ATTENDING: Anantha Babbili, Eliot Chenaux, Trent Hill, Flavius Killebrew, Jody Nelsen, Paul Orser, Mary Sherwood

GUESTS: Rob Shoss, Marshall Collins, Robert Nelsen, Susan Wolff Murphy

MINUTES

Minutes for the May 11 meeting were approved with slight revisions.

REPORTS

Alumni Survey Report
Rob Shoss of Performance Enhancement Group presented preliminary results of an alumni survey. Results will be posted on the alumni website.

Also, Paul Orser distributed results of the latest alumni survey conducted by the Office of Planning and Institutional Effectiveness.

SACS Update
Marshall Collins presented two options for a promotional plan and related budgets for the QEP.

Progress on the compliance report was discussed. Items underway include program reviews, reviews of deans and department chairs, gathering distance ed syllabi, putting Harvey Knull in charge of stacked courses, gathering reviews of adjuncts, and setting up the online complaint site. Other items that need to be done in preparation for the focused report include: set up a website to post all syllabi, create a standardized syllabus template, review the learning outcomes on syllabi for match with Bloom’s taxonomy, review all rules and processes that need to be updated and streamline process for approval, develop a process to review the core curriculum, create a template for credentialing and require its use for anyone not credentialed this fall, and create a template to review adjuncts and mandate its use this summer.

NEW BUSINESS

Swine Flu
Chenaux reported that we have one confirmed case of swine flu, but the student took Tamiflu and was not in contact with others. Three tests have come back negative. He said the cost to the health center so far has been $7,200 for wages and medications.

Legislative Budget
Killebrew said the conference committee has set Article III rules, but the Legislative Budget Board has not yet released any runs showing effects.
Faculty Salary Floors
Orser said in the *Chronicle of Higher Education* study of faculty salaries that we are in the middle. He distributed data showing lowest salaries by rank for each department and college, and a preliminary “what if” salary floor. *He will follow up to determine how many people would be affected and the cost and bring the information back.* Killebrew said consideration needs to be given to faculty and staff salary floors, but this may not be the year given the economic situation and budget concerns. Orser said he will also look at the CUPA study with regard to parity.

Alcohol Sites
The list of sites where alcohol may be served is due to the System and the list was reviewed. It was decided to delete Coastal Bend Aviators Field and the Field House and to add the CITGO Science Observatory and the O’Connor Building.

Commencement
The closing of doors at commencement by the fire marshal because of the building reaching capacity was discussed. After the initial closing, more people were let in when the fire marshal was shown the available seating on the floor, It was agreed that the number of graduates who show up can be determined when they line up, and the floor seating can be opened ahead of the ceremony. Options discussed for the future include: 1) multiple graduations split by college; 2) issuing a certain number of tickets per graduate. Killebrew said he did not like the ticket option because the event is a time of celebration for families and the number who attend should not be limited.

There was also discussion about the unevenness of the distribution of the faculty and that it slowed the procession. Requirements for faculty attendance at commencement were discussed. Killebrew also said that he received complaints regarding the student speaker’s remarks and the appropriateness of some of the comments, and that the practice may have to be reviewed. The number of students who left immediately after receiving diplomas was also discussed and it was agreed that students should be required to stay through the ceremony.

FOLLOW-UP ITEMS

11.99.99.C7.01 Calendar Approval Process
The calendar approval process was discussed and approved.

12.99.99.C3.01 Designation of Graduate Faculty
The rule on designation of graduate faculty was discussed. It was approved with the stipulation that in the last paragraph on System graduate faculty it be clarified this refers to System graduate faculty from other institutions in the A&M System.