February
Budget Guidance letter sent to divisional vice presidents. Budget Instruction Manual will be distributed. (New) Standardized Budget Templates linking to WeaveOnline sent with Manual.

February-March
VP shares TAMUCC budget initiatives and divisional priorities with departments and plans are developed.

February-March
Departments/Colleges submit requests to Dean & VP’s, Deans forward to Provost. Summaries of divisional budget requests in priority order forwarded to Budget Office. Summary of all requests is prepared by Budget Office for Budget Hearings. Performance Evaluations and Equity Recommendations process begun by managers.

March-April
Merit & Equity Recommendations due to VP’s-4/15. Merit & Equity Recommendations due to President. VP’s hold budget hearings with President.

May-June
External budget decisions finalized by the Legislature. President authorizes final allocations and approvals. Allocations are communicated to divisional VP’s pending BoR approval. Allocations are incorporated into Operating Budget.

July
The President authorizes the final budget plan. Budgets are distributed to all budget managers.

August
Budget Office loads departmental budget detail into automated system.