Dr. Ward called the meeting to order at 10:00 a.m.

I. Review, correction, and approval of minutes from December 3, 2009
   A. Corrections:
      a) VI. A.1.a. “eachers” to “teachers”
      b) VI. C “post-poned” to “postponed”
      c. VIII. C.3.a “depart” to “department”
   B. Motion to approve minutes as corrected: Dr. Cunningham. Second: Dr. Sanders
   C. Minutes were approved as corrected.

II. WEAVE 2007-08 Annual Report
   A. See handouts for more details
   B. WEAVE executive summaries provided for the following five degree programs:
      1. BSIS EC-4 Generalist (early childhood delivery system)
      2. BSIS 4-8 Math
      3. MS Early Childhood Education
      4. MS Elementary Education
      5. MS Secondary Education
   C. EC-4 Generalist example used for discussion of the following WEAVE components:
      1. Mission
      2. Outcomes
      3. Measures
      4. Action Plan Tracking
      5. Achievement Target
      6. Analysis Questions
      7. Annual Report
   D. MS Elementary Education example used for discussion of WEAVE Action Plan Tracking component
      1. State standard of 70% passing chosen as a measure for each of the four PPR domains; in the case of the MS in Elementary Education degree program the 70% standard was not met on all domains
      2. However, all 15 program completers passed (Cycle Aug. 1, 2007 – Dec. 31, 2008)
      3. Although we want improvement in percentage of test-takers passage of the PPR domains, the 100% passage rate of program completers is a strong indication of high program quality
      4. Does term “completers” mean master’s degree or just certificate?
         Marty – test-takers are not “program completers”; who exactly are “program completers”; degree completers or grad students that have completed teacher certification courses?
      5. Discussion:
         1) Dr. Bolick suggested use “program completer” data rather than test-takers; Dr. Ward responded that using both measures shows that we are looking at student growth; Dr. Wells agreed
         2) Dr. Canales, if completers are not masters degree seekers, then why use capstone course to measure?
            Dr. Ward responded that both measures, teacher certification exam results and the capstone course represent important components of the MAC program for the majority of our grad students
         3) Dr. Bolick asked if we wanted to focus on 1st time test takers; Dr. Canales asked if PPR results disaggregated; Dr. Hill responded that, yes, PPR results are available by domain
      6. Dr. Ward added that overall 82% of the MAC test-takers passed although when looking only at the elementary MAC students the percentage dropped to 71% in 2007-08
      7. In the context of the modernization of the MAC program, Dr. Tejeda-Delgado inquired as to the definition of the term “hybrid”?
         a) Dr. Ward responded that our use of the term hybrid referred to new efforts with WebCT, flexibility of attendance, compacted courses, etc.
         b) Dr. Canales added that the use of WebCT varies by course
            1) Maybe call it “web-assisted instruction” instead of “hybrid”
III. Budget Information
   A. Three Major Accounts: Becky Mendoza
      1. Regular supply/local
         a) $6300 at beginning. $1030 left; must last through August
            (1) Biggest Department
               (a) More money for paper
               (b) Each faculty member has an amount of money
                    $75 after supplies
               (c) This account funds Chrissy
            (2) Instructor allotment: $50 per student; $30 of it is for supplies
         b) $3000 for copies for year
            (1) 1 month spent $900
               (a) $3000 is over amount of $6300
      2. Field Based, Sp. Pops, Classroom Mgt. - balance $7487 (includes spring money, but not travel)
      3. Mileage Spring mileage estimate $1700 - a little over $2000 balance
   B. Dr. Ward said that each faculty member has an amount of money (approx $75 after supplies)

IV. Dept. of Teacher Education scholarships (Dr. Ward)
   A. Procedures are in place
   B. A little less than $2000 to award to 2 or more students
   C. Volunteered for committee
      1. Dr. Cunningham
      2. Dr. Canales
      3. Dr. Hawkes
   D. Misty will give us the names
   E. Open to undergrad and graduate students
   F. Criteria:
      1. Ranked by GPA and hours completed
      2. # of scholarships based on money available
      3. Dr. Canales will look into the previous SW Bell scholarship
      4. More criteria?

V. Grants
   A. Dr. McDonald: State of Texas Phase I Coordinator
      1. College and Career Readiness
         a) $75000 for science symposium
         b) 4-member Texas teams sent for conference 2/28/09
   B. Dr. Bolick: Phase II, Math/Science
      1. $715,000
      2. Continued Professional Development
      3. Grants for workshops in content and pedagogy
   C. Dr. Hill: Math/Science
      1. $350,000
      2. * applicants
      3. Contacting graduates to get masters degrees in Math, Science and C & I
   D. Dr. Kelly: A&M System grant: Scholarships
      1. Alternative Certification or post-baccalaureate programs
      2. Science and Math
      3. Four schools

VI. Tentative Summer Schedules
   A. Dr. Canales: Suggested capstone course should be staffed by Teacher Ed. Faculty
      1. Dr. Ward; Dr. Dan Pearce has already agreed, so a change would be dependent upon a department faculty stepping up soon and how that might impact tentative planning that has already occurred
      2. Dr. McDonald will contact Dr. Ward soon if interested
      3. Dr. Ward mentioned the importance of staffing our summertime Ascent program for paras with site professors Dr. Bolick and Dr. Cunningham served in Summer 2008
   B. Dr. Ward identified summer courses that had not been assigned to faculty
VII. MAC Program Completion developed
   A. Steady decline in enrollment
      1. Due to other available locations
         a) 1995: 80% of post-bac teacher certification programs were at a university
         b) 2005: Less than 40% at universities
   B. Program completion tracks developed to bolster MAC enrollment (See orange handout)
      1. Trying to get stacked courses in place by Fall ‘09
      2. MAC students that choose to follow any one of the program completion tracks can complete teacher
         certification along with a master’s degree in a year
      3. Dr. Kelly described some of innovations that she has implemented in the SOS courses as:
         a) Alternate class meetings
         b) Online class discussions
         c) Different formats, but not easier

VIII. Odds and Ends
   A. Dr. Lucido: EC-6 matrix - some standards need to have more coverage
   B. Library Acquisitions- available for review in Marty’s office
   C. Pocket video recorders: 2 per field site
   D. ASCD Tapes – deferred to next meeting
   E. Department Chair: (Dr. Ward)
      1. Willing to remain through SACS
      2. Remain or not is OK
      3. Faculty may give views to Dr. Lucido

IX. Other
   A. Drs. Cunningham and Hill: Pinning Ceremony: Feb. 22
   B. Lizzy Benson-Landau described the new TAMU-CC paperless endeavors
      1. No more paper rosters
         a) Starting now 2/2 to 2/6
         b) Reminders/directions will be sent
            (1) Powerpoint
      2. March Midterms
         a) Only undergraduates
         b) Reminders will be sent

X. Next meeting: Wednesday, March 25, 10:00 a.m.