Texas A&M University-Corpus Christi
Administrative Unit Assessment Report: FY 2005
Unit: Academic Advising Transition Center
Administrator: Patricia Hill, Director
Report Date: September 1, 2005 to August 31, 2006.

University Mission:
Texas A&M University-Corpus Christi is devoted to discovering, communicating, and applying knowledge in a complex and changing world. The university identifies, attracts, and graduates students of high potential, especially those from groups who have been historically under-represented in Texas higher education. Through a commitment to excellence in teaching, research, and service, Texas A&M University-Corpus Christi prepares students for lifelong learning and for responsible participation in the global community.

Unit Mission:
Facilitate the students' transition from their prior life role to a successful undergraduate at the university as follows: developing realistic expectations of university life, connecting students with university faculty, staff, and peers, and by involving them as members of the campus community. Discover, communicate, and collaborate with other university areas and the community to build supportive programs from all students resulting in retention and graduation.

Relevant Sections of University Goals, Principles, and Planning Imperatives:

G1. A student body, or more than 10,000 students, which is representative of the demographics of the State of Texas and a corresponding increase of faculty and staff to support the students.

G7. Collaborations with independent school districts, social agencies, public broadcasting, businesses, community colleges, medical schools, and other entities to provide access to lifelong learning and technological resources so that Texas A&M University-Corpus Christi is considered to be a leader in establishing successful partnerships, particularly to benefit the community.

P1. Recruiting, retaining, and supporting a diverse, highly qualified student body, faculty and staff.

P4. Ensuring respectful, fair, and equitable treatment of all individuals.

M6. Recruit, Retain and Graduate a Diverse and Highly Qualified Student Body

M9. Live, Learn and Work Together to Promote a Vibrant Coastal Bend Community

<table>
<thead>
<tr>
<th>Unit Objectives</th>
<th>Performance Assessment Method</th>
<th>Expected Performance Level</th>
<th>Actual Performance Level: Summary of Assessment Findings</th>
<th>Actions in Response to Assessment Findings</th>
</tr>
</thead>
<tbody>
<tr>
<td>Re-structure the AATC.</td>
<td>Observe and manage the AATC in SSC214.</td>
<td>Move all staff to SSC214.</td>
<td>Director move to an office, and transfer counselor from downstairs re-located to SSC214.</td>
<td>AATC in one central location facilitates student advising. Modular walls in the future to obtain better privacy.</td>
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<td>Continue to collaborate and build relationships with community colleges.</td>
<td>Log correspondence to and from community colleges beginning Spring 2006. Log activities with community colleges.</td>
<td>Increase written contact with Texas community colleges to twice per year. Formal tracking of activities with community colleges beginning Spring 2006</td>
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<td>Set aside monies for recruiting activities.</td>
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<td>Continue to improve advising services. Communicate with assistant deans of the colleges.</td>
<td>Survey a random selection of students. Keep e-mail of communication.</td>
<td>Increase student satisfaction.</td>
<td>Purchase Self-Directed Search (SDS) Form R: Internet Version by Dr. John Holland to assist students with degree major exploration plus a computer to run the program for the 2006 academic year.</td>
<td>Implement a survey to maintain communication with the AAP students throughout the semester beginning with the Fall 2006 semester.</td>
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<td>Continue to collaborate and implement programs with the Tutoring and Learning Center to assist retention efforts for first year students.</td>
<td>Track students in the Academic Achievement Program(AAP). Monitor the students’ gpa plus their next semester registration beginning with the Fall 2005 semester.</td>
<td>Increase students participating in the Academic Achievement Program, thus, increasing retention by 7%.</td>
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<td>Continue to collaborate and design programs with the Title V grant program.</td>
<td>Track students in the Title V program</td>
<td>Increase students participating in the Title V program.</td>
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<td>Collaborate and design programs with the University Counseling Center to assist retention efforts for students on probation/suspension.</td>
<td>Track students who attend workshops. Monitor gpa plus next semester registration beginning Spring 2006 term.</td>
<td>Increase students participation in workshops by 2%.</td>
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<td>Continue to be a liaison for undergraduate students and the campus community.</td>
<td>Log number of times students come to the Academic Advising Transition Center for advice. Survey at the end of each semester beginning Fall 2005. Note: AATC advises undeclared students. Track academic advisor meetings.</td>
<td>Increase student relations with the AATC by 2%.</td>
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<td>Discover, communicate, and collaborate with other university areas and the community to build supportive programs for all students.</td>
<td>Log each activity that the AATC participates in throughout the year beginning Spring 2006.</td>
<td>Maintain and increase AATC’s participation with other university areas and the community by 2%.</td>
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*Assist with recruiting activities specifically in regard to transfer/international students.

*Assist prospective students on future enrollment.

*Knowledgeable of rules and regulations on advising specifically the core curriculum.

*Plan advising at orientations.

*Assist current students with questions and pre-planning long term goals.

*Advising undeclared freshman, transfer, and international, first generation, etc.

*Directing students to the appropriate academic advising center or other campus resources.

*Provide supplemental advising; therefore, knowledge of cross campus advising.

*Provide faculty, advisor training for summer orientations.

*Work with university community to promote retention specifically assisting new students and students on probation/suspension.
Texas A&M University-Corpus Christi
Current Year Plan
Academic Advising Transition Center

*Assist students with normal concerns and degree major exploration.
*Identify and assist students on early academic alert. Knowledgeable of campus resources.

*Promote StrengthsQuest.

*Liaison with community colleges and knowledgeable of articulation agreements.

Next Fiscal Year

Requested advising fee increase:

1. Hire faculty for summer orientation. Approximately $17,000

2. Purchase College Student Inventory. Approximately $10,000

3. Extra funds to hire an academic advisor in the greatest area of need.

Office Future Expenditures:

1. Purchase Self-Directed Search (SDS) Form R: Internet Version by Dr. John Holland to assist students with degree major exploration.

2. Travel monies for recruiting activities.