Minutes of the College of Business Faculty Meeting  
Monday, August 20, 2007


Dean Abdelsamad welcomed all to the new academic year and called the meeting to order at 2:05 PM in the COB Conference Room.

Minutes of the January 8, 2007 COB faculty meeting were approved.

Dean Abdelsamad introduced Mr. Luke Grady as the new COB Information Technology Manager. The Dean also introduced Ms. Diana cheek as Special COB Assistant for AACSB maintenance of accreditation issues. He also recognized Drs. Friday and Lucero for their recent promotions to the rank of professor and Dr. Cutshall for his tenure and promotion to Associate Professor.

Dr. Tillinger introduced professors Brian Elzweig (Business Law,) Bo Ouyang (Accounting,) and Anita Reed (Accounting) as new faculty members in the Accounting and Business Law Department.

Ms. Rachel Cox, from the university’s office of Disability Services, spoke about the services available for students with disabilities and encouraged faculty to include a statement in their course syllabi referring these students to her office.

Dr. Carla Berkich, Director of the University Counseling Center, presented information on what students need to do to activate their university’s e-mail account and also spoke on how faculty could assist students who might be distressed or who may become disruptive in the classroom. She distributed copies of a document titled “helping Distressed and Distressing Students.”

AACSB Maintenance of Accreditation Issues: Dean Abdelsamad reported that the COB’s application for maintenance of AACSB accreditation has been accepted and that the visit team has been appointed. Their visit is expected I early 2009. The Dean reiterated the importance for faculty to respond to his requests for information on a timely manner and the need to maintain their information updated in the SEDONA system. He also stated that The COB’s application for AACSB Accounting accreditation has been accepted and thanked Dr. Tillinger and the accounting faculty for their effort in this regards.

Budget Issues: Dean Abdelsamad reported that the COB had received for the 2007-2008 academic the same budgetary allocation that had been awarded the prior academic year and indicated that the COB’s budget includes $15,000 for maintenance of AACSB accreditation expenses. He also stated that he did not anticipate any changes in the COB’s faculty professional
travel guidelines. Regarding student assistants working for the COB the Dean stated that their wage rate is $7.50 per hour and that they may work no more that 15 hours per week without the possibility of carrying unused hours from week to week. Lastly the Dean encouraged COB faculty to participate in the campus fund-raising campaign.

COB Goals and Objectives for 2006-2007 and 2007-2008: Dean Abdelsamad directed faculty to the status report on the COB goals and objectives for the 2006-2007 academic year and asked faculty to submit their comments electronically to him. He also asked faculty to review the draft of the COB’s 2007-2008 goals and objectives and the COB’s long range strategic plan documents and to forward their comments directly to him.

Major Field Test: The Dean expressed concern about our students’ performance on the MFT and encouraged faculty to continue to challenge students in their classes. Dr. Vokurka spoke about the reasons why the COB uses the MFT as an assessment instrument and about a summer 2007 experiment of integrating the performance in the WebCT practice review quizzes and in the MFT into the students’ grades in the MGMT 4388 capstone class. Dr. Vokurka also reported on the very high positive correlation between students GPA and their performance in the MFT.

COB Committees and Processes: Dr. Benavides distributed copies of the COB Committee roster for 2007-2008 indicating the vacancies available and stated that he would send out a call for nominations and election ballots to fill the vacant slots. He also directed faculty to the bundle of COB processes, included in the packet for this meeting, and asked faculty to review them and forward their comments electronically to him.

The meeting was adjourned at 4:10 PM.

Minutes respectfully recorded and submitted by Adolfo Benavides.