Faculty of the Whole
2-24-2009, 1:00 PM- 4:00 PM
ST 316B,

**Chair of the Committee:** Dr. Bunny Forgione

**Members attending in person:**

**Members attending by phone or videoconference:**
C. Bray *(via phone)*, M. Lambden, W. Carpentier

**Guests:** Chief Alan Gutierrez (University Campus Police)

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1. **Preliminary**

   Approval of Minutes (distributed electronically)

   Minutes were approved by K Deis, J. Teichman second with minor typographical corrections.

2. **Faculty Development**

   - Potential Threatening student situations
   - SHOTS FIRED (Video)
   - Chief Alan Gutierrez answered questions and led a discussion on campus safety.

3. **Dean’s and Directors Meeting Report- Dr Forgione**

   - Update from Deans & Directors Meeting-Dr Forgione reported that the Texas Board of Nursing is conducting background checks for nursing students. Three BSN schools are currently participating in this program. We will be piloting this program with the summer admissions
   - Students who are enrolled as RN students will no longer be able to take the LVN Boards - scope of practice issue.
Legislators will be asked for 75 million dollars during this session, which is a 60 million dollar increase from the last legislative session. This increase in funds is needed to assist nursing programs to increase nursing graduates in Texas by 7,000 graduates in the next 5 years. This increase of graduates would require an increase of 25% in admissions from the baseline of the 2008 admission numbers and another 15% increase in 2010.

- New NCLEX test plan. Implementation date for the test is April 2010.
- Additional Information for courses: Please review all syllabi to ensure they have statements included for students with Disabilities and the Academic Honesty policy.

4. **Dean’s Report - Dr. Hamilton**

- Both the Undergraduate and Graduate Departments have both held meetings where the evaluation of the each program has been discussed. Areas within the programs have been identified for further action. These action plans have been addressed through meetings in these departments.

- Dr Hamilton presented a power point encompassing the strategic plan, budgeting, enrollment of students, projected faculty (adjuncts and full-time faculty) needs for the College of Nursing. Areas for improvement also were identified. Faculty discussed the strategic plan and agreed that the plan was the appropriate direction for the College. Documentation is in WEAVE.

5. **Academic Misconduct - Dr. Sutherland**

- Dr Sutherland reported that Academic misconduct is defined as cheating, fabrication and falsification or forgery, plagiarism, multiple submission and complicity. It is recommended to know the policy thoroughly before you go forth with these accusation.

6. **Reports of Committees/Chairs**

**UNDERGRADUATE DEPARTMENT - Dr. Rosemary Plank**

- Dr Plank reported in reference to the WEAVE assessment that outcomes were achieved for the 20 outcomes measures in the Undergraduate program and action plans were formulated for those partially met. This document was sent to the Undergraduate faculty and discussed in the Undergraduate meeting. Dr Plank will create a taskforce for the WEAVE Program to assist with outcome assessments and the input of information into the program.

- Dee Dolans clinical group raised $30,000 for the playground equipment for “Hannah’s Hope”
• Dr Baldwin’s clinical group also participated in a “Diabetes Screening Health Fair” in collaboration with medical students from UTSA for the people of the colonias west of Robstown.

• NCCPHD conducting “WIC Nutrition Fair” on Thursday at the WIC office.

6. **Graduate Department-Dr. Eve Layman**

• Dr Layman reported that the WEAVE assessment report had been distributed to graduate faculty and a discussion ensued at the last department meeting about outcomes for the program. A plan of action was formulated for outcomes relating to the collection of employer and alumni evaluations.

• Action Item- Dr Mary Bantell
  Education subcommittee – brought forth the following action item

  **NURS 5352** revisions of course descriptions and course objectives education curriculum course – tabled until syllabus has been circulated.

  **NURS 5459** capstone (synthesis course) Committee proposed students taking NURS 5459 are required to obtain a “B” or greater in order to earn credit for this course
  32 faculty voted “for”
  0 opposed
  2 abstentions
  This item was passed

  **NURS 5352, 5353, 5354** Committee proposed that these courses not require any prerequisites, each of these courses will be prerequisites for the **NURS 5459(synthesis course)**
  34 faculty voted “for”
  0 opposed
  No abstentions
  This item was passed

7. **Library- Dr. Pam Stetina**

• Please see report for details

8. **Research – Dr. Karen Murray**

• Dr. Mary Bantell’s presentation for the Brown bag luncheon was “Relational Learning Strategies: Supporting Ethical & Scholarly Writing in Higher Education. 16 faculties attended. Please see report for follow up.
9. Continuing Education - Petra Martinez

- Old business: Online preceptor orientation should be ready in March 2009. Renewal application for CEU’s was sent to TNA - we have received feedback - application will include adjustments from feedback and will be resent. This is for a 3 year provider ship

- TNA Annual report includes 49.45 contact hours awarded, 658 total participants attended, and 190 RN’s attended programs.

- NONPF Palliative care program will be presented on March 6, 2009. Discount will be given to faculty

- Upcoming programs: April 25, clinical supervision “Students at Risk” we will have an out of town guest speaker. Free for CONHS faculty. All community clinical educators and preceptors are invited. Tickets will be $60.00 at the door.

- Diabetes Conference-July 31, Aug. 1, and Aug 2nd, 2009

- American Heart Association-Stroke in Nueces County, Fall conference

- Budget $1844.00

10. Faculty Senate- Dr’s Sefcik, Bantell and Rogers

- Dr Liz Sefcik reported there were 3 items of concern brought to the Provost’s attention from the Faculty Senate – all included protection of sensitive information. 1) re-keying file cabinets and desk 2) more computer training for faculty 3) adoption of a systematic process for checking security on campus.

- Dr. Nancy Rogers reported February issues 1) Disability statement has been updated to be included in future syllabi 2) An outside company is conducting a review of IT security practices and will evaluate the structure staffing levels and expertise of the IT department to enhance security. 3) New Undergraduate council is being discussed. This committee would discuss matters related to the undergraduate programs and enhancement of quality. 4) Catalog does not allow a student to get a like degree at this university. (ie. BA in Communication and BA in Philosophy) this rule is under review by the Faculty senate. 5) Teaching awards will now include non-tenured faculty. This suggestion was initiated by Heather Simmons; faculty senate reviewed and passed 6) All faculty are encouraged to keep the same text for at least 2 years to keep cost down for students.
• Faculty Affairs has had a big part in many of the revisions in policy changes. Campus safety has been an issue that has been brought to the committee’s attention.

• **Dr. Bantell** - 1) Retention Task Force Committee has brought forth an add/drop policy for (UG) students which has been adopted. Faculty will sign add/drop student forms. This will give faculty the opportunity to talk with the student before they proceed with adding or dropping a course. 2) Faculty will now be required to enter a midterm grade for students through Banner. 3) Provost Babbili stated that faculty requesting money for travel need to develop a paragraph specifically addressing how this travel will benefit the student, institution and implications for teaching. This explanation will be part of the OTR form.

• **Dr. Nancy Rogers** reported the UG programs will begin to implement a policy of only 6 drops allowed in the career of a student. Admissions & Records will track beginning the Spring 2009.

10. **Peer Evaluation Review** - Dr’s. Chris Bray & Bantell
    • In the process of reviewing faculty evaluations - due date is March 06, 2009.

11. **Research Enhancement Committee** - Dr. Chris Bray
    • Sent an email to all Faculty informing them that College wide research funds are available and will be expended by the end of August. This committee is now accepting proposals for faculty reassignment for the Fall.

12. **Honor Council** - Leigh Shaver
    • Professor Shaver will send an email referencing the meeting on Feb 25, 2009 @ 12:00. No further report was given.

13. **Dean’s Report** - Dr. Hamilton
    • Dr Hamilton reported on information received in Dean’s Council regarding the core curriculum statements in the catalog. Dr Hamilton and Dr Forgione will complete the core curriculum information based on the university template to provide consistency.
    • Dr Hamilton reminded the faculty regarding the steps to take to maintain computer security.

14. **Announcements:**
    • Faculty/Staff evaluation deadline is March 31, 2009
Driscoll is working on a major initiative for children - CCISD and the CHIP Program will be a part of this announcement March 24-25, 2009.

End of Semester Activities
Recognition Ceremony- 1:30-4:00 pm, May 15, 2009 PAC
STT Induction-May 15, 200, PAC
Graduation- 10:30, Saturday, May 16th, 2009 American Bank Center

Minutes prepared by: [JoAnne Salinas, March 2009]