New Certificate and Degree Programs

New Certificate Programs (upper-division and graduate certificates)

Preliminary Authority Requests

New Bachelor’s and Master’s Degree Programs

New Doctoral Degrees

Other Information about Degree Programs

New Certificate Programs (upper-division and graduate certificates)

A university or health-related institution should use the Certificate Program Certification Form to request a new upper-division or graduate certificate program. Requirements for undergraduate educator certification programs are found in the chart. Requirements for post-baccalaureate certificate programs are also provided.

- Certificate Program Certification Form
- Chart for Undergraduate Educator Certification Requirements
- Post-Baccalaureate Certificate Program Requirements

Preliminary Authority Requests

Following Board action on July 30, 2009, preliminary authority is required only for engineering programs (all levels) and doctoral programs at universities and health-related institutions.

- Flowchart for New Degree Programs
- Preliminary Authority Request Form

New Bachelor’s and Master’s Degree Programs

Following Board action on July 30, 2009, new bachelor’s and master’s programs that meet the following criteria are automatically approved (Chapter 5, Subchapter C, Section 5.44):

- The program has institutional and governing board approval;
- the program complies with the Standards for Bachelor’s and Master’s Programs;
- adequate funds are available to cover the costs of the new program;
- new costs during the first five years of the program will not exceed $2 million;
- the program is a non-engineering program (i.e., not classified under CIP code 14); and
- the program will be offered by a university or health-related institution.

A new bachelor’s or master’s degree program that meets these criteria may be requested using the Certification Form for New Bachelor’s and Master’s Programs and are automatically approved if no objections are received during the 30-day public comment period. The institution’s program inventory will be updated accordingly. All other requests for new bachelor’s or master’s programs must be submitted using the Form for Requesting a New Bachelor’s or Master’s Degree Program.

- Flowchart for New Degree Programs
- Standards for Bachelor’s and Master’s Programs
- Certification Form for New Bachelor’s and Master’s Programs
- Form for Requesting a New Bachelor’s or Master’s Degree Program

Educator Preparation Program Guidelines

- Worksheet for Undergraduate Programs
- Worksheet for Post-Baccalaureate or Supplemental Programs
- Timeline of Legislative and Board Actions
- Additional Information on Educator Preparation in Texas

New Doctoral Degrees

- Doctoral Program Request Form
  - Institutions proposing new doctoral or professional programs should refer to Coordinating Board Rules §5.46, Criteria for New Doctoral Programs, and the recently Board-approved document 18
Characteristics of Texas Public Doctoral Programs developed by the Coordinating Board's Graduate Education Advisory Committee.

Other Information about Degree Programs

- Useful Resources for Developing a Degree Program Proposal
- Time Limit on Implementing New Programs or Administrative Changes Approved by the Board or the Commissioner
- Timelines for Review of Proposals for New Degree Programs and Administrative Changes