Chris,

Enclosed are copies of music faculty meeting agenda and follow-up minutes. As you will notice, we did not get together and talk about WEAVE. For us, WEAVE is a non-functional assessment tool that gets in the way of useful assessment.

With Bridgette's help, we have restructured our WEAVE approach for next year in hopes we can make it work.
Department of Music Faculty Meeting
Friday, February 20, 2009

Agenda

1. Approval of minutes from last meeting. Or not.

2. Announcements and Revelations...
   a. Presumably the inner city look will soon be replaced with fresh paint on our doors. I'd like to suggest that we institute a department-wide ban on using tape on freshly painted surfaces. I have a handful of handy maggot clips that we can use in lieu of tape.
   b. Smart Music.
   c. Dean candidates. Let's be sure to meet them. They may enjoy talking with us about how they envision using the School of Arts and Communication as a money magnet...

3. Committee opportunities
   a. I'd like to have a committee dig into the audition issues and formulate some recommendations for us to adopt in time for the fall semester. Victims I have in mind are Diana (chair), Shawn, and Mary. Anyone who wishes to join them will be welcome.
   b. We need to activate a planning group for the April 10, 2010 PAC rededication event. My nominations are: Flicka (chair) Arlene, Ron, Ross, and any foolish volunteers.

4. Bidnez
   a. Master schedule. Please review the attached materials and jot down any discussion ideas. I am "supposed" to get a tentative schedule for fall and summer to Elisabeth early next week. The hard deadline for a finished schedule is March 6.
   b. Summer teaching. It's very slim. Beyond the courses listed on the attached spreadsheet, there is nothing that we need to offer. We'll indulge ourselves as best we can.
   c. How tight do we need the Musicianship/Aural Training marriage to be? Shane has suggested that it may be useful to loosen it a bit, requiring only that both Musicianship II and Aural Training II must be completed before embarking on the sophomore level, and similarly, that the four semester sequence must be completed prior to Form & A and Orchestration. Thoughts?
d. Techniques courses...
   i. Should percussionists be required to take the percussion class. Etc.?
   ii. Are these courses functioning at the optimal level?

5. Tribal Concerns
Music Department Faculty Meeting  
January 12, 2009  
A long time ago in a lab far away . . .

- Minutes approved
- FAR's are due Jan 30th
- We need to supply an usher for student concerts
  - Dan raised a concern about liability if a student is untrained to deal with
    certain emergencies (enraged conductors, out-of-tune clarinets, et al.)
- Administrative Assistant
  - Ofelia Vasquez has accepted the position.
  - Great rejoicing followed by exuberant hallelujahs
- HEAF
  - Orders are still moving forward, hopefully in our direction.
- Shane suggested a change in the theory sequence allowing a one-semester
  misalignment.
  - General grunting tended toward agreement
  - Brought up a discussion about linking class piano to theory
- Discussion of a restructuring of the Music BA degree
  - Most were in agreement that the BA should be watered down a bit to
    discourage students from seeking an easy way out of the BMTC.
- Department entrance auditions are needed
  - Students who do not audition will only be able to take secondary lessons
  - Sam will put together a proposal
- Scholarships
  - New Students—scholarship form will now include a “special needs”
    category to help rank students according to the needs of the department
  - Returning students will apply for scholarship renewal with studio teacher
    recommendation. Jury will no longer be used for scholarship renewals
- PAC Celebration
  - April 10, 2010
  - Looking for ideas—Ron will make the cake
- We will try to bring the Jazz Band back next year
- Sam shared some ideas about the difficulties of assessmentism
- Discussion about future faculty lines and future chair
  - Faculty agreed that we are in no hurry to lose Sam;
  - Sam agreed that we should all get lost—meeting adjourned.
Music Department Faculty Meeting
November 14, 2008
8:15 am

- Computer Security
  - Delete or encrypt all sensitive data
  - Software for deletion or encryption is coming
  - Do not email sensitive data
  - Can use winzip to encrypt files
  - Lock computers when away
  - Hard copies of student info can be kept in locked offices

- Administrative Assistant
  - We will present Nora’s thank you gift at recital class
  - Search is underway
  - May not have someone in place until January

- HEAF
  - Orders are moving forward
  - Items over $5000 must be bid

- Travel Support
  - Travel money is only for those who are presenting

- Holiday Gala
  - Major ensembles will perform, and chamber groups may as well
  - Shane is working with FRC for the faculty social
Music Faculty Meeting
November 14, 2008

1. Approve minutes of October 10 meeting.

2. Computer security issues update
   a. Scans must be done
   b. All files found in the scan MUST be checked out, and if they do contain
      sensitive data, they MUST be either Erased or encrypted.
   c. I will send the tools by e-mail. If you do not have WinZip on your
      computer (look under "All Programs"), get a message to Christina and
      here gang will load it for you. If you have an older version, uninstall it
      and ask Christina to load the latest version (11.something, I believe)
   d. Labs? Someone to help Dan?
   e. Scans will produce tons of false positives (all video and audio files, for
      example).
   f. Report format
   g. In general, lock your keyboards when not using the computer.

3. Administrative Assistant

4. Follow Ups
   a. HEAF orders
   b. Travel support
   c. Holiday Gala

5. Good of the Order
Music Department Faculty Meeting
October 10, 2008
8:15 am

- Case Proposals due October 15th
  o Turn in Case Proposals by October 15th
- New Travel Funding
  o Faculty will now receive up to $1000 for travel if presenting
  o We must make firm commitments (including summer travel) through Sam by January 30th—a college deadline.
    - Diana raised a question about problems that might arise with such an early deadline, such as faculty that do not know for sure if they will be accepted to present in the summer
- Ushers for Student Degree Recitals
  o Students are asked to provide their own ushers for degree recitals
- Discussion of Attendance policy and student issues
  o Attendance policy seems to be working as intended
- Discussion of Recital Class time limits
  o We need to do a better job ensuring that our students are within the allotted time limits.
  o Discussion about using recital classes for only the best-prepared students and letting the others perform in an area class
- Preliminary Spring Schedule
  o Sam distributed the spring schedule and asked faculty to inform him of errors
- Island Days
  o Nov. 8, Feb. 14, April 25
  o Discussion on department participation. Pep Band may want to be involved
- Good of the Order
  o Diana suggested that we check on our freshmen with an eye toward retaining them for many years to come.
- Meeting adjourned when everyone left