Environmental, Health & Safety Committee Meeting

Wednesday, November 19, 2008 - 3:00 PM - 4:30 PM
University Center – Lone Star 142A

AGENDA

I. Call to Order – Roy D. Coons, Chair

II. Approve Minutes from the August 19 and October 21, 2008 Meetings.

III. New Business
    a. Fire Alarm Procedures
    b. Texas Workers’ Compensation – Accident Investigation Training

IV. Old Business
    a. Safety Awareness Tours

V. Announcements/Adjournment
Texas A&M University-Corpus Christi  
Environmental, Health & Safety Committee  
Minutes  
Tuesday, August 19, 2008  
Library Conference Room - 208

Members Present:
Roy Coons, Chair  
Carla Berkich  
Mark Bohling  
Alan Gutierrez  
Laurence Fischbach  
Jody Nelsen  
Deanna Mazzocco  
Joanna Mott  
Cindy Roper  
Lisa Streit

Members Absent:
Gretchen Arnold, Jose Bayarena, David Briones, Debra Cortinas, Steve Dial, Amanda Drum, Melissa Jarrell, JoAnn McDonald, Karen Middleton, Karen Murray, Brien Nicolau, James Sanders

Guests:
Chris Cherniss, Thuy Fleming, Kelly Jenschke, Fran Trevino

I. Call to Order:
Roy D. Coons, Chair called the Meeting to order at 3:05 pm. A warm welcome was given to Ms. Jody Nelsen, TAMUCC's new Vice President for Finance and Administration.

II. Approve Minutes:
Roy Coons asked for a motion to table the approval of the July meeting minutes. Alan Gutierrez made the motion and was seconded by Mark Bohling.

III. Active Shooter on Campus – presented by Alan Gutierrez
Roy Coons stated that the State Auditor's office requested submission of TAMUCC's Security on Campus and the Extension Service is reviewing Environmental Management Plans. Looking at fine tuning on command structures and Homeland Threat Levels.
Alan Gutierrez presented the Active Shooter on campus Video. This expert feedback video has a definitive change to how it's presented. UPD are the first responders UPD's 911 is the Emergency phone number and works with 911 Central. 911 gives UPD the location of the call and in most cases has the building and room number. If a student has a cell phone with an outside area code and dials 911 it will call the home area code 911.
Alan Gutierrez – good lighting on campus is a big issue and UPD is working closely with Physical Plant on lighting.

Jody Nelsen asked Alan Gutierrez if he was familiar with Dan Korem's the Art of Profiling. It deals with random acts and helping to recognize people at risk of committing violent acts.
Carla Berkich and Alan Gutierrez are working with the ICare Program that deals with potential violent employees who need to be identified and counseled and says that there is a fine line between being nosy and helping one another. It is ok to be involved.
Joanna Mott asked how the faculty will be trained. Alan Gutierrez says to engage the faculty with the students to identify individuals displaying particular traits. Dr. Chenaux will be speaking at the fall faculty meeting. Ann DeGaish will go to individual colleges with ICare and open doors for collaboration with all entities. Common forms of workplace violence are: Assaults/Attacks on groups, Active Shooter, Hostage situation, Assault/Attacks on an individual, Bomb/Bomb Threat, Suspicious mail/packages. Be aware of on campus mail, phone versus written notification sets the foundation for the video. Think and prepare, prepare your response with survival principles and a survival mindset.
Maximize your survival by taking direct responsibility for yourself. Do what it takes to survive a situation. Awareness/Preparedness/Practice by being mindful not fearful. Be mindful of pre incident indicators - your weapon is a survivor mindset.

Committee thoughts:
Joanna Mott stated that the video address the workplace situation not the classroom. What if? This is what prevention is about. Mott says that in a classroom situation the students look to the professor as to what to do. The purpose of this presentation is to plant a seed on expectations and what to do to survive. Carla Berkich says to stay calm. Cindy Roper asked how soon a presentation can be made to departments. Alan Gutierrez said that he or Lt. Wright can present this video and Q&A at any time.

IV. New Business:
   a. Report on RAP Safety Initiatives for FY08 –
      Roy Coons stated that this would be discussed at the next meeting.
   b. RAP Safety Initiatives for FY09 –
      Roy Coons stated that this would be discussed at the next meeting.

V. Old Business – Sub Committee Reports
   a. How to Report An Accident
      Roy Coons stated that this would be discussed at the next meeting.

VI. Announcements/Adjournment
Roy Coons stated that the mass communication system was tested on August 7, 2008. The system is capable of sending out 1200 calls per hour, build more scenarios and use phone trees instead of mass calling.
Joanna Mott asked what type of feedback was received from the calls made. Roy Coons stated that the system needs some fine tuning and working out the flaws. The critical issue is to test and fine tune.

Roy Coons asked for a motion to adjourn. Motion was made and seconded by Joanna Mott. Meeting adjourned at 4:15 pm. The next meeting is scheduled for Tuesday, September 16, 2008. Time and place TBA.
Submitted by: Fran Trevino, Ex-officio - Secretary – September 16, 2008
Texas A&M University-Corpus Christi  
Environmental, Health & Safety Committee  
Minutes  
Tuesday, October 21, 2008  
University Center – Island Room - 316

Members Present:
Roy Coons, Chair  
Mark Bohling  
Steve Dial  
Amanda Drum  
Alan Gutierrez  
Laurence Fischbach  
Victor Ioina  
Kelly Jenschke  
Jody Nelsen  
Brien Nicolau  
JoAnn McDonald  
Karen Murray  
Cindy Roper  
J.R. Sanders

Members Absent:
Gretchen Arnold, Jose Bayarena, Debra Cortinas, Melissa Jarrell, Joanna Mott, Karen Middleton

Guests:
Chris Cherniss, Thuy Fleming, Kim Rottet (for Lisa Streit), Fran Trevino

I. Call to Order:
Roy D. Coons, Chair called the Meeting to order at 3:05 pm. He welcomed Ms. Jody Nelsen, VP Finance and Administration; Victor Ioina, SAC member; Kelly Jenschke, Health Services; Dr. JoAnn McDonald, College of Education representative.

II. Approve Minutes:
Roy Coons tabled the approval of the last meeting Minutes due to a misprint.

III. New Business:
   a. E,H&S Annual Report
   Prior to the meeting the E, H&S Annual Report was sent to the committee members for review. There were neither comments nor questions from the members regarding the report.

   b. Safety Awareness Tours
   Campus Safety Audits: Coons queried the committee about their interest in volunteering to perform safety audits at various campus locations. These audits would focus on inside of campus building. The UPD holds an annual safety walk of the campus grounds.

   It was suggested by Ms. Nelsen that the word audit not be used. Motion passed to change the name "Safety Audit" to Safety Awareness Tours".

   Chief Gutierrez recommended that a partnership between the Committee Safety Awareness Tours and the UPD Safety Walk would be advantageous to the Campus. The idea was well received by the Committee.

   Roy called for a motion to conduct “Safety Awareness Tours". Amanda Drum made a motion and was seconded by Karen Murray.
V. Old Business – Sub Committee Reports
   a. How to Report An Accident
Coons/Cortinas agreed that the proposed document being developed on “How to Report and Accident” was not user friendly. The sub-committee will look into the feasibility of using only the Worker’s Compensation First Report of injury form, a universal accident form to report student accidents and use of the A&M Form to report non-employee/visitor accidents. Several departments, College of Science and Technology, Recreational Sports, University Center, the Health Center have student accidents forms. The sub-committee will develop one agreed upon form from these sources.

VI. Announcements/Adjournment
Dr. Amanda Drum announced the “Party House” festivities. Student Housing, judicial affairs. The program’s focus on student issues related to risk management issues, alcohol use, etc. Food, a DUI simulator and other safety related activities will be available to the student attendees.

Chief Gutierrez announced the Islander Safety Fair, sponsored by the UPD is scheduled for October 18, 2008 at the University Center. Private and governmental safety, emergency response organizations have been invited to participate.

Ms. Fran Trevino visited with Mr. Korem while ordering “The Art of Profiling” for E,H&S. He agreed to donate two of his books “The Art of Profiling and the “Rage of the Random Actor” to the University. Ms. Nelsen discussed with the committee that “The Art of Profiling” provides valuable insight to an individual’s personality traits and behavior.

The President’s Cabinet will view the “Active Shooter” video. Gutierrez has received the student classroom version of the Active Shooter and is preparing to present the program through out the University.

The newly completed sidewalk paralleling Oso Lane is a great addition to campus safety. Thanks for the project went out to Mr. Laurence Fischbach.
Steve Dial asked if a cross walk will be identified at the intersection of Oso Lane and Island Blvd. Mr. Fischbach answered in the affirmative.

Meeting Adjourned at 3:35 pm. The next meeting is scheduled for Wednesday, November 19, 2008.

Submitted by: Fran Trevino, Ex-officio - Secretary – October 24, 2008.