Purpose and Use of this Handbook

This handbook is to be used as a reference guide for students, faculty, and other members of the Texas A&M University-Corpus Christi community. All efforts were made to provide updated information; however, each academic year, changes are made in policies, procedures, and guidelines which may affect the information included in this handbook and in these rules and procedures. Please check with appropriate offices or officials to make sure you have accurate and up-to-date information. Additionally, there are other publications at the University which contain vital information: Class Schedule (Fall, Spring & Summer), Texas A&M University-Corpus Christi Catalog (Undergraduate & Graduate), and the Student Academic Information Link (S.A.I.L.) web site. Please refer to the A&M-Corpus Christi Catalog for academic-related policies and information. Academic policies in the A&M-Corpus Christi Catalog supersede the academic information in The Islander Student Handbook if in conflict. The Student Code of Conduct is located on the web at www.studentaffairs.tamucc.edu. Please review this web site and familiarize yourself with the University’s policies. Students are expected to know and abide by these standards and policies. If you have any questions regarding this year’s edition of The Islander Student Handbook, please contact the Division of Student Affairs at 825-2612. We welcome any suggestions you may have for this year’s book.

Statement of Civility

Texas A&M University-Corpus Christi has a diverse student population that represents the population of the state. Our goal is to provide you with a high quality educational experience that is free from repression. You are responsible for following the rules of the University, city, state and federal government. We expect that you will behave in a manner that is dignified, respectful and courteous to all people, regardless of sex, ethnic/racial origin, religious background, sexual orientation or disability. Behaviors that infringe on the rights of another individual will not be tolerated.
# Table of Contents

**Campus Activities**
- Student Activities .......................................................... 10
- Waves of Welcome .......................................................... 11
- Campus Activities Board .................................................. 11
- Islander Cultural Alliance .................................................. 11
- *Island Waves* Student Newspaper .................................. 11
- Recreational Sports .......................................................... 12
- Islander Athletics ............................................................. 12
- Women’s Center ............................................................... 12
- South Texas Institute for the Arts ....................................... 12
- Department of Music ....................................................... 13
- University Theatre ........................................................... 13
- Performing Arts Center (PAC) ........................................... 13

**Campus Life**
- Managing Your Finances .................................................. 14
- Business Office ............................................................... 14
- Career Services ............................................................... 14
- Financial Aid/Financial Assistance Office .......................... 15
- Sand Dollar$ Office ........................................................... 15
- Housing Information ......................................................... 16
- Transportation ................................................................. 16
- Lost & Found ..................................................................... 16
- University Police Department .......................................... 16
- Parking Permits/Ticket Appeals ....................................... 17

**Campus Services**
- Division of Student Affairs ............................................... 18
- University Health Center .................................................. 18
- University Counseling Center .......................................... 19
- Disability Services ........................................................... 19
- Veteran Affairs ............................................................... 19
- Computer Lab ................................................................. 20
- Bell Library ...................................................................... 20
ACADEMIC INFORMATION

Academic Advising ........................................................................................................ 21
Phone & Web Registration (S.A.I.L.) ........................................................................ 21
Tutoring & Learning Center ......................................................................................... 22
Adding/Dropping Registration ..................................................................................... 22
Class Attendance ........................................................................................................... 23
Grade Appeals ................................................................................................................. 23
Academic Record .......................................................................................................... 24
Medical Incapacitation ................................................................................................... 24
Requesting Incomplete in Course .................................................................................. 25
Military/Status/Called to Duty ....................................................................................... 25
International Student Information ............................................................................... 26

RIGHTS & RESPONSIBILITIES

Equal Access & Opportunity ....................................................................................... 27
Student Responsibility .................................................................................................. 27
Student Records ............................................................................................................. 27
Student-Right-to-Know/Campus Security Act .............................................................. 28
Campus Sex Crime Prevention Act ............................................................................. 29
Hurricane Evacuation Plan ........................................................................................... 29

RULES & REGULATIONS

Alcohol & Illicit Drugs ..................................................................................................... 31
Bikes/Skateboards/Vehicle/Pedestrian Sidewalk Traffic .................................................. 32
Classroom Conduct ....................................................................................................... 33
Concealed Firearms & Explosives ................................................................................ 33
Grievance Procedures .................................................................................................... 34
Harassment & Physical Abuse ....................................................................................... 34
Sexual Harassment ......................................................................................................... 34
Hazing ............................................................................................................................ 35
Pets ................................................................................................................................ 35
Texas A&M University Policy and Procedures ............................................................ 36

STUDENT CODE OF CONDUCT

Definitions ....................................................................................................................... 38
Judicial Authority ........................................................................................................... 49
Proscribed Conduct ........................................................................................................ 40
Judicial Proceedings ..................................................................................................... 49
Appeals ........................................................................................................................... 55
Interpretation & Revision ............................................................................................... 56
### FALL SEMESTER 2008

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
<th>Day</th>
</tr>
</thead>
<tbody>
<tr>
<td>August 27</td>
<td>Classes Begins</td>
<td>Wed.</td>
</tr>
<tr>
<td>September 1</td>
<td>Labor Day Holiday</td>
<td>Mon.</td>
</tr>
<tr>
<td>September 4</td>
<td>Last Day to Register or Add a Class</td>
<td>Thurs.</td>
</tr>
<tr>
<td>November 7</td>
<td>Last Day to Drop a Class</td>
<td>Fri.</td>
</tr>
<tr>
<td>November 27-28</td>
<td>Thanksgiving Holidays</td>
<td>Thurs.-Fri.</td>
</tr>
<tr>
<td>December 8</td>
<td>Last Day to Withdraw from the University</td>
<td>Mon.</td>
</tr>
<tr>
<td>December 9</td>
<td>Last Day of Classes</td>
<td>Tues.</td>
</tr>
<tr>
<td>December 10</td>
<td>Reading Day</td>
<td>Wed.</td>
</tr>
<tr>
<td>December 11-12, 15-17</td>
<td>Final Examinations</td>
<td>Thurs.-Fri., Mon.-Wed.</td>
</tr>
<tr>
<td>December 20</td>
<td>Fall Commencement</td>
<td>Sat.</td>
</tr>
</tbody>
</table>

### SPRING SEMESTER 2009

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
<th>Day</th>
</tr>
</thead>
<tbody>
<tr>
<td>January 14</td>
<td>Classes Begins</td>
<td>Wed.</td>
</tr>
<tr>
<td>January 19</td>
<td>Martin Luther King, Jr. Holiday</td>
<td>Mon.</td>
</tr>
<tr>
<td>January 22</td>
<td>Last Day to Register or Add a Class</td>
<td>Thurs.</td>
</tr>
<tr>
<td>March 16-20</td>
<td>Spring Break</td>
<td>Mon.-Fri.</td>
</tr>
<tr>
<td>April 3</td>
<td>Last Day to Drop a Class</td>
<td>Fri.</td>
</tr>
<tr>
<td>May 4</td>
<td>Last Day to Withdraw from the University</td>
<td>Mon.</td>
</tr>
<tr>
<td>May 5</td>
<td>Last Day of Classes</td>
<td>Tues.</td>
</tr>
<tr>
<td>May 6</td>
<td>Reading Day</td>
<td>Wed.</td>
</tr>
<tr>
<td>May 7-8 &amp; 11-13</td>
<td>Final Examinations</td>
<td>Thurs.-Fri., Mon.-Wed.</td>
</tr>
<tr>
<td>May 16</td>
<td>Spring Commencement</td>
<td>Sat.</td>
</tr>
</tbody>
</table>
Welcome to Texas A&M University-Corpus Christi, home of the Islanders! I congratulate you for choosing A&M-Corpus Christi to pursue your educational goals.

We want to help make your college experience a positive one. Whether you are a freshman or a transfer student, you will encounter many new and exciting things and from time to time you might have a question about your classes, activities on campus, or other issues that may seem unfamiliar or different. The information in this Student Handbook will help you become familiar with the campus and the many services available to you. Everyone at A&M-Corpus Christi wants your university experience to be positive, productive, and memorable, so use the information in the handbook and always ask questions. We're here to help you.

I wish you the best as you begin the semester at A&M-Corpus Christi and hope you enjoy the great things the Island University has to offer.

Sincerely,

Flavius C. Killebrew
President/CEO
Welcome Islanders!

Congratulations and welcome to Texas A&M University-Corpus Christi. The entire Division of Student Affairs is excited you have chosen the Island University to pursue your academic endeavors.

This handbook has been prepared to assist you while you attend the Island University. It contains information relevant to everyday campus life along with helpful ideas to make your transition to college a success. Students who learn to manage time are the most likely to succeed in classes and graduate on time. This planner can help you schedule your exams, papers, projects, work and recreational activities.

May you be successful as you journey forth in pursuit of knowledge of the world and of yourself. The college experience offers a wonderful opportunity to explore new ideas, learn more about yourself and help you decide your future. We wish you the best of luck. If you should have any questions or need assistance, please do not hesitate to contact the Office of Student Affairs for assistance. Visit us at the University Center, room 318, or call (361) 825-2612. We want to make sure you are successful in your academic pursuits and your personal goals.

Sincerely,

H. Eliot Chenaux, Ph. D.
Vice President for Student Affairs

Welcome Classmates!

Congratulations and welcome to the Island University at Texas A&M University-Corpus Christi. As members of the student body, Jessica and I hope you enjoy your time here and have a wonderful college experience.

As the University grows beyond the island, there will be various opportunities for you to gain leadership experiences. We encourage you to take advantage of these opportunities and get involved in campus activities and programs. Becoming involved in the numerous clubs and organizations will help you network with your peers as well as with faculty and staff. To learn more about how to get involved in campus life and the hundreds of student organizations we have, please visit the Student Organization Center (SOC) located on the second floor of the University Center in room 226.

One group you may want to get involved with is the Student Government Association (SGA).

This organization is the major entity that voices concerns between the students and the administration. We let the administration know what you are thinking and vice versa. If you are interested in getting involved with SGA, we invite you to our open meetings held every Friday. There are opportunities to participate as a senator or joining a committee. For more information, please contact the SGA office at 825-5745.

Study hard, get involved, and enjoy your time here on the Island at TAMU-CC!

Sincerely,

Eric Rohne, SGA President, 2008-2009
Jessica Block, SGA Vice President, 2008-2009
Islander Spirit and Traditions

Islander Fight Song

Fight for A and M, A and M CC
Highest Honor, Brave and Strong
Ever true will be,
Onward to Victory
Islanders will prevail,
We’ll fight, fight. Fight Forever
A and M CC!

Izzy the Islander
Official University Mascot

“Shaka”
It has many meanings. Originally it meant to "hang loose", or to chill and be laid back. It can be also be used as a positive reinforcement. You can give someone a shaka as a sign of approval or praise. It can also be used as a welcome/goodbye sign.

Traditional Events
Islander Tribute: a memorial dedicated to students that passed away in the last year.

Presidents Picnic: Kick off the year with some Islander spirit with free food and games.

Late Night Breakfast: A Division of Student Affairs sponsored event, held every Fall and Spring in the UC–Commons on the last class day. A stress free night filled with free food, games, door prizes and great entertainment!

Ring Ceremony: The Official Ring Ceremony is a celebration where students who have earned 90 or more hours towards their undergraduate degree or 30 or more hours towards their graduate degree are honored during the Homecoming and Parents Weekend. The University President and the National Alumni Association President present the rings to the honorees.

Up All Night: A night of activities hosted by Campus Activities following the Pep Rally during Homecoming week. This night includes entertainment, food, prizes and fun!

University History
* 1947 the University of Corpus Christi was established
* 1971 the university became a state supported institution
* 1977 the name of the institution was changed to Texas A&M University- Corpus Christi.
* 1994 marked the transformation of the institution to a four year university.
Quick Telephone Reference Guide

ADMINISTRATIVE OFFICES

Admissions & Records ........................................ 2624
Business Office ............................................. 2600
Camden Miramar .............................................. 5000
Campus Activities Board ............................ 2363
Campus Copies ............................................. 5679
Career Services .............................................. 2628
Center for Academic Success  & Advising ................. 5931
Core Curriculum Program ................. 5748
Counseling Center ......................................... 2703
Disability Services ........................................ 5816
Financial Aid .............................................. 2338
Food Services ............................................. 2760
Glasscock Fitness ......................................... 2170
Health Center .............................................. 2601
Housing Information ..................................... 2612
UC Information Desk .................................... 5282
International Program ............................... 2789
Islander Athletics ........................................ 2255
Island Waves Newspaper ............................. 5744
Java City ................................................... 3999
Judicial Affairs ............................................ 2612
Library ....................................................... 5711
Lost & Found .............................................. 5282
Mail Services .............................................. 2684
Recreational Sports ..................................... 2454
Performing Arts Center (PAC) .......... 3369
Sand Dollar$ Office ...................................... 5978
South Texas Institute of the Arts ........ 3500
Student Activities ........................................ 2707
Student Government .................................... 5745
TALK2ME .................................................. 5263
University Bookstore ................................. 2603
University Center (UC) .......................... 5281
University Police Department ............. 4444
University Theater ...................................... 5800
Women’s Center .......................................... 2792
Wells Fargo Bank ......................................... 2267

ACADEMIC DEPARTMENTS

COLLEGE OF LIBERAL ARTS

Dean’s Office ............................................. 2651
Academic Advisors ...................................... 3466

DEPARTMENTS

Art .............................................................. 2317
Communication/Theatre ............................ 2316
English ...................................................... 3457
First-Year Writing Program ..................... 2585
Humanities .................................................. 5783
Music ......................................................... 5523
Psychology ............................................... 6040
Social Science .......................................... 2696

Master of Science Program

Counseling .................................................. 3393
Curriculum & Instruction ......................... 3201
Early Childhood Education ...................... 3201
Educational Administration ..................... 2699
Elementary Education ................................ 5581
Educational Technology ......................... 2347

COLLEGE OF EDUCATION

Dean’s Office ............................................. 2662
Student Services ........................................ 6062
Academic Advisors .................................... 2662
Certification ............................................ 2433

State Certification .................................... 3261

DEPARTMENTS

Curriculum & Instructions ...................... 3201
Teacher Education ................................. 5581
Counseling/Educational Psychology .... 3393
Educational Administration/Research 2699
Elementary Education ......................... 5581
Education Technology .......................... 2347
Reading .................................................... 3201
Secondary Education .............................. 5581
Special Education .................................... 2699

Master of Science Program

Counseling .................................................. 3393
Curriculum & Instruction ......................... 3201
Early Childhood Education .................... 3201
Educational Administration ..................... 2699
Elementary Education ......................... 5581
Educational Technology ....................... 2347
You already paid for them, so why not use them?

At Texas A&M University-Corpus Christi, we want you to succeed, have an array of opportunities to get involved on campus, and have a little fun while you’re working on your degree. A variety of services are offered to you so that you can get involved, stay healthy (mind, body, and spirit) and achieve your ultimate goal: GRADUATING! Try something new and fun! Check out the following offices to get involved with the campus community. You are guaranteed to find something exciting to do!

**Campus Activities**

**University Center & Student Activities**
UC 226/UC 204/UC 215
825-2707/825-3239/825-5200
http://ucsa.tamucc.edu

We are THE place to hang out and relax, since we are the “living room” of the university and THE place to find information about any student organization on campus! From Greek organizations to honorary societies, and everything else in between, there are over 100 organizations on campus. Multicultural programs are offered throughout the fall and spring semesters to help you to embrace differences. We also offer leadership training through the EDGE leadership program and the
South Texas Leadership Conference. Can't find what you want? It's easy to start your own organization. Come by and ask us how! Looking for student employment, we can help you out too. We offer several student positions as office assistants, operations crew, graphic designers, and paid officer positions. We’d love to have you as part of our team.

Waves of Welcome (WOW)
UC 226
825-2707
http://wow.tamucc.edu
Waves of Welcome (WOW) is designed to assist you in becoming more familiar with your campus and the many resources available to succeed at Texas A&M University-Corpus Christi. There are many events and activities to take part in during the fall semester and we encourage you to do so. At these events you will meet many of your fellow Islanders as well as network with faculty, staff, and student leaders.

Islander Cultural Alliance
UC 303B
825-5855
ica.tamucc.edu
Islander Cultural Alliance (ICA) serves to bridge the cultural differences among the diverse university population, and the greater community as a whole through multicultural programming. ICA is dedicated to developing a multicultural campus climate and moving beyond tolerance. There are differences among all people and cultures. Yet, this difference is one universal thread that links us all. Recognition of this truth leads to contemplation, which will lead to understanding and appreciation of this universal thread, resulting in unity among all.

Islander Cultural Alliance
UC 503B
825-5855
ica.tamucc.edu
Islander Cultural Alliance (ICA) serves to bridge the cultural differences among the diverse university population, and the greater community as a whole through multicultural programming. ICA is dedicated to developing a multicultural campus climate and moving beyond tolerance. There are differences among all people and cultures. Yet, this difference is one universal thread that links us all. Recognition of this truth leads to contemplation, which will lead to understanding and appreciation of this universal thread, resulting in unity among all.

Island Waves
Student Newspaper
UC 204 E&F
825-5862
http://islandwaves.tamucc.edu
Let your voice be heard! Want to know the scoop about what is happening on campus from a student perspective? Then pick up a free copy of the Island Waves student newspaper. The paper is produced entirely by students and is printed weekly. Volunteer, internships and paid positions are available to aspiring journalists or anyone who likes to write, take photos, and/or dabble in graphic design.
Recreational Sports
Field House/Glasscock Fitness & Wellness Center/ Outdoor Fields/ Hike & Bike Trail/Outdoor Pool/Dugan Wellness Center
825-2454/825-2170
http://recsports.tamucc.edu
Do you want to be healthy and fit? Do you love sports? This will be an exciting year for the TAMU-CC campus as Recreational Sports activities move from Glasscock Fitness and Wellness Center and the Field House to the Dr. Jack and Susie Dugan Wellness Center. Come and play intramural sports with your classmates and friends - basketball, softball, flag football, etc. Drop by to play basketball or volleyball. Join one of our Sport Clubs to learn a new sport or meet new friends with similar interests. Get in shape by working out with weights and cardio equipment. If you need motivation, our personal trainers and group exercise classes can help! If you don't have the equipment for your favorite sport, just bring your $Sand Dollar$ ID card and check out what you need. Some activities involve additional fees.

Islander Athletics
Classroom East, 2nd Floor
825-2255
www.Golslanders.com
Texas A&M University Corpus Christi has 14 NCAA Division I sports: men's and women's basketball, baseball, women's softball, women's volleyball, women's golf, men's and women's tennis, men's and women's cross country, and men's and women's indoor and outdoor track and field. The Islanders are now a member of the Southland Conference, which includes schools from Texas, Louisiana, and Arkansas. All students attend events for FREE with a valid Sand Dollar$ card.

Women's Center for Education & Service
UC 303
825-2792
http://womenscenter.tamucc.edu
We seek to promote a more diverse, inclusive and accepting campus environment. Some of the services we provide are individual and group support, incentive for research and study, and educational programming on women's issues.

South Texas Institute for the Arts - Art Museum of South Texas
1902 N. Shoreline
825-3500
www.stia.org
The South Texas Institute for the Arts (STIA) is affiliated with Texas A&M University-Corpus Christi and operates the Art Museum of South Texas, which has been in existence for more than 60 years. With outreach art programs at the Antonio E. Garcia Center for Arts and Education (2021 Agnes Street), we promote the appreciation and enjoyment of visual and performing arts, especially regional arts of South Texas. We have traveling exhibits, speakers, and adult and children's programs. Admission is free to students with a valid Sand Dollar$ card. Also, we have a College Student Docent Program which trains students each semester alongside veteran Museum docents to provide tours for the public during the week and on weekends. This is a part-time, paid position. You can download the application form from the web site under the “volunteer” section or e-mail www.stia.org. For more information, please contact the Museum education department at 825-3504.
The music department presents performances throughout the year at the Performing Arts Center and at the Warren Theatre in the Center for the Arts. Most events are free and open to the public. In addition, you can nurture your own musical talent by joining one of the larger ensembles such as the University Singers, Concert Band, Jazz Ensemble, or Orchestra. Or you may elect to play in the Percussion Ensemble/Steel Band, Flute Ensemble, Brass Ensemble or Pep Band. For more information call 825-5523.

Islanders stage theatre productions every semester. To attend a production, please call the box office for ticket information. Our mission is to provide students with the tools necessary to prepare for careers as theatre educators, professional practitioners, or to continue their studies on the graduate level. Our extensive season serves not only as a training lab for our students, but also enhances the cultural and aesthetic experience of our campus and is a major cultural resource for the residents of South Texas.

The Corpus Christi Symphony Orchestra also performs at the PAC and they may have reduced ticket prices for students. You can reach the symphony at 883-NOTE.

The PAC is always looking for exceptional individuals to work in our corps of ushers and box office and technical support staff. For more information on Performing Arts Center events, jobs, or to buy tickets for Bravo! Series events please call us at 825-ARTS (2787).
I need money!

All college students are in a perpetual need of funds, and it is important that you manage your money well. A rule of thumb is to keep your expenditures less than the amount of money you bring in from any source: jobs, parents, financial aid, etc. As a college student, you will receive numerous offers for pre-approved credit cards. Beware of such offers - it is tempting to use credit cards for impulse purchases, and failure to pay off credit card debt can ruin your credit. If you get into credit card debt, you may want to call Consumer Credit Counseling Services (CCCS) of South Texas at 854-4357 to schedule an appointment. The financial counselors at CCCS can help you set up a monthly budget and manage your debt payments.

**Business Office**
Student Services Center  
(Round Building)  
825-2600  
falcon.tamucc.edu~business/default.html  
The Business Office serves as the central point for most of your financial transactions and products and provides several ways for you to make payments for items such as tuition and fees, parking permits, parking fines, etc. If transactions on your account result in us owing you money, we ensure timely distribution of any refund via a paper check, direct deposit (ACH) to your checking or savings account at your financial institution or deposited onto a debit card from Higher One. All students will receive an Easy Refund Card from Higher One, which is to be used to sign up for one of the three refund choices. If you are having trouble coming up with the cash to pay your tuition bill, you should visit the Business Office for information on installment payment plans and emergency loans. Remember, you are responsible for all of your bills (including parking fines), so make sure you pay everything you owe prior to attempting to register for the next semester. If you are having financial problems, call or stop by the Business Office to discuss payment options. No bills are mailed prior to payment due dates but email notifications are sent to those with a valid email address. To update your email address log on to the Student Academic Information Link (SAIL) located at sail.tamucc.edu.

**Career Services**
University Center 304  
825-2628  
http://career-services.tamucc.edu  
Need a part-time job? Not sure about your major? Want to begin working on that resume or find a cool summer internship? Come by Career Services. We've got it all. Not sure what you want to do with that degree? Use the computer programs and other resources to discover all the possibilities!
merchants, many of which offer valuable discounts for using your Sand Dollar$.

You can also link your Sand Dollar$ card to your Wells Fargo checking account for ATM's and PIN based Debit. One card to access both your Sand Dollar$ account and Wells Fargo checking account, that's convenience! You will need your Sand Dollar$ card to check out books from the library, use recreational facilities, attend CAB events, gain free admission to athletic events, cash checks, and many of the other services on campus. Also, if you live on campus, you will need the card to gain access to residence halls and the entrance gate after hours.

Carry your Sand Dollar$ ID card with you always as you may be asked at any time to present it to a University employee. Protect your Sand Dollar$ as you would your driver's license and credit cards. It is your identification, has value, and entitles you to campus services.

If your card is lost or stolen, report it to the Sand Dollar$ office IMMEDIATELY so it can be de-activated and prevent unauthorized use. When a new card is issued all privileges and value are transferred to the new card and the old card is rendered useless. Keep in mind there is a fee for replacement of lost/stolen Sand Dollar$ ID cards and you will need your student ID number when reporting lost/stolen cards.

Financial Aid/Financial Assistance Office
Student Services Center
(Round Building)
825-2338
www.tamucc.edu/~faoweb/
Did you know that there is money available to help you pay for school? Grants, scholarships, work-study and student loans are awarded and processed through the Office of Student Financial Assistance (OSFA). The OSFA is prepared to help make the financial aid process as easy as possible. The OSFA offers personal counseling to students and parents concerning aid opportunities, application requirements, program guidelines, and student eligibility. Students and parents may call, e-mail, or visit the office for any needed assistance. Remember to apply for financial aid by the priority deadline (April 1) to ensure your funds are received by the time the school starts. You must reapply for financial aid each year.

Sand Dollar$ Office
University Center 134
825-5978
http://sanddollars.tamucc.edu
Your Sand Dollar$ card is your ticket to going cashless across campus and off campus at participating merchants. On campus at all dining locations, the bookstore, library copy machines, vending machines, Sandpaper pay-for-print at the computer Labs and Library, and more! Off-campus, from pizza to tanning salons you can use your Sand Dollar$ at participating merchants, many of which offer valuable discounts for using your Sand Dollar$.
I need a cool pad!

**Campus Housing Information**
University Center 318
825-2612
www.housing.tamucc.edu

Need a new place to live? Then visit the Director of University Housing for information and advice for on- and off-campus housing. On-campus housing is limited and assigned on a first-come, first-served basis with priority given to traditional first-time freshmen. For on-campus housing information, contact Camden Miramar at 825-5000.

I wish I had a car!

If you don't have wheels, life won't be so bad. The University has an agreement with the Corpus Christi Regional Transportation Authority. You can go anywhere in the city, such as the mall and grocery stores. The University also has a special shuttle which stops at area apartment complexes, the malls and grocery store. Just bring your Sand Dollar$ card.

Oh where, oh where has my book bag gone...

**Lost & Found**
UC Information Desk
825-5282

Hopefully, it's in the Lost & Found! Stop by the University Center Information Desk to find your lost item. Should you happen to find something around campus, turn it in to the UC Information Desk so others can find what they have lost. Be sure to report all stolen items to the University Police. Don't leave your stuff lying around or your door unlocked. Theft is a common crime on college campuses and is very preventable!

Speaking of police...

**University Police Department**
825-4444
falcon.tamucc.edu~police/UPD/upd.htm

Yes! The University does have its own police department on campus! University Police Department (UPD) does enforce all local and state laws, as well as, the University rules and regulations. They also offer several different crime prevention programs available to the entire campus community. For emergency services, call 4444 or 911 from any campus phone. It is the responsibility of the University Police Department (UPD) to respond to all emergencies and promote a safe and orderly campus environment. UPD provides a pedestrian escort service 24 hours per day, utilizing student workers during specific hours. You can request a pedestrian escort anywhere on campus by dialing 4444 from any campus phone or by using a CODEBLUE phone located around campus.
Miramar parking lots. Commuter students must purchase a Momentum parking permit that is valid in any general parking space on campus. Resident students are not allowed to purchase a Momentum parking permit or park in general parking on campus nor can commuters park in resident spaces. Don't forget to put the sticker on your tag or it will not be valid. Put the sticker on when you receive it so that you don't lose it! Replacement cost is $25.00. To appeal a parking ticket, go to the UPD website and follow the instructions for appealing parking citations. All appeals must be made no later than 10 business days after the citation issue date in order for the appeal to be heard. You are responsible for any citations issued to you or your vehicle. Failure to pay parking fines may result in a hold on your registration and possible disciplinary action.

---

...and parking tickets

University Police Department
825-2460
falcon.tamucc.edu/~police/UPD/parking.htm

You must have a parking permit if you have a vehicle! The permit must be clearly visible from the vehicle's front windshield. Parking permits may be purchased from the Business Office in the Student Services Center (Round Building). Permits may be purchased for the full year, by the semester, or a combination of semesters. Expired parking permits can be updated by placing current validation stickers at the bottom of the permit. Validation stickers are available at the Business Office. Keep your parking permit from year to year and purchase validation stickers as needed. Campus residents must purchase an IZZY parking permit that is valid only in the Camden
All new students must submit signed proof of receipt of this information. If we do not have this on file, a hold will be placed on registration until a confirmation of this information is received. The document called "Important Information about Bacterial Meningitis" is provided to all new college students in Texas. Bacterial Meningitis is a serious, potentially deadly disease that can progress extremely fast - so take utmost caution. This disease strikes about 3,000 Americans each year, including 100-125 on college campuses, leading to 5-15 deaths among college students every year. There is a treatment, but those who survive may develop severe health problems or disabilities. "Important Information about Bacterial Meningitis" reviews the symptoms of disease, disease transmission, risks, consequences, treatment, and how you can obtain more information. You can receive your copy of this document by calling 825-2601 or visiting the personal information tab in your SAIL account. Vaccination against Bacterial Meningitis is available at the Health Center for a fee.

The University recommends that students keep their immunizations current. Recommended immunizations are Tetanus/Diphtheria (Td) in the last 10 years, two doses of Measles, Mumps, and Rubella (MMR), the Hepatitis B and Hepatitis A vaccination series, Varicella and Meningitis vaccination.
Certain academic programs have immunization requirements specific to their program and some campus jobs also have requirements. Check with your advisors or employers on these requirements. The vaccines are available in the Health Center for a fee. Submitted immunization records to the Health Center will be reviewed to ensure they are current and maintained so that you can easily retrieve this information should you need it for academic programs or employment requirements.

It could be the most useful 'course' you will ever take!

University Counseling Center
Driftwood 107
825-2703
counseling.tamucc.edu
Take a one-on-one “class” personally designed for you! The Counseling Center offers free and confidential services to all students. Our goal is to help you learn advanced skills to understand yourself and others. By working with a professional counselor, you can improve your ability to resolve personal challenges utilizing the most efficient and effective strategies available. Supportive and highly skilled counselors will assist you in developing your personal, academic and career strengths. We also offer individual and group counseling, consultation services, and seminars to enhance your personal skills.

Disability Services
Driftwood 101/825-5816
www.disabilityservices.tamucc.edu
Disability Services (DS) office coordinates services and academic accommodations for Texas A&M University-Corpus Christi students with documented disabilities to ensure equal access to facilities programs, services, and resources of the university. In order for you to be covered under Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act (ADA) of 1990, you must be registered with the DS office. All you have to do is make an appointment with our office and we will provide you with the information and support you need to have a successful classroom experience. We also welcome all students and/or student organizations interested in community service, practicum, internships, and special class projects to work with us.

Thank you for the service you've given our country!

Veterans Affairs Office
Student Services Center
(Round Building ) 101 Cubicle
825-2331
You have invested in the Montgomery GI Bill (MGIB). You may be entitled to receive substantial financial benefits as you achieve your educational goals. Please contact the Veterans Affairs Office for application forms and an update on the veterans benefits that you have earned.
Computer, computer, where art thou computer?

Locations: Library, Corpus Christi Hall, Center for Instruction, Science and Technology, Business Computer Lab
825-5618
http://labs.tamucc.edu

If you need a place to write your paper or just check your e-mail, visit one of the many computer labs on campus. They will help you obtain a student account to access the computer system. The University also provides e-mail accounts for all students. Contact the lab office in each area to find out how to access these services. Some of the labs even have scanners, and all have printers. We also offer wireless access in many building across campus. Please check our website for more information. Make sure to also check out the computer lab rules and regulations on our website: labs.tamucc.edu/. One important rule to remember is not to pirate music, movies, or applications from the web onto your computer using the University network! This can subject you to disciplinary action from the University, as well as, possible lawsuits.

I know there's a library around here somewhere, . . .

Bell Library
Administrative Office: 825-2643
Circulation: 825-2340
Reference: 825-2609
http://rattler.tamucc.edu

The Mary and Jeff Bell Library provides resources and services to assist you with your research and information needs. Over ½ million items are listed in Portal, the online catalog, and many more items are accessible through our electronic resources. Over 180 online databases and electronic journals contain scholarly material to assist students in completing research projects or assignments. The library provides reference service both in person and electronically to assist students with research, as well as instruction in the use of library's resources, Interlibrary loan to obtain items the library does not own, a media lab for accessing audio-visual material, and over 100 computers for accessing the internet or completing course assignments. Laptop computers are also available for use within the library Monday through Thursday from 10:00am to 6:00pm. Special Collections and Archives houses a wealth of resources focusing on Corpus Christi, the Coastal Bend, and South Texas. The atrium of the library contains popular magazines and a selection of daily newspapers. Group study rooms and a quiet study area are available for student use. A valid Sand Dollar$ card is required to check out items.

Hours of Operation:
Mon. - Thurs.  7:30 a.m. - 1:30 a.m.
Fri. 7:30 a.m. - 8:00 p.m.
Sat. 10:00 a.m. - 8:00 p.m.
Sun. 12:00 p.m. - 1:30 a.m.
Summer and intercession hours vary and are available on the library’s website.
I am not sure where to go. Can someone help me?

Have a question? Give us a call at 825-5263 or TALK2ME. You may also e-mail us at talk2me@tamucc.edu or stop by the Student Services Center (SSC) Room 214.

TALK2ME is assistance on campus designed to help undergraduate students transition to the A&M-Corpus Christi campus.

Our goal is to establish a culture of communication between the students, faculty, and staff which provides a supportive environment for professional growth and learning.

We are designed to help answer questions and guide students to appropriate campus resources.

If we do not know the answer, we will find someone who does.

**Hours of Operation**

Mon. 8:00-5:00  
Tues. 8:00-7:00  
Wed. 8:00-5:00  
Thurs. 8:00-5:00  
Fri. 8:00-3:00

---

**Academic Information**

The primary source of information on academic rules is the University Catalog. For information on academic matters not discussed below, please see the University Catalog.

---

**What classes do I need to take?**

**Academic Advising Services**

Student Services Center  
(Round Building) 214  
825-5931  
www.tamucc.edu/~aac/  

Academic advising centers are housed in each college and staffed by full-time academic advisors. Undeclared/exploratory students and prospective transfer students are advised through the Academic Advising Transition Center (AATC). Full-time academic advisors are available to assist students with their educational plans, course selections, degree requirements and other academic matters. Academic advisors support students from the time of their initial enrollment to the successful attainment of their educational goals. Students should set an appointment with their academic advisors during their first semester. An additional feature of the academic advising program is the direct involvement of University faculty as career mentors. To locate your academic advisor and/or to find out more information about academic advising, please contact the Academic Advising Transition Center office or log on to S.A.I.L and select My Academic Advisor.
Can someone help me? I need a tutor!

The Tutoring & Learning Center (TLC)
Bell Library 216
825-5933
www.tamucc.edu/~tlcweb/
The Tutoring and Learning Center (TLC), winner of the National Tutoring Association Excellence Award, is committed to providing academic support services to help you reach your educational goals and succeed in the university environment. The mission of TLC is to help students develop the skills necessary to be successful learners through the creation of a supportive learning environment that fosters intellectual growth. In the supportive environment of the TLC, students work collaboratively to achieve academic success by gaining an understanding of their learning styles and by mastering learning strategies. Our goal is to help unprepared students to prepare, prepared students to advance, and advanced students to excel.

S.A.I.L. Web Registration
Office of Admissions & Records
Student Services Center
(Round Building)
http://sail.tamucc.edu
The S.A.I.L. student portal allows you to manage your student account and register for classes via the web. You are eligible to register for classes using S.A.I.L. if you are a returning student in good academic standing with no registration holds on your account. To access the portal, you must know your Student ID and PIN (as a new student, your PIN is auto-set to your date of birth in the format MMDDYY). Course schedules for each semester are available on the S.A.I.L home page, via the View Class Schedule link for questions regarding class registration; please contact the Office of Admissions and Records at 825-7024.

I need to add/drop a class!

Office of Admissions & Records
Student Services Center
(Round Building)
825-7024
www.tamucc.edu/~admiss/index.htm
You can add/drop classes from your schedule before classes start via the SAIL student portal. Once classes have begun and are in session, you will need to visit the Office of Admissions and Records to add/drop courses. Log on to SAIL or see the class schedule booklet to learn when the option to add/drop classes via the web is available. If you are having doubts about your class, visit with the professor. Talking with them may ease your concerns. If you still wish to drop the class, you can do so by completing a Class Scheduling form (pre-census) or Course Drop Form (post-census) at the Office of Admissions and Records. However, you will not be permitted to drop ANY classes (by web or in person) after the tenth week of classes in the fall and spring semesters and after the third week of classes during summer sessions. Remember: you can only drop six classes (after census date).
listed below for updates changes regarding grade appeals rules and procedures.

Grade Appeals Rule:
www.tamucc.edu/provost/university_rules/students/130299C2.htm

Grade Appeals Procedure:
www.tamucc.edu/provost/university_rules/students130299C201.htm

If you believe that you have been given an unfair grade in a course, the first thing you should do is set an appointment with the instructor to discuss the matter informally. Most problems or complaints can be resolved through discussions between the student and the instructor. In those instances in which the problem cannot be resolved at this level, the student may follow the steps below.

1. Presentation of grievance to instructor (This step must be taken within fourteen calendar days after the beginning of the next term.)

2. Appeal to department chair or area coordinator.

3. Written appeal to the University Academic Standards Grievance Committee

4. Preliminary review and advising by an ombudsman appointed by the Provost.

5. Submission of file by department chair to the chair of the University Academic Standards Grievance Committee.

6. Review of file by committee chair and submission of case to committee.

Do I have to go to class?

Students are held responsible for class attendance and are advised that excessive absences may adversely affect their grades. Every instructor should make clear the policy on class attendance at the beginning of each course. If students are absent from class on approved university business (e.g., intercollegiate athletics competition/travel, field trips, student research conferences, Board of Regents meetings), faculty members should count this as an excused absence and should not penalize the student for it. Students should be allowed to make up any required course work in advance or after their return to campus. Students are responsible for informing their instructors about the trip in advance so that the faculty members can make plans accordingly. If you have any doubt as to whether the activity in question is considered official university business, you should contact the Provost's Office.

What do I need to do if I want to appeal a grade?

Please refer to the following web sites during your entire college career (here or at any other Texas institution). Contact Admissions and Records for more information on this mandate. And dropping classes can affect your financial aid, so be sure to ask your financial advisor before you drop!
If information pertaining to your official academic transcript is incorrect, you need to write a letter to the Director of Admissions and Records describing the error. The Director of Admissions and Records and any other pertinent academic personnel will investigate the issue. A response will be sent to you no later than 20 days after your letter is received. Please see the Challenge to an Academic Record section in the University catalog for more information.

### What do I do if I suddenly cannot finish the semester?

**Division of Student Affairs**
University Center 318
825-2612
http://studentaffairs.tamucc.edu

**Medical Withdrawals**
If you must stop attending classes during a semester due to a prolonged illness or a serious incapacitating injury, you may request a medical withdrawal. To request this provision, follow these steps:

1. Write a letter requesting a medical withdrawal to the Vice President for Student Affairs. The letter must describe and explain the reason that you are not able to complete the coursework for the semester.

2. Include written documentation from a competent authority (a physician, licensed psychologist, psychiatrist, etc.) with the letter.

3. If the request is granted the Office...
of Admissions and Records will be notified and you will be withdrawn from all your courses. All grades for the current term will be changed to a non-punitive grade of “W”. The Office of Financial Assistance and Business Office are also notified, since there may be financial aid implications for withdrawing from the University.

4. The time limitation for use of this policy is one semester long

Missing Class
If you are able to complete the semester, but unforeseen events have caused you to miss just a few days of class, it is your responsibility to first contact your professors to make the necessary arrangements in order to make up missed class assignments. The Office of Student Affairs does not excuse a student from class unless it is for official university business. However, if you are out for an extended period of time, we will notify your professors of your absence as a courtesy. You will have to provide written documentation to verify the reason for your absence when you return. Ultimately, it is the professor’s decision as to whether or not he or she will allow you to make up any class assignments. Should you need further assistance, please contact the Division of Student Affairs.

Can I request an incomplete in a class?
If the course content allows, a professor may allow you to receive a grade of incomplete or “I” in a course. Incompletes are given to students at the end of the semester if they have almost finished the semester, and if they have a valid reason. This means that the student’s work in the course was satisfactory but incomplete. The decision to grant an incomplete is at the professor’s discretion. Missing work must be completed by the last day of the next regular (fall or spring) semester, unless the professor designates an earlier date for completion. Please be aware that if you don't finish the coursework on time, you could receive an F in the course. For details, see “Removing the Grade of Incomplete” in the catalog section titled “General Academic Policies and Regulations.”

I'm in the military reserves - what if I get called to active duty?
Office of Admissions & Records
Student Services Center
(Round Building)
825-7024

If you get called to active duty during the middle of an academic semester, it is crucial that you notify the Office of Admissions and Records to withdraw from the University. Please contact 825-7024 as soon as you are called to active duty. For more information, see Students Called to Active Duty and Removing Grade of Incomplete-Military (IM) section in the University catalog under “General Academic Policies and Regulations.”
I'm an international student – are there special requirements?

International Student Advising
Office of Admissions & Records
Student Services Center (Round Building)
Room 102
825-2258
www.tamucc.edu/~admiss/intl.html

International students are required to report to the International Student Advisor and Certification Officer located in the Office of Admissions and Records at the beginning of each semester to maintain accurate status and essential information. International students are also required to provide the Office of Admissions and Records with a permanent international address and a current U.S. address. The International Student Advisor helps students with forms and paperwork required for optional and curricular practical training, changes on I-20 forms, change of status, reinstatement, and major medical insurance requirements. International students are required to keep their local address current with both the University and INS.
Equal Access and Opportunity
Admission to and participation in the educational programs and activities of The Texas A&M University-Corpus Christi shall be open to all qualified individuals regardless of race, color, religion, sex, national origin or disability.

Student Responsibility
While University personnel may assist students in progressing toward the degree that they are seeking, the final and ultimate responsibility for understanding and following the degree requirements rests with the students themselves. Each student is held responsible for knowing degree requirements, for enrolling in courses that fit into degree programs, and for taking courses in the proper sequence to ensure orderly progression of work. The student must seek advice about degree requirements and other University policies when necessary. The student is held responsible for knowing and abiding by University regulations regarding the standard of work required to continue in the University, as well as those dealing with academic integrity, scholastic probation, suspension, and dismissal. Additionally, the student is expected to comply with the rules and process in this handbook and code of conduct, which are administered by the Office of Student Affairs.

Student Records
The Family Educational Rights and Privacy Act (FERPA) afford you certain rights with respect to your education records. These rights include:

1. The right to inspect and review your education records within 45 days of the day the University receives a request for access. You should submit to the registrar, dean, or head of the academic department or other appropriate official a written request that identifies the record(s) you wish to inspect. The University official will make arrangements for access and notify you of the time and place where the records may be inspected. If the records are not maintained by the University official to whom the request was submitted, that official shall advise you of the correct official to whom the request should be addressed.

2. The right to request the amendment of your education records that you believe is inaccurate or misleading. You should write the University official responsible for the record, clearly identify the part of the record you want changed, and specify why it is inaccurate. If the University decides not to amend the record as requested by you, the University will notify you of the decision and advise you of your right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will
be provided to you when you are notified of the right to a hearing.

3. The right to consent to disclosures of personally identifiable information contained in your education records, except to the extent that FERPA authorizes disclosure without consent. One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. A school official is defined as a person employed by the University in an administrative, supervisory, academic, or support staff position (including law enforcement unit and health staff); a person or company with whom the University has contracted (such as an attorney, auditor, or collection agent); a person serving on the Board of Trustees; or a student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility. Upon request, the University discloses education records without consent to officials of another school in which a student seeks or intends to enroll.

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the University to comply with the requirements of FERPA. The name and address of the Office that administers FERPA is Family Policy Compliance Office.

U.S. Department of Education, 400 Maryland Avenue, S.W., Washington, DC 20202-4605.

5. For more information about your rights under FERPA, contact the Office of Admissions and Records at 825-7024 or visit the University’s website at: www.tamucc.edu/catalog/Catalog07/Undergraduate/general/general.html

It is your responsibility to inform the Office of Admissions and Records if your telephone number and/or local address change. To change your address, go to the Office of Admissions and Records in the Student Services Center (Round Building) or logon to Student Services at www.tamucc.edu/~admiss/sailweb/index.html. You also should maintain current emergency notification information on file so that we can contact a relative or friend in case of a crisis.

**Student-Right-to-Know and Campus Security Act of 1990**

You have the right to know about campus crime statistics, security resources and rules and regulations. You can check out a copy of the latest report by going to our website or calling the University Police Department at 825-4444 to request a hard copy.
A photographic record of all items is very valuable when it comes to fast settlement of claims.

- Identify with whom you will stay in the event an evacuation is necessary and tell your family your evacuation plans in advance.

- Make arrangements for transportation in the event you evacuate. Make sure your transportation can accommodate any equipment or other supplies that need to be taken with you. If you do not have a car, make car-pooling evacuation arrangements with friends and/or roommates.

- Make travel arrangements and find out best evacuation routes out of Corpus Christi.

- If you do not have a car and cannot make independent evacuation arrangements or have special challenges with regard to evacuation, contact the Office of Student Affairs at 825-2612 for arrangements. All residential students needing evacuation assistance should contact the Director of University Housing at 825-2612 as soon as possible after the beginning of the semester to discuss arrangements.

**Campus Sex Crimes Prevention Act**

The Campus Sex Crimes Prevention Act is a federal law that provides for the tracking of convicted, registered sex offenders enrolled as students at institutions of higher education or working or volunteering on campus. The act requires sex offenders to provide notice, as required under state law, to each institution of higher education in that state at which the person is employed, carries on a vocation, or is a student. The act also requires that state procedures ensure that this registration information is promptly made available to law enforcement agencies with jurisdiction where the institutions of higher education are located and that it is entered into appropriate state records or data systems. The UPD has a crime victim's advocate available to assist victim's of crime for more information contact Lt. Melissa Wright 825-3791/825-4444

**Hurricane Evacuation Plan**

[www.tamucc.edu/hurricane/HURPLSTU](http://www.tamucc.edu/hurricane/HURPLSTU)

In the event a hurricane threatens the Coastal Bend area and A&M-Corpus Christi, the campus may be evacuated. The following plan outlines procedures and steps that will ensure your safety.

**Pre-Storm Preparations**

*Are you ready for Hurricane Season?*

- It would be a good idea to make a detailed inventory of all your belongings.
- The following is a list of some items that could be stored in advance:

1.) Extra copies of your prescriptions in case your physician’s office is damaged and not operational.

2.) At least 1 one-month supply of medications.

3.) Forms of identification such driver’s license, Student ID, birth certificate, etc.

Texas Department of Transportation (TXDOT) will have courtesy patrols along hurricane evacuation routes to assist motorists.

TXDOT Road Conditions
1-800-452-9292

TXDOT Corpus Christi Office
1-361-808-2300

RETURNING HOME:
Restrict your driving to emergency only as initial road conditions may be unsafe until road debris is able to be cleared.

Whether you live off campus or at Miramar Student Housing you are not to return to the campus until instructed to do so by the TAMUCC Vice President for Student Affairs.
Rules & Regulations

You are expected to comply with the rules and regulations of the University. The following section provides information on nonacademic rules affecting students. The primary source of information on academic rules is the University Catalog. For information on academic matters not discussed below, please see the catalog.

The University also has a code of conduct that defines what student behaviors are acceptable and how unacceptable behaviors will be investigated and adjudicated. It is your responsibility to become familiar with the code of conduct. For more information, see falcon.tamucc.edu/~students.

Alcohol & Illicit Drugs
www.tamucc.edu/provost/university_rules/safety/3402C1.htm
Alcohol is not allowed on the A&M-Corpus Christi campus, except in the University residential facilities. If you are at least 21 years old, you may possess and/or consume alcoholic beverages in the privacy of your room in the University residential facilities. However, you and your guests must comply with state and local statutes concerning possession, sale and consumption of alcoholic beverages. Please be aware that even if you are 21, possessing or consuming alcohol in the same room with any roommate or guest under the age of 21 is a violation of state law. You will be considered to be providing alcohol to a minor and they will be considered a minor in possession.

Any use of alcoholic beverages should be in moderation. Therefore, bulk quantities of alcohol (kegs, cases, party balls, etc.) are not allowed on campus or in residence facilities. Loud or disruptive behavior or drinking habits that are harmful to the health or education of an individual or those around him/her are reasons for disciplinary action.

You are also expected to abide by all state and federal laws pertaining to controlled substances and illicit drugs. Standards of conduct strictly prohibit the unlawful manufacture, distribution, possession, or use of controlled substances, illicit drugs, or drug paraphernalia on University property or at University sponsored activities. Please be aware that any person who distributes, possesses with intent to distribute, or manufactures a controlled substance in or on, or within one thousand feet of, the real property comprising a public or private college, junior college, or university is subject to twice the maximum punishment, at least twice any term of supervised release, and a fine up to twice of that authorized may be imposed. Individuals may use prescription medications that are medically necessary and prescribed by a licensed physician. Improper or illegal use, possession or distribution of narcotics or other controlled substances may result in immediate expulsion from University residence facilities. If you are expelled from housing, you are still responsible for your rent under your
lease agreement. For more information regarding the alcohol and drug policy, go to the following web site:
www.tamucc.edu/provost/university_rules/safety/3402C1.htm,

**Bikes/Skateboards/Vehicle/Pedestrian Sidewalk Traffic**

To protect the safety of pedestrians and prevent damage to campus walkways and other facilities, A&M-Corpus Christi has developed the following rules concerning the use of campus sidewalks:

34.06.99.C2 Vehicle/Pedestrian Sidewalk Traffic

1.1 Texas A&M University-Corpus Christi has developed the following rules to protect the safety of pedestrians, prevent damage to campus walkways and other facilities, and promote the safe operation of non-motorized transportation devices on campus. The safe operation of utility carts is governed by University Rule 24.02.02.C2.

1.2 TAMU-CC safety procedures apply to all University employees, state/federal agency tenants, contractors, vendors, visitors, volunteers, student employees, and/or students.

1.3 Unauthorized vehicles will not be allowed on campus sidewalks.

Authorization to use a vehicle on campus sidewalks must be obtained from the University Police or the Director of Physical Plant. Offices that need to transport items to or from vehicles on a regular basis should purchase dollies or request Physical Plant to move the items.

2. NON-MOTORIZED TRANSPORTATION DEVICES

The following rules apply to roller skates, rollerblades, bicycles, skateboards, and all other non-motorized transportation devices excluding disability-related devices (i.e., wheel chairs).

2.1 Non-motorized transportation devices will not be used inside any building.

2.2 Non-motorized transportation devices will not exceed the speed of normal pedestrian traffic at any time.

2.3 Non-motorized transportation devices will not be operated in a reckless or negligent manner anywhere on campus. Reckless or negligent behavior with non-motorized transportation devices may be a cause for disciplinary action.

2.4 Helmets and other personal safety equipment are strongly recommended for those using non-motorized transportation devices on campus. Bicycles may be parked only in designated bicycle racks.
Bicycles may be stored within the student apartments.

2.5 Operators of all non-motorized transportation devices do so at their own risk and liability.

3. RESPONSIBILITY FOR ENFORCEMENT
The departments responsible for enforcement of the above rules are the University Police, the Physical Plant, and the Environmental, Health and Safety Department. Additionally, the Environmental, Health and Safety Department is responsible for development of other measures related to sidewalk safety. Contact for Interpretation: Executive Vice President for Finance and Administration

Classroom Conduct
Students and faculty each have responsibility for maintaining an appropriate learning environment. Faculty has the professional responsibility to treat students with understanding, dignity and respect, to guide classroom discussion and to set reasonable limits on the manner in which students express opinions. Disruptive students in the academic setting hinder the educational process. Disruption, as applied to the academic setting, means behavior that a reasonable faculty member would view as interfering with normal academic functions. Examples include, but are not limited to, persistently speaking without being recognized or interrupting other speakers, behavior which distracts the class from the subject matter or discussion, or in extreme cases, physical threats, harassing behavior or personal insults, or refusal to comply with faculty direction. Students are expected to refrain from disruptive behavior at all times. Students who fail to adhere to behavioral standards may be subject to disciplinary action.

Concealed Firearms and Explosives
Possession or use of firearms, any type of ammunition, and other dangerous weapons are prohibited on all University property and in residence facilities. This includes BB guns. The sale, use, or possession of fireworks, explosives, noxious materials, incendiary devices or other similar dangerous items are also prohibited on University premises.

Grievance Procedures
If you have a legitimate and sincere grievance involving allegations of University related conflicts, you may file a complaint against a student or recognized student organization. You must submit a written or verbal harassment complaint addressing the actions or behavior that has occurred to the Office of Student Affairs (UC 318). Any charge should be submitted within 90 days after the event takes place or becomes known, and 365 days for harassment.

Harassment
Harassment is verbal, physical, written, or other conduct that denigrates or shows hostility or aversion to an individual
on the basis of gender, race, color, religion, age, national origin, ethnicity, disability, veterans status, marital status, or any basis prohibited by law when from the objective standpoint of a reasonable person such conduct substantially interferes with an individual’s work or school performance, creating an intimidating, hostile, or offensive working or learning environment even if the person engaging in the conduct does not intend to interfere, intimidate, or be hostile or offensive. Examples include unwanted sexual advances, damage/attack to personal property or self, and verbal threats in person or via phone, e-mail or mail.

Physical Abuse
Physical abuse includes but is not limited to rape, sexual assault, sex offenses, and other physical assaults; threats of violence; or conduct that threatens the health and safety of any person. Sexual assault or rape is the use of physical force or emotional coercion to force sex. Sex without conscious and total consent is rape. Taking sexual advantage of a person who is mentally or physically incapable of giving consent (e.g., is intoxicated) is rape.

Sexual Harassment
Sexual harassment means unwelcome sexual advances, requests for sexual favors, or other verbal, visual or physical conduct of a sexual nature, submission to which is made a condition of a person’s exercise or enjoyment of any right, privilege, power, or immunity, either explicitly or implicitly. Sexual harassment may range from unthinking and unintentional verbal denigration of a person on the basis of his/her gender to actual physical assault. Some behaviors that may constitute sexual harassment include, but are not limited to, offensive sexual flirtations, advances, or pressure for sexual activity; unwanted touching, pinching, or unnecessary brushes; unwanted exposure to sexual graffiti, photographs or suggestive objects; signed or anonymously sent sexually explicit electronic messages or displayed screens; sexual innuendoes or statements made at inappropriate times or disguised as humor; obscene gestures; disparaging remarks about one’s gender; or any offensive or abusive physical contact.

Conduct, whether on- or off- University and/or System property or at University sponsored activities will constitute sexual harassment when: (1) submission to, or toleration of, such conduct is made (either explicitly or implicitly) a term or condition of employment or participation in other University activities; (2) submission to or rejection of such conduct by an individual is used as a basis for employment decisions or academically-related decisions affecting such individual; or, (3) such conduct has the purpose or effect of unreasonably interfering with an individual’s ability to function normally, or of creating an intimidating, hostile, or offensive work and/or learning environment.

Reporting a Complaint
Please report any incidences of harassment, physical abuse, and sexual harassment
to the University Police at 825-4444 and the Office of Student Affairs, UC 318, or call 825-2612. The following website provides more information about the procedure to report any type of harassment:

**Hazing**

Hazing is any intentional, knowing or reckless act occurring on- or off-campus, by one person alone or acting with others, which endangers the mental or physical health or safety of an individual for the purpose of pledging, being initiated into, affiliating with, holding office, or maintaining membership in any organization. Although hazing is commonly associated with fraternities and sororities, it can occur in any type of organization or group. Hazing not only violates University rules, but also Texas law. It does not matter if someone agrees to participate in a hazing activity—it is hazing whether someone agrees to it or not. Examples include, but are not limited to:

- Any type of physical brutality such as whipping, beating, striking, branding, electronic shocking, placing of a harmful substance on the body, or similar activities;
- Any type of physical activity that subjects the individual to an unreasonable risk of harm or which adversely affects the mental or physical health or safety of an individual, such as sleep deprivation, exposure to the elements, confinement in a small space, calisthenics or similar activity;
- Any activity involving the consumption of food, liquid, alcoholic beverages, drug, or other substance which subjects the individual to unreasonable risk of harm or which adversely affects the mental or physical health or safety of the person;
- Any activity that intimidates or threatens the person with ostracism, subjects the individual to extreme mental stress, shame, or humiliation, or adversely affects the mental health or dignity of the individual;
- Any activity that induces or requires the student to perform a duty or task which involves a violation of the Penal Code.

Please be aware that the following activities are considered to be hazing by Texas A&M University-Corpus Christi: wearing clothes that one would not normally wear, collecting signatures of members, drinking excessively, cleaning another member’s house, apartment or car in order to achieve or maintain membership in the organization, etc.

If you have firsthand knowledge of the planning or occurrence of a specific hazing incident, you must report it or you have committed a hazing offense. Please report any incidence of hazing to the Office of Student Affairs, UC 318, or call 825-2612.

**Pets**

www.tamucc.edu/provost/university_rules/employment/499C1.htm

Pets are not allowed in any campus building or on campus grounds at any time. Registered service animals assisting the visually, hearing or mobility impaired are the only exceptions.
Texas A&M University  
System Policies and Procedures  
sago.tamu.edu/  
A&M-Corpus Christi is a part of the Texas A&M University System and is required to follow all system policies and procedures.

Subject to Change  
The information contained in the Student Handbook and Code of Conduct is true and correct at the time of publication to the best knowledge of the administration. These provisions are not to be regarded as an irrevocable contract between the student and University. The regulations and requirements herein, including fees, are necessarily subject to change without notice at any time at the discretion of the administration. For the most recent version of the Student Handbook and Code of Conduct, please see www.tamucc.edu/~students/shandbook.html.
The Student Code of Conduct is distributed to all new students at the beginning of the Fall term. The Student Code of Conduct is also available online at studentaffairs.tamucc.edu. Copies of the Student Code of Conduct are available for students to pick-up in the Office of Student Affairs, University Center Suite 318; Information Desk, University Center; University Counseling Center, 107 Driftwood; Disability Services, 101 Driftwood; as well as at several of the other offices on campus.

The Student Code of Conduct is revised on an annual basis and is printed each August. However, the Code is subject to change between printings. The University reserves the right to publish such revisions on the internet, and students will be held accountable for knowledge of these revisions. The University will keep students informed of all changes in rules and procedures which will effect them.

Texas A&M University-Corpus Christi strives to protect its educational community and to maintain social discipline among its students and student organizations. The University endeavors to foster the development of students who are ethically sensitive and responsible community members.

Since students serve as representatives of the A&M-Corpus Christi campus community, inappropriate behavior, whether occurring on- or off-campus, will be investigated and adjudicated in a manner pursuant with the institution’s educational and community development goals. Consistent with this purpose, reasonable efforts will be made to foster the personal and social development of those students who are found responsible for violations of University regulations and local, state, or federal law.

ARTICLE I. JURISDICTION

The Student Code of Conduct defines a disciplinary system for the efficient administration of justice for the student body of Texas A&M University-Corpus Christi. The Student Code of Conduct establishes standards of behavior, both scholastic and behavioral, for the student body of Texas A&M University-Corpus Christi. The established standards of behavior may be applied to student behavior both on and off campus, campus being defined as any grounds or buildings under University control, when relevant to the lawful mission, processes, and functions of Texas A&M University-Corpus Christi. The Student Code of Conduct is the official document regarding student conduct policies, procedures, rules and regulations and supersedes all previous conduct codes, policies, or procedures. Action taken under the University Judicial System does not preclude prosecution in the criminal courts. The Texas A&M University-Corpus Christi Judicial System handles all cases of student misconduct. The Student Code of Conduct applies to the on-campus conduct of all students and registered organizations and/or University sponsored events that are held off campus. In addition, the University reserves the right to exercise jurisdiction for events or actions occurring off the campus in those instances in which the University’s community interest is affected. Additional consequences may be encountered for the following:

1. Academic Regulations: Student grievances over grades are resolved through the Student Grade Appeal Procedure (see University Rules Section 13.02.99.C2.01). Academic misconduct is a violation of the Student Code of Conduct and is resolved through the Procedure for Academic Misconduct (see University Rules Section 13.02.99.C3.01).
2. **Financial Regulations:** Disputes over financial concerns or complaints of University rules and regulations regarding the payment of bills and loans are resolved through the appropriate office or department.

3. **Organized Groups:** Outside groups shall be under the jurisdiction of the University Police Department.

4. **Parking Regulations:** Violations of the University parking policy as outlined in the Motor Vehicle and Parking Regulations Handbook are handled by the Parking Division of the University Police Department.

5. **Contractual Obligations:** Violations of non-disciplinary contractual obligations between a student and the University and/or its affiliates are handled by the appropriate University office.

**ARTICLE II. DEFINITIONS**

A. **Alleged Offender** is an individual who is charged with committing a violation of the *Student Code of Conduct*.

B. The term **Appellate Board** means any person or persons authorized by the Vice President for Student Affairs to consider an appeal of the University Judicial Process.

C. The term **cheating** includes, but is not limited to: (1) use of any unauthorized assistance in taking quizzes, tests, or examinations; (2) dependence upon the aid of sources beyond those authorized by the instructor in writing papers, preparing reports, solving problems, or carrying out other assignments, plagiarism; or (3) the acquisition, without permission, of tests or other academic material belonging to a member of the University faculty or staff.

D. **Complainant**—The party that files the complaint against a student.

E. **Disciplinary Hearing**—A hearing before a Judicial Advisor, Judicial Body, or Student Conduct Board (SCB) in which the complainant and the alleged offender have the opportunity to present testimony, evidence, and arguments. A determination as to “in violation” or “not in violation” of the alleged offender will be based upon the evidence presented at the hearing and, if the alleged offender is found “in violation”, appropriate sanctions will be levied.

F. The term **faculty member** means any person hired by the University to conduct classroom/laboratory activities.

G. **Incident Report** is an accusation in written form which must be signed by an individual indicating that he or she has first-hand knowledge or strong reason to believe that an individual has committed an offense.

H. The term **Judicial Advisor** means a University official authorized by the Vice President for Student Affairs to administer the University Judicial System. In addition, the Judicial Advisor may be the sole member or one member of a Judicial Body designated to hear a disciplinary hearing.
The term **Judicial Body** means any person or persons authorized by the Judicial Advisor to determine whether a student has violated the **Student Code of Conduct** and to recommend imposition of sanctions. The list of judicial bodies includes, but is not limited to, Vice President of Student Affairs, Judicial Advisor, the SCB and other persons as deemed appropriate by the Vice President of Student Affairs.

**A “Judicial Hold”** is a restriction placed on a student’s account which would prevent a student from registering, obtaining enrollment or degree verification, receiving an official transcript, etc.

The term **may** is used in the permissive sense.

The term **member of the University community** includes any person who is a student, faculty member, University official, resident, or any other person employed by the University or on University grounds. A person’s status in a particular situation shall be determined by the Vice President for Student Affairs.

**Notice/notification** means correspondence sent by mail, addressed to the addressee at the local address as shown on university records or personally delivered to the addressee. It may include verbal notification or confirmed receipt of electronic mail.

**Notice of Charges** is a written statement identifying the alleged offender and the specific violation(s) of the **Student Code of Conduct** that has/have allegedly occurred.

The term **organization** means any number of persons who have complied with the formal requirements for University recognition.

The term **plagiarism** includes, but is not limited to, the use by paraphrase or direct quotation, of the published or unpublished work of another person without full and clear acknowledgment. It also includes the unacknowledged use of materials prepared by another person or agency engaged in the selling or distribution of term papers or other academic materials.

**Preponderance of Evidence** - A standard of proof that indicates that the information provided leads the Conduct Officer or SCB member that “more likely than not” a violation did or did not occur.

**Presenter** is individual who presents the case to the Judicial Body on behalf of the University.

The term **rule/regulation** is defined as the written regulations of the University as found in, but not limited to, the **Student Code of Conduct**, **Camden Miramar Community Policies**, **Graduate/Undergraduate Catalogs**, and **Texas A&M University System Policies/Procedures**.

**Sanction** - An outcome imposed for the violation of the Student Code of Conduct. Generally, sanctions are educational in nature and intended to modify the student’s behavior as well as build an awareness of personal responsibility and community standards.

The term **shall** is used in the imperative sense.

The term **student** includes all persons taking courses at the University, both full-time and
part-time, pursuing undergraduate, graduate, or professional studies and those who attend post-
secondary educational institutions other than A&M-Corpus Christi and who reside in University
residential facilities. Persons who are not officially enrolled for a particular term but have a
continuing relationship with the University are considered students.

W. Student Conduct Board (SCB) - A group of trained students who review cases in which
information of an alleged violation are presented in an effort to determine if a violation(s) took place
and what appropriate sanction(s) should be assigned.

X. The term student organization means any number of persons who have complied with the formal
requirements for University recognition.

Y. The term University means Texas A&M University-Corpus Christi.

Z. The term University official includes any person employed or authorized by the University to
perform assigned administrative or professional responsibilities.

AA. The term University premises include all land, buildings, facilities, and other property in the
possession of or owned, used, or controlled by the University (including adjacent streets and
sidewalks).

BB. The term University sponsored activity means any activity on- or off-campus that is initiated,
aided, authorized, or supervised by the University.

CC. The Vice President for Student Affairs is that person designated by the University President to
be responsible for the administration of the Student Code of Conduct.

ARTICLE III. Violations of the Student Code of Conduct

The following acts or omissions to act are violations of the Student Code of Conduct. These sections are
not inclusive, and students are subject to additional rules and regulations of Texas A&M University-
Corpus Christi. Refer to the student handbook, lease and community policies for rules and regulations
governing on campus housing, the Undergraduate and Graduate Catalogs for academic regulations, and
the appropriate University department for specific regulations governing that area.

Offenses
The following offenses, or the aiding, abetting, inciting of, or attempt to commit these offenses,
constitute violations of the Student Code of Conduct. All members of the University community are
entitled to freedom from suffering deliberate hurt, injury, or loss. Access to the University must be
available to all in a non-hostile and non-threatening atmosphere. These protections include but are not
limited to injuries resulting from antagonisms based upon race, ethnicity, religion, gender, sexual
orientation, or disability status. Specific violations of this standard include, but are not limited to:

1. Endangerment:
   Inflicting bodily harm or unwanted contact upon one’s self or others;
   Committing or threatening to commit any act of violence against one’s self or others;
Action(s) that endanger the health, safety, or well-being of one’s self or others.

Committing the act of brawling which includes willfully participating or contributing to an incident of physical abuse.

2. **Brawling:**
Willfully participating or contributing to an incident of physical abuse.

3. **Harassment:**
Conduct (physical, verbal, graphic, written, or electronic) that is sufficiently severe, pervasive or persistent so as to threaten an individual or limit the ability of an individual to work, study or participate in the activities of the University. (See University Policy 34.01.99.C1 on Harassment)

4. **Stalking:**
Stalking behavior in which an individual willingly, maliciously and repeatedly engages in a knowing course of conduct directed at a specific person which reasonably and seriously alarms, torments, or terrorizes the person. This conduct makes the victim fear bodily injury or death, bodily injury or death of a family member, or that an offense will be committed against their property. This is a third degree felony in the State of Texas.

5. **Sexual Assault:**
Sexual assault is the oral, anal, or vaginal penetration by a sexual organ of another or anal/vaginal penetration by any means against the victim’s will or without his/her consent. An individual who is mentally incapacitated, unconscious, or unaware that the sexual assault is occurring is considered unable to give consent. The type of force employed may involve physical force, coercion, intentional impairment of an individual’s ability to appraise the situation through the administering of any substance, or threat of harm to the victim.

*NOTE: For the purpose of this policy, consent must be freely and actively given through mutually understandable terms of actions. A person is deemed incapable of giving consent when that person is a minor, is mentally disabled, mentally incapacitated, physically helpless, under the influence of alcohol or drugs to the point of being unable to make a rational decision, unconscious or asleep. A person always retains the right to revoke consent any time during a sexual act. An individual who is mentally incapacitated, unconscious, or unaware that the sexual assault is occurring is considered unable to give consent.*

6. **Sexual Misconduct:**

Obscene or indecent behavior, which includes, but is not limited to, exposure of one’s sexual organs or the display of sexual behavior that would reasonably be offensive to others.

Conduct of a sexual nature that creates an intimidating, hostile, or offensive environment for another person. This includes unwanted, unwelcome, inappropriate sexual or gender-based behaviors, actions or comments.
7. **Hazing:**
Hazing means any intentional, knowing, or reckless act, occurring on or off the campus of an educational institution, by one person alone or acting with others, directed against a student, that endangers the mental or physical health or safety of a student for the purpose of pledging, being initiated into, affiliating with, holding office in, or maintaining membership in an organization. The term includes, but not limited to:

Any type of physical brutality, such as whipping, beating, striking, branding, electronic shocking, placing of a harmful substance on the body, or similar activity.

Any type of physical activity, such as sleep deprivation, exposure to the elements, and confinement in a small space, calisthenics, or other activity that subjects the student to an unreasonable risk of harm or that adversely affects the mental or physical health or safety of the student.

Any activity involving consumption of a food, liquid, alcoholic beverage, liquor, drug, or other substance that subjects the student to an unreasonable risk of harm or that adversely affects the mental or physical health or safety of the student.

Any activity that intimidates or threatens the student with ostracism, that subjects the student to extreme mental stress, shame, or humiliation, that adversely affects the mental health or dignity of the student or discourages the student from entering or remaining registered in an educational institution, or that may reasonably be expected to cause a student to leave the organization or the institution rather than submit to acts described in this subdivision.

Any activity that induces, causes, or requires the student to perform a duty or task that involves a violation of the Penal Code. Sec.4.52.

The intent of the act or the consent or cooperation of the hazing recipient will not constitute a defense. The University or the hazing recipient may charge an individual and/or the officers of a recognized organization with responsibility for the hazing act(s) both on or off-campus.

Hazing is also a violation of Texas state law. See the Texas Education Code, sections 37.151 and 51.936 at [www.stophazing.org/laws/tx_law.htm](http://www.stophazing.org/laws/tx_law.htm). A person may be found guilty of criminal conduct for hazing, encouraging hazing, permitting hazing, or having knowledge of the planning of hazing incidents and failing to report in writing his/her knowledge to the Judicial Advisor. Any person reporting a specific hazing incident to the Judicial Advisor or other appropriate institutional official is immune from civil and criminal liability unless the report is in bad faith or malicious.

8. **Weapons:**
According to University Rule 34.06.02.C1(Firearms and or Other Weapons). All firearms are prohibited on the premises of Texas A&M University-Corpus Christi, in any University vehicle, or on any grounds on which an activity sponsored by Texas A&M University-Corpus Christi is being conducted. The University will follow Texas Penal Code Section 46.03 in the administration of this rule. For further information please refer to University Rule at the following web site: [http://www.tamucc.edu/provost/University_rules/safety/340602C1.htm](http://www.tamucc.edu/provost/University_rules/safety/340602C1.htm)
9. **Fire and Safety:**
   a. Knowingly, recklessly, or negligently setting a fire on University property.
   b. Creating a fire hazard or endangering the safety of persons or property by the improper use or possession of hazardous substances.
   c. False reporting of a fire.
   d. Failing to report a fire.
   e. Interfering with the response of University or city officials to emergency calls.
   f. Misuse or removal of, damage to or tampering with fire prevention or other emergency warning equipment.
   g. Use or possession of any electrical appliance not authorized in on-campus housing or other areas of the University.
   h. Possession of candles, extension cords, strip plugs without surge protectors, halogen lamps and other potential fire hazards in on-campus housing.
   i. Pranks involving fire.
   j. Refusing to comply with fire alarm and fire drill procedures.

10. **Illegal Drugs:**
   a. Possession, purchase, use, manufacture, sale, distribute or be under the influence of any illegal dangerous, narcotic, hallucinogenic, and/or look-alike drugs or drug paraphernalia any form;
   b. The delivery, transfer, or intent to deliver, transfer, or manufacture any drug or drug paraphernalia;
   c. Improper or illegal use, possession, distribution, or manufacture of narcotics or other controlled substances;
   d. Any paraphernalia associated with the use and/or possession of a narcotic or controlled substance is prohibited;
   e. The misuse, sale or distribution of prescription drugs;
   f. The sale, delivery, or transfer of a prescription or prescription drug.

11. **Alcohol Policy:**
   a. The possession, use, consumption, manufacture, sale, or distribution of alcohol
by anyone under 21 years of age;

b. Providing alcoholic beverages to an individual who is under the age of 21 as specified by the State of Texas.

c. The possession, use, consumption, manufacture, sale, or distribution of alcohol in violation of any applicable law, including the laws of the State of Texas or the City of Corpus Christi, Texas;

d. The possession, use, consumption, manufacture, sale, or distribution of alcohol in any on-campus housing, University building, facility, or property except in the confines of a student’s own room if the student, roommate, and all guests are 21 years of age;

e. Intoxicated behavior;

f. The possession of beer kegs in any University building, facility, or property;

g. A violation of any University policy or procedure concerning the use of alcohol or enacted to monitor or control the use of alcohol.

12. Throwing Objects:
Throwing objects out of windows, roofs or stairwells, etc of any building on University property is prohibited.

13. Property:
The maintenance and preservation of the resources of the University, including its grounds, academic buildings, residences, dining facilities, and other structures are obligations of all members of the Texas A&M University-Corpus Christi community. These resources are provided for the general community purposes and must be maintained so that no persons are denied their right to their proper use. It applies equally to the protection of the personal property and possessions of students, staff, administration, and faculty, and to those buildings and materials which are owned or leased by the University.

a. Unauthorized Removal, Possession, or Use: Unauthorized use, possession, or removal from a designated area of property belonging to the University, residences, its community members, guests, or vendors.

b. Unauthorized Entry: Unauthorized entry to property under University control. (No student shall remain in a University building beyond its normal operating hours unless duly authorized by a University official.)

c. Damage, Destruction, or Defacement of Property: Damage, destruction, or defacement of property belonging to the University, residences, any of its community members, guests, or vendors.

d. Unauthorized Painting: Unauthorized painting or staining in any on-campus housing, public area, administrative office, classroom, or other property owned by Texas A&M University-Corpus Christi.

e. Unauthorized Duplication and/or Use: Unauthorized possession, duplication or use of keys to any University facility.

f. Unauthorized Posting of Announcements: Failure to post announcements in accordance with established procedures of the specific building. (For additional information see Policy Appendices.)
14. **Computer Misuse:**

   a. Misuse of abuse of computer equipment, programs or data.

   b. Unauthorized use of computing resources or use of computing resources for unauthorized purposes.

   c. Transporting, accessing or copying programs, records and/or data belonging to the University or another user without permission.

   d. Attempting to breach the security of another user’s account or deprive another user of access to the University’s computing resources.

   e. Using the University’s computing resources for personal or financial gain.

   f. Use of computing facilities to interfere with the work of any person or entity.

   g. Use of computing facilities to interfere with normal operation of the University business and/or computing systems.

   h. Attempting to destroy or modify programs, records and/or data belonging to the University or another user.

   i. A student(s) shall not copy, install, or use any software or data files in violation of applicable copyrights or license agreements including, but not limited to, downloading and/or distribution of music, movies, or any media via the Internet on any University computers.

   j. Unauthorized access, distribution, alteration, or use of electronic materials including, but not limited to, information, images, text, or software.

   k. Use of computing facilities to send or intentionally receive obscene or abusive transmission.

   l. Unauthorized Business: Use of University property, on-campus housing, and resources for personal gain.

15. **Academic Misconduct:**

    Receipt or transmission of unauthorized aid on assignments or examinations, plagiarism, unauthorized use of examination materials, or other forms of dishonesty in academic matters.

16. **Information and Identification:**

    The climate of life in the academic community is one of honesty and integrity. In order to preserve academic scholarship and the free flow of ideas in the University community, each student must acknowledge and stand by his or her own work and refrain from misleading or false statements.

    a. **Personal Misrepresentation:** Representing oneself and/or another in person, in writing or through means of electronic communication, with intent to obtain a
benefit or to injure or defraud.

b. **Unauthorized Representation:** Alleging to represent the University or any of its recognized organizations without specific prior consent of the respective officials and with intent to obtain a benefit or to injure or defraud.

c. **Inaccuracy of Records and Information:** Falsifying, tampering, altering, forging, or misusing any University record or official document or knowingly supplying false or misleading information to University officials.

d. **Registration Tampering:**

1.) A student who tampers or attempts to tamper with the registration or records of another student or one’s own including, but not limited to, dropping courses and adding courses, may be subject to disciplinary sanctions as defined in the *Student Code of Conduct*.

2.) Tampering with the election or referendum process of any University recognized student organization or entity.

e. **Dishonesty in Judicial and Administrative Matters:** Dishonesty before judicial bodies, University boards or committees, or University officials; or knowingly misrepresenting verbally or in writing the nature of events or the identification of persons coming before such persons or bodies.

f. **Student Code of Conduct Violation:** Falsely reporting a crime and/or a conduct violation or safe threat.

17. **Failure to Comply:**

a. **Failure to Follow Instructions from University Officials:**

1. Failure to follow the oral or written instructions regarding University regulations or state law given by any properly identified University official including residence life personnel and other partners of the University.

2. Failure to present personal identification to a University official upon request.

b. **Negligence of Records & Information:** Failure to maintain current and contact information with the Office of Admission and Records.

c. **Failure to Personally Appear Before a Judicial Body:** Failure of the complainant or any witnesses to appear before the appropriate Judicial Body upon request by an official member of the University Judicial System.

18. **Breach of Peace:**
Texas A&M University-Corpus Christi, as an academic community, requires that each individual respect the needs of others to study, learn, work and sleep in a peaceful atmosphere.
**Excessive Noise:** Disruption of study, sleep, work or any other appropriate activity through excessive noise.

**Disruptive Behavior:** This is to include, but not limited to, disruptive conduct defined as any action by a student that impairs, interferes with or obstructs operations, processes and functions of the University. Disruption of study, sleep, work or any other appropriate activity through disorderly behavior. Conduct that is lewd or indecent; abusive, profane or vulgar language in a public place; obscene actions.

**Disorderly Conduct:** Engaging in conduct that is disruptive, lewd or indecent, regardless of intent, which breaches the peace of the community.

**Obstruction or Disruption of University Activities:** Intentionally obstructing or disrupting classes, research, administration, disciplinary proceedings or other authorized activities on University premises or inciting others to do the same. For information concerning demonstrations, see Policy Appendices.

**Obstruction of Movement:** Interference with the rights of another to enter, use or leave any University facility, service or activity.

19. **Accessory Responsibility:**

**Accessory to a Violation:** Aiding or abetting another individual in the commission of an offense as defined by the *Student Code of Conduct*. A person may be charged under this section even though the alleged perpetrator of the original offense may be found “not in violation.”

**Guest Responsibility:** Students are also responsible for ensuring that all guests know and behave consistently with this Code while on campus. Students are responsible for the activities that occur in their rooms and the shared living space in their on-campus housing, where applicable. Students are expected to properly secure their living area(s) at all times. Any person involved in an incident who is not an assigned occupant of the room or suite where the incident occurred will be deemed a "guest" under this Code. All assigned occupants of a room or suite may be subject to the same sanctions under this Code as the actual violators.

20. **Gambling:**
Gambling on the campus or at a University sponsored activity off-campus.

21. **Violation of Rights:**
Any intentional violation of a student’s rights to due process or any intentional failure to follow proper judicial procedures as outlined in the *Student Code of Conduct* to include, but not limited to, perjury, intimidation, obstruction and retaliation. Abuse of the Judicial System including but not limited to:

a. Failure to obey the summons of a Judicial Body or University official.

b. Falsification, distortion, misrepresentation, or withholding of information before a Judicial Body.
c. Disruption or interference with the orderly conduct of a judicial proceeding.
d. Attempting to discourage an individual's proper participation in, or use of, the judicial system.
e. Attempting to influence the impartiality of a member of a Judicial Body prior to, during and/or after a judicial proceeding.
f. Harassment (verbal or physical) and/or intimidation of a member of a Judicial Body prior to, during and/or after a judicial proceeding.
g. Failure to comply with the sanction(s) imposed under the Student Code of Conduct.
h. Influencing or attempting to influence another person to commit an abuse of the system.
i. Retaliatory action of any kind is prohibited when taken against a witness or other person providing testimony, or against a complainant seeking redress for a grievance.
j. Breaching the confidentiality of any person involved in a judicial proceeding.

Any student found to have committed misconduct is subject to the disciplinary sanctions outlined in Article VII Sanctions.

22. Other Violations:

a. Violating terms of any disciplinary sanctions: Knowingly violating the terms of any disciplinary sanction (including failing to meet deadlines and/or committing a violation of University rules while serving a probationary sanction) imposed in accordance with University rules.

b. Violation of published University rules: Such rules include on-campus housing contracts and rules, University rules, motor vehicle rules, rules relating to the use of student identification cards, entry and use of University facilities.

Violation of federal, state, or local law on University premises or at University sponsored activities.

Violation of University, or University affiliates, policies, rules or regulations.

23. Violation of Law and University Discipline:

a. If a student is charged only with an off-campus violation of federal, state, or local laws, but not with any other violation of the Student Code of Conduct, disciplinary action may be taken and sanctions imposed for grave misconduct which demonstrates flagrant disregard for the University community.

b. University disciplinary proceedings may be instituted against a student charged
with violation of a law which is also a violation of the Student Code of Conduct (for example, if both violations result from the same factual situation) without regard to the pendency of civil litigation in court or criminal arrest and prosecution. Proceedings under this Student Code of Conduct may be carried out prior to, simultaneously with or following civil or criminal proceedings off-campus.

c. When a student is charged by federal, state or local authorities with a violation of law, the University will not request or agree to special consideration for that individual because of his or her status as a student. However, if the alleged offense is also the subject of a proceeding before a Judicial Body under the Student Code of Conduct the University may advise off-campus authorities of the existence of the Student Code of Conduct and of how such matters will be handled internally within the University community. The University will cooperate fully with law enforcement and other agencies in the enforcement of criminal law on campus and in the conditions imposed by criminal courts for the rehabilitation of student violators. Individual students and faculty members, acting in their personal capacities, remain free to interact with governmental representatives as they deem appropriate.

ARTICLE IV. POLICY ON PARENTAL NOTIFICATION OF ALCOHOL VIOLATIONS
Judicial Affairs may notify parents/guardians of students, under the age of 21, who have been found in violation of the Student Code of Conduct if their violation(s) has (have) involved the use of alcohol or illegal substances. Generally, notification of parents/guardians will occur when there have been two or more violations involving the use of alcohol or illegal substances or when, in the opinion of the Judicial Advisor, these violations pose a threat to the student and/or others.

ARTICLE V. JUDICIAL AUTHORITY
The Judicial Advisor shall determine the composition of the Judicial Bodies and Appellate Boards and determine which Judicial Body and Appellate Board shall be authorized to hear each case. The Judicial Advisor shall develop polices for the administration of the judicial program and procedural rules for the conduct of hearings which are consistent with the provisions of the Student Code of Conduct. Decisions made by a Judicial Body and/or Judicial Advisor shall be final, pending the normal appeal process. A Judicial Body may be designated as mediator of disputes within the student community in cases which do not involve a violation of the Student Code of Conduct. All parties must agree to mediation and to be bound by the decision with no right of appeal.

ARTICLE VI. JUDICIAL PROCEEDINGS

A. Charges

1. Any member of the University community may file charges against any student for misconduct. Charges shall be prepared, in writing, and directed to the Judicial Advisor responsible for the administration of the University judicial system. Any charge should be submitted within ninety (90) days after the event takes place or becomes known, within a one-year time frame.

2. The Judicial Advisor may conduct an investigation to determine if the charges have merit
and/or if they can be disposed of administratively by mutual consent of the parties involved in a manner acceptable to the Judicial Advisor. Such disposition shall be final and there shall be no subsequent proceedings. If the charges cannot be disposed of by mutual consent, the Judicial Advisor may later serve in the same matter as the Judicial Body or a member thereof.

3. All charges shall be presented to the accused student in written form. A time shall be set for a hearing, not less than one nor more than fifteen calendar days after the student has been notified. Maximum time limits for scheduling of hearings may be extended at the discretion of the Judicial Advisor.

B. Hearing Guidelines
Every student in the Texas A&M University-Corpus Christi community shall have the right to a hearing. Except in the event of “immediate suspension” (see Article VIII), no judicial penalty shall be imposed upon any student without a hearing, a plea of in violation, or no contest. Hearings shall be conducted by a Judicial Body according to the following guidelines:

1. Hearings normally shall be conducted in private.

2. Admission of any person to the hearing shall be at the discretion of the Judicial Advisor.

3. In hearings involving more than one accused student, the Judicial Advisor, at his or her discretion, may permit the hearings concerning each student to be conducted separately.

4. The complainant and the accused have the right to be assisted by any advisor they choose, at their own expense. The advisor may be an attorney. The complainant and/or the accused are responsible for presenting his or her case; therefore, advisors are not permitted to participate directly in any hearing before the Judicial Body. Counsel is restricted to an advisory role. Advisors are required to maintain strict confidentiality regarding judicial proceedings.

5. The complainant, the accused and the Judicial Body shall have the privilege of presenting witnesses, subject to the right of cross-examination by the Judicial Body.

6. Pertinent records, exhibits and written statements may be accepted as evidence for consideration by a Judicial Body at the discretion of the Judicial Advisor.

7. All procedural questions are subject to the final decision of the Judicial Advisor.

8. After the hearing, the Judicial Body shall determine (by majority vote if the Judicial Body consists of more than one person) whether the student has violated any and/or all section(s) of the \textit{Student Code of Conduct} which the student is charged with violating.

9. The Judicial Body’s determination shall be made on the basis of whether it is more likely than not that the accused student violated the \textit{Student Code of Conduct}.

10. A complete and confidential record (i.e., tape recordings, notes) shall be kept of all
judicial hearings. There may be a single verbatim record, such as a tape recording, of all hearings before a Judicial Body. The Judicial Advisor shall decide which hearings will be taped. All tape recordings shall be the property of Texas A&M University-Corpus Christi. All tapes may be erased five (5) academic days after the hearing if an appeal is not submitted, unless the student requests an appeal. In this instance, the tapes may be kept for the appeal process, and destroyed five (5) academic days after the appeal hearing at the discretion of the Judicial Advisor. When the sanction issued by Judicial Body is suspension or expulsion from the university, the tapes of the hearings will be kept until the end of the following semester.

11. No student may be found to have violated the Student Code of Conduct solely for failing to appear before a Judicial Body except in the case of a student charged with failing to obey the summons of a Judicial Body or University official. If a student fails to appear, the evidence in support of the charges shall be presented and considered and a decision will be rendered in the student’s absence.

ARTICLE VII. SANCTIONS

Sanction(s) are a penalty imposed upon a student after he or she either has admitted being in violation or has been found responsible by a Judicial Body of having committed a violation of the Student Code of Conduct. Sanctions should relate to the character of the offense with further consideration given to the possibility of the wider effect of the offense on the University community. When possible, sanctions will be given for a particular offense as established by previous decisions in similar cases. The sanctions listed below are not inclusive but merely serve as guidelines. These sanctions may be levied in any combination. Sanctions will be imposed in an active and educational manner. Any of these sanctions listed below may be imposed on individuals as deemed appropriate.

A. Disciplinary Warning: A letter of reprimand stating the student and/or student organization violated the Student Code of Conduct and indicating that any future violation of the Student Code of Conduct will subject the student to further judicial proceedings, in which the original violation will be considered when determining the sanctions to be imposed.

B. Community Service: A contractual agreement between a Judicial Advisor and the student to fulfill the requirements of an available work assignment. Failure to complete the work assignment satisfactorily will result in a hold upon the student’s academic records. If a hold is placed on the student’s academic records, the student may be unable to register for classes or receive copies of his/her TAMU-CC transcript. This encumbrance will remain on a student’s record until the work assignment is completed.

C. Restitution: Payment for damage to the University’s property. The dollar amount is determined by the cost of materials to repair the item damaged, including any labor needed to replace or restore the item. The student will be responsible for payments assessed by the Judicial Body or a hold will be placed on the student’s record.

D. Restricted Access: Restricting or banning from entering certain designated areas and use of specific equipment as defined by a Judicial Advisor for a specified period of time. Restricting or banning may include, but is not limited to, access to a University facility and services, access to on campus housing, participation in University-sponsored activities, or contact with a specified University community member(s).
E. **Disciplinary Probation:** A written reprimand that defines a student’s status for a specific period of time. If a student violates any other rules and regulations within the jurisdiction of the judicial system while under University Disciplinary Probation, that student will be subject to further disciplinary proceedings. If a student is found in violation of the new offense, a more severe sanction may be imposed than would normally be imposed for the new offense alone.

F. **Housing Eviction:** Permanent separation of the student from University on campus residence facilities. A student who is removed from on campus housing as the result of this sanction may be required to pay the full room charge and any other fees that are owed as stipulated in the lease agreement.

G. **Suspension:** A sanction whereby the student temporarily loses the privilege of being enrolled as a student at Texas A&M University-Corpus Christi, for a definite period of time, after which the student is eligible to return. Conditions for readmission may apply. Suspended students may not reside in on campus housing.

H. **Expulsion from the University:** A sanction whereby the student permanently loses the privilege of being enrolled as a student at Texas A&M University-Corpus Christi.

I. **Deferred Sanction:** The deferral of a sanction for a definite or indefinite period. If a student pleads in violation or is found in violation of a further violation(s) of the Student Code of Conduct, the deferred sanction may be imposed. In determining whether to impose the deferred sanction, the student’s judicial record, as well as the nature and circumstances of the subsequent offense, will be considered.

J. **Banned from Campus:** In addition to being suspended/expelled from the University, the student is banned from entering the grounds and/or facilities owned and maintained by the University, including on campus housing facilities. Entrance onto campus and into those facilities will be viewed as a violation of this sanction and the student may be charged for trespassing and failure to comply.

K. **Immediate suspension** means separation from the University without the student first receiving notice and a hearing. A student receiving an immediate suspension shall remain off campus and University facilities until the expiration of the suspension period unless otherwise instructed by the University. The suspension period cannot exceed 10 calendar days. (Please see Article VIII for procedural guidelines.)

**For Student Organizations**

Upon finding that a student organization has violated the Student Code of Conduct, the appropriate University official or Judicial Body may apply one or more disciplinary measures within the restrictions provided in stated rules and procedures. The severity of the sanction shall be consistent with the nature of the offense. Other than University suspension or expulsion, disciplinary sanctions shall not be made part of the student’s permanent academic record, but shall become part of the student’s confidential record.

A. **Revocation of Recognition:** permanent severance of the student organization’s relationship with the University.
B. **Probated Revocation of Recognition:** notice that further major violation(s) of University rules and procedures shall result in revocation of recognition. This sanction may be accompanied by restriction, restitution, and/or community service.

C. **Suspension of Recognition:** severance of the student organization’s recognition by the University for a specific period of time. This sanction may be accompanied by restriction, restitution, and/or community service.

D. **Deferred Suspension of Recognition:** notice that further violation(s) of University rules and procedures shall result in suspension. This sanction may be accompanied by restriction, restitution, and/or community service.

E. **Disciplinary Probation:** notice to the student organization that further disciplinary violation(s) may result in suspension or revocation of recognition. This sanction may be accompanied by restriction, restitution and/or community service.

F. **Community Service:** A contractual agreement between a University Judicial Advisor or a Student Conduct Board and the student organization to fulfill the requirements of an available work assignment. Failure to complete the work assignment satisfactorily may result in more severe sanctions imposed on the organization.

G. **Disciplinary Warning:** a written reprimand regarding behavior which violates the *Student Code of Conduct* or University rules and procedures.

H. **Notification:** Notification of regional or national officers of the action taken by the University and entry into the record of the student organization.

I. **Fine:** Appropriate fines may be imposed by the proper authority based on the severity of the infraction.

**ARTICLE VIII. AUTHORITY AND PROCEDURES RELATED TO EXIGENT CIRCUMSTANCES AND PUBLIC SAFETY ON CAMPUS**

*Statutory Authority—Education Code 51.231-.244*

The Texas Education Code permits the president of a state University to suspend for up to 14 days during periods of disruption whenever the president believes there is reasonable cause to demonstrate the student has willfully disrupted the orderly operation of the campus and the student’s presence on the campus will constitute a substantial and material threat to the orderly operation of the campus. The statute defines a period of disruption as “any period in which it reasonably appears that there is a threat of destruction to institutional property, injury to human life on the campus or facility, or a threat of willful disruption of the orderly operation of the campus of facility”.

A. **Introduction and Definitions**

This procedure may be used, but is not required to be used, only when the president or designee believes a student poses a continuing danger to persons or property, or the student’s behavior is an ongoing threat of disrupting the academic process. The following definitions, and no others apply to this procedure:

1. **Formal Hearing** means a hearing before a disciplinary committee or panel
vested with the authority to conduct such hearings. Formal hearings procedures are published by the University and generally provide greater rights to charged students than informal hearings.

2. **Immediate suspension** means separation from the University without the student first receiving notice and a hearing. A student receiving an immediate suspension shall remain off campus and University facilities until the expiration of the suspension period unless otherwise instructed by the University. The suspension period cannot exceed 10 calendar days.

3. **Informal hearing** means the hearing before the president or designee to determine whether or not the immediate suspension should remain in place for the entire suspension period. The informal hearing can be as simple as meeting between the student and the president or designee. In this informal hearing the student is not permitted to be represented by an attorney, to confront and cross-examine witnesses supporting the charge, or to call his own witnesses to verify his version of the incident.

B. **Procedures**

**STEP 1:**
When the president or designee determines a student poses a continuing danger to persons or property, or his behavior is an ongoing threat of disrupting the academic process, the University can impose an immediate suspension so long as notice and an informal hearing follows as soon as practicable after the suspension. The president or designee should inform the student orally or in writing that the student is immediately suspended from the University and that notice and an informal hearing will take place as soon as practicable.

**STEP 2:**
The University must provide to the student as soon as practical after the immediate suspension:
- oral or written notice of the charge against him;
- if the charge is denied, an explanation of the evidence the University has; and
- an informal hearing to give him an opportunity to present his side of the story.

While notice and an informal hearing is required as soon as practicable, the University should aspire to provide notice and informal hearing no later than three (3) class days after the day of the suspension. The notice of the charge should include facts supporting the charge. The informal hearing can occur almost immediately after the conduct; there need to be no delay between the time notice is given and the time of the informal hearing. **The decision of the president or designee at the informal hearing is final and no appeal procedure of the University applies to immediate suspensions.**

**STEP 3.**
If, after the informal hearing is concluded, the president or designee believes it is in the best interest of the campus community that the student should not return to campus even after the expiration of the immediate suspension period, the University should use, prior to the expiration of the immediate suspension, its published formal hearing procedures for long-term suspensions or expulsions.

**STEP 4.**
Students subject to an immediate suspension shall remain off campus and away from the University facilities. The failure to abide by this requirement may result in the issuance of a criminal trespass warning and further disciplinary sanctions.

ARTICLE IX. APPEALS

1. A decision and/or sanction rendered during the Judicial process may be appealed to an Appellate Board within five (5) business days of the decision. Such appeals shall be in writing and shall be delivered to Vice President of Student Affairs or his or her designee.

2. Except as required to explain the basis of new evidence, an appeal shall be limited to review of the record of the initial hearing and supporting documents for one or more of the following purposes:

   a. To determine whether the original hearing was conducted fairly in light of the charges and evidence presented, and in conformity with prescribed procedures giving the complaining party a reasonable opportunity to prepare and present evidence that the Student Code of Conduct was violated, and giving the accused student a reasonable opportunity to prepare and to present a rebuttal of those allegations.
   
   b. To determine whether the decision reached regarding the accused student was based on substantial evidence; that is, whether the facts in the case were sufficient to establish that a violation of the Student Code of Conduct occurred.
   
   c. To determine whether the sanction(s) imposed were appropriate for the violation of the Student Code of Conduct, which the student was found to have committed.
   
   d. To consider new evidence sufficient to alter a decision or other relevant facts not brought out in the original hearing, because such evidence and/or facts were not known to the person appealing at the time of the original hearing.

3. If an appeal is upheld by the Appellate Board, the matter shall be remanded to the original Judicial Body for reopening of the disciplinary hearing to allow for reconsideration of the original determination and/or sanction(s). If an appeal is not upheld, the matter shall be considered final and binding upon all involved.

4. In cases involving appeals by a student accused of violating the Student Code of Conduct, review of the sanction(s) by the Appellate Board may not result in more severe sanction(s) for the accused student.

ARTICLE X. JUDICIAL BODIES

A. Judicial Advisor

The University Judicial Advisor and/or its designee(s) shall have total responsibility for the administration, implementation, and efficient coordination of the University Judicial System. Judicial Advisor will determine on a case by case basis which appointee or group will hear the case.

B. Student Conduct Board (SCB)

Composition
Eight (8) members will be selected to the SCB each Spring Semester. The Chief Justice for the
SCB will be appointed by the Judicial Advisor. The Chief Justice insures that students are granted due process rights during the disciplinary hearing. Quorum consists of four (4) members.

Scope of Authority
SCB will be utilized, at the discretion of the Judicial Advisor, in hearing judicial cases. They shall have the authority to recommend any type of sanction described in the Student Code of Conduct, except suspensions and expulsions which they can recommend to the Judicial Advisor.

Term of Appointments to Student Conduct Boards
All students who are appointed by the Judicial Advisor to serve on SCB pools are appointed in the fall semester for a one-year renewable term. SCB members shall be in good academic standing maintaining a cumulative GPA of 2.5 throughout their term on the board. Students must have completed fifteen (15) semester credit hours at TAMU-CC, must be in good disciplinary standings, able to meet bi-weekly and complete a mandatory training session. The students shall serve until the following fall semester when their successors are appointed. All vacancies shall be filled by the appropriate appointing body or the Judicial Advisor to serve the remainder of the respective terms.

If cases are called before a Student Conduct Board during summer school at a time when Student Conduct Board membership pools fail to provide sufficient members to constitute the necessary Student Conduct Board, interim student appointments may be made by the Judicial Advisor.

ARTICLE XI. INTERPRETATION & REVISION

A. Any questions of interpretation regarding the Student Code of Conduct shall be referred to the Vice President for Student Affairs or his/her designee for final determination.

B. The Student Code of Conduct shall be reviewed annually under the direction of the Judicial Advisor. In keeping with normal University policy approval processes, the Student Code of Conduct and Student Handbook may, at the sole discretion of the University, be amended at any time.

ARTICLE XII. DISCIPLINARY RECORDS

Disciplinary records are maintained by the Division of Student Affairs. Disciplinary records resulting in suspension or expulsion are maintained permanently in the Division of Student Affairs. Records included in the federally required Campus Safety Report will be maintained for seven (7) years. Other records will be destroyed at the end of the long term, five (5) years following expiration/completion of the sanction(s). These retention periods will be adjusted as needed based on The Texas A&M University System, federal and/or state mandated requirements.

Access to disciplinary records is provided in accordance with the Family Educational Rights and Privacy Act of 1974, as amended. See also the Confidentiality of Student Records policy for additional information. A student may request verification of disciplinary records by providing written authorization to release the records. Expunged records may be retained by the University for two additional years solely to comply with federal law.
LEARN TO SCUBA DIVE
AND GO ON GREAT TRIPS

SCUBA CLUB
TAMUCC
MEETINGS: EVERY OTHER WEDNESDAY AT 7:00 PM IN UC TEJAS B
FMI E-MAIL: TAMUCCSCUBACLUB@YAHOO.COM

Baptist Student Ministry
serving this university since 1947

www.ccbsm.com
Connect, Grow, & Serve!
F.O.C.C.U.S. Tuesday nights @ 7:00
FREE LUNCH Wednesdays @ 12 & 1
Small groups and ministries all week
All Students Welcome!

The Student Reading Council

Join Us

For more information on how you can promote literacy contact:
Laura Ann P. Salazar
(President)
LASalazar5@yahoo.com
(361)-877-2429

Mathematics is for EVERYBUNNY!

Join the COUNCIL OF TEACHERS OF MATHEMATICS

FYI: Dr. Young 825-2819
Individually unique. Together complete.

Delta Delta Delta Sisterhood invites you to Recruitment.

Middle Eastern Dance Club

No dance experience necessary
Beginner & Advanced classes available
FMI: contact us at ext. 2792
http://medc.tamucc.edu

Life is 10% what you make it, and 90% who you’re with!

Alpha Gamma Delta
surrounded by sisterhood
- SISTERHOOD
- LEADERSHIP
- SCHOLARSHIP
- PHILANTHROPY

For more information visit:
www.agdcc.moonfruit.com

Multicultural Greek Council

Alpha Kappa Alpha Sorority Inc
Alpha Phi Alpha Fraternity Inc
Lambda Theta Alpha Latin Sorority Inc
Interested Gentlemen of Lambda Theta Phi

For more information contact Student Activities at 825-2707 or email kimberly.duncan@tamucc.edu
Lambda Theta Alpha Latin Sorority, Inc.
A sisterhood of diversity, impacting our University

Who are Ladies?
Asian
Latin
African American

Latin by Tradition, Not by Definition
Interested?
Contact us @ latatamu@gmail.com

Society for Advancement of Management

Make Your Smartest Business Move Today!

Visit:
cob.tamu.edu/sam
-OR-
Contact:
Glen Melin (361) 658-0400

Islander Trap & Skeet Team

We’re looking for members of all levels who LOVE to shoot Competition shot guns. People who wanna have Great times, with Great People!

Email us for more information!
Islander_trap_skeet@yahoo.com

Chi Alpha Christian Fellowship

Every Thursday night!!!! 7:30PM
UC Oso Room 221

Awesome time of live worship and fellowship with students from all over the world! Other activities include retreats, camp-outs, Bar-B-Q’s, etc.

Also--Activities for International Students every Friday night!

Contact us at: www.chialphacorpus.org
-or- corpusxa@yahoo.com
B.E.S.O.
Bilingual Education Student Organization

For more information contact:
San Juanita Turrubiates
sjturrubiates@yahoo.com

The SigEp's at Texas Chi were colonized at Texas A&M University Corpus Christi during the Fall 1998 semester, and quickly received its Charter in the Summer of 2001. The SigEp's participate in various activities intended to provide an enjoyable Brotherhood experience, and to develop Balanced Men during college. The Balanced Man Philosophy is based on promoting a "Sound Mind, and Sound Body."

Chinese Student Association

Chinese Student Association

tamuccchinese@hotmail.com

Title V Complating The Pipeline

Free Services:
*Laptop Lending Library *Skills Workshops *Study Spaces *Tutoring *THEA Workshops
FMI 825-3229 or CTP@tamucc.edu
SHRM
SOCIETY FOR HUMAN RESOURCE MANAGEMENT
Be on the Board of Directors!!
Get involved with campus activities and the community! Have fun!
Contact:
Tracy.Hughes@tamucc.edu
Sue.Wingfield@tamucc.edu

What are you looking for?
STUDENT FOUNDATION
Building a foundation for the next generation...
For more information on membership or programs offered, e-mail at student.foundation@tamucc.edu, call 361-825-5558, or stop by our office in the University Services Center 102G.

61