Thank you for listing this job opportunity with the Texas Library Association.

Job Key: 3871
(Must retain this key in order to modify this position later.)

Position Title: Reference/Government Documents Librarian

Position Description: Serves as the primary contact with the state and federal agencies that ensure compliance with federal and state depository regulations. Oversees all aspects of government documents collection development, including annual item updates for federal documents, revision of collection development policies/procedures, and selection of new materials, including reference materials, added by purchase or gift. Provides primary reference services and classroom instruction for government publications in all formats. Works closely with the Technical Services Department to ensure that incoming depository materials are processed and that weeded materials are removed according to depository guidelines. Participates in the provision of general reference service to library users on-site and at a distance. Participates in the library instruction program, including instruction with subject-specific classes and First Year Program students. Serves as a subject liaison with faculty, with responsibility for collection development and course-specific library instruction sessions. Serves on Library and University committees. May be required to work some evening and/or weekend hours. Reports to Associate Director for Collection Development and Reference Services.

Location: Corpus Christi

Employer: Texas A&M University - Corpus Christi

Type of Library: Academic

Salary: See comment below

Salary Comment: Salary: Competitive and dependent upon qualifications and experience.

Education: Must complete MLS or equivalent from an ALA accredited program on or before December 21, 2008.

Experience: At least 1-2 years experience in an academic library setting in a public services capacity. Excellent written and oral communication skills; demonstrated strong commitment to library-customer focused services. Ability to work independently and as a member of a team in a rapidly changing, demanding, and culturally diverse environment. Demonstrated commitment to applying technology in the provision of reference and instruction services.

Contact: Edward Kownslar

Send Resume to: Send resume, cover letter and names and contact information including email addresses of 5 references to Edward Kownslar, Chair of the Search Committee, Mary and Jeff Bell Library, 6300 Ocean Drive #5702, Corpus Christi, TX 78412 or apply by submitting materials to edward.kownslar@tamucc.edu. Review of applications will begin on October 1, 2008 and continue until positions are filled.

Telephone: (361) 825-2677
Fax:
Email: Edward.Kownslar@tamucc.edu
Website: rattler.tamucc.edu

Special Instructions:
Position Start Date: 12/1/2008
Closing Date: 10/1/2008

An Equal Opportunity/Affirmative Action Employer

The Jobline is a free service to library employers in Texas. For additional information about the Jobline, contact:

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