Recommended Format for External Reviewers

Cover Page:
Reviewers names
Program under review
Date of report

Reviewer Report Format:
Program
I. Mission/goal/vision

II. Observations:
   A. Faculty
   B. Students
   C. Curriculum/program
   D. Facilities & resources (e.g., library, funding, external funding if appropriate, equipment program, program budget – all within context of resources available to TAMUCC.

III. Outcome Assessment:
   A. Provide information on assessments in place
      1) course
      2) program
      3) final project/theses/capstone
      4) other outcomes - student employment, further grad school

IV. Conclusions
   A. Strengths: Identify practices or activities that should be maintained and enhanced
   B. Weaknesses: Identify concerns that impact program quality (Attempt to prioritize the top five if more than 5 concerns are identified.)
   C. Recommendation: Identify items/parameters for improvement and suggest modifications that may lead to improvement.

Overview of Reviewers Campus Visit
The Reviewers will have meetings with the
Provost,
College Dean,
Graduate Dean,
Department Chair,
Program Faculty,
Students in the Program,
possibly students who have graduated from the program and others as appropriate.
Other