the library professionally everywhere.
   a. Strongly Agree
   b. Agree
   c. Disagree
   d. Strongly Disagree
   e. Don’t Know

7. The Library Director seeks opportunities to build links between the library and other constituencies.
   a. Strongly Agree
   b. Agree
   c. Disagree
   d. Strongly Disagree
   e. Don’t Know

8. The Library Director encourages me to be involved in decision-making within the library.
   a. Strongly Agree
   b. Agree
   c. Disagree
   d. Strongly Disagree
   e. Don’t Know

9. The Library Director upholds the mission of the library.
   a. Strongly Agree
   b. Agree
   c. Disagree
   d. Strongly Disagree
   e. Don’t Know

10. The Library Director effectively manages the budget of the library.
    a. Strongly Agree
    b. Agree
    c. Disagree
    d. Strongly Disagree
    e. Don’t Know

11. The Library Director explains the budget clearly to me.
    a. Strongly Agree
    b. Agree
    c. Disagree
    d. Strongly Disagree
    e. Don’t Know
12. The Library Director facilitates the development of clear goals for the library.
   a. Strongly Agree
   b. Agree
   c. Disagree
   d. Strongly Disagree
   e. Don’t Know

13. The Library Director is fair in the implementation of policies.
   a. Strongly Agree
   b. Agree
   c. Disagree
   d. Strongly Disagree
   e. Don’t Know

14. The Library Director effectively presents concerns of the library to the university’s decision-making body.
   a. Strongly Agree
   b. Agree
   c. Disagree
   d. Strongly Disagree
   e. Don’t Know

15. The Library Director cultivates teamwork within the library.
   a. Strongly Agree
   b. Agree
   c. Disagree
   d. Strongly Disagree
   e. Don’t Know

16. The Library Director is impartial in approving staff workload.
   a. Strongly Agree
   b. Agree
   c. Disagree
   d. Strongly Disagree
   e. Don’t Know

17. The Library Director is impartial in recommending merit raises.
   a. Strongly Agree
   b. Agree
   c. Disagree
   d. Strongly Disagree
   e. Don’t Know
18. The Library Director handles disagreements between staff members in accordance with university guidelines.
   a. Strongly Agree
   b. Agree
   c. Disagree
   d. Strongly Disagree
   e. Don’t Know

19. The Library Director treats me with respect.
   a. Strongly Agree
   b. Agree
   c. Disagree
   d. Strongly Disagree
   e. Don’t Know

20. The Library Director empowers staff members to use their abilities.
   a. Strongly Agree
   b. Agree
   c. Disagree
   d. Strongly Disagree
   e. Don’t Know

21. The Library Director facilitates the hiring of quality library staff members.
   a. Strongly Agree
   b. Agree
   c. Disagree
   d. Strongly Disagree
   e. Don’t Know

22. The Library Director effectively oversees the operations of the library.
   a. Strongly Agree
   b. Agree
   c. Disagree
   d. Strongly Disagree
   e. Don’t Know

23. The Library Director’s office is professional in its operation of the library.
   a. Strongly Agree
   b. Agree
   c. Disagree
   d. Strongly Disagree
   e. Don’t Know
24. The Library Director works hard to enhance the physical facilities of the library.
   a. Strongly Agree
   b. Agree
   c. Disagree
   d. Strongly Disagree
   e. Don’t Know

25. The overall performance of the Library Director is very satisfactory.
   a. Strongly Agree
   b. Agree
   c. Disagree
   d. Strongly Disagree
   e. Don’t Know

26. The Library Director is overall an effective leader.
   a. Strongly Agree
   b. Agree
   c. Disagree
   d. Strongly Disagree
   e. Don’t Know

27. What would you like the Library Director to continue to do in the same manner?

28. What would you like the Library Director to change?

29. Please make any other suggestions for improving the functioning of the library.