Bursar’s Office

Frequently Asked Questions
# Contents

**1098-T TAX FORM**

- What is a 1098-T? 9
- When is the 1098-T tax form mailed? 9
- Where was my 1098-T sent? 9
- What do I do if I did not receive my 1098-T? 9
- How do I use the 1098-T form? 10
- Who do I talk to about the numbers generated on the 1098-T form? 10
- Why does my 1098-T only show charges and not payments? 10
- Who at TAMUCC can help me complete my taxes? 10

**BILL/PAYMENT SUITE (SAIL)**

- What is the Bill/Payment Suite? 10
- How do I get to the Bill/Payment Suite? 11
- What are the features that can be found in the Bill/Payment Suite? 11
- How do I make a payment online? 11
- How can I find out my current account balance? 11
- How do I schedule a payment for a future date? 11
- How do I pull a report of payments from SAIL? 12
- Why am I getting an email telling me my bill is online now? 12
- What is an Authorized User? 12
- How do I sign up an Authorized User to have access to the Bill/Payment Suite? 12
- What can an Authorized User see and do when they have access? 12

**DEREGISTRATION FOR NON-PAYMENT**

- Will I be dropped from my classes if I do not make payment by the due date of the bill? 13

July 2009
Bursar’s Office FAQ’s

I have been dropped for non-payment, how can I get re-enrolled? 13

DROPS AND WITHDRAWALS 13

What is the difference between a drop and withdrawal? 13
How do I drop a course or withdraw from all classes? 13
If I drop a class will I receive a refund? 14
If I withdraw from the term/semester will I receive a refund? 14
If I withdraw and I have a Third Party Sponsor paying for my Tuition, How will withdrawing affect my account? 14

EMERGENCY LOANS 14

What is an Emergency Loan? 14
What fees can an Emergency Tuition Loan cover? 15
When will Emergency Loans be available to apply for? 15
How do I apply for an Emergency Tuition Loan? 15
How do I apply for an Emergency Book Loan? 15
When are the emergency loans due? 15
Why or how can I be denied an Emergency Loan? 16
I have added/dropped a class(es) and I signed up for an Emergency Tuition Loan. Will my Emergency Tuition Loan be automatically adjusted? 16
If my financial aid is received in the Business Office before the due date of my Emergency Loan, am I required to pay the balance? 16
How do I sign up for payment reminders for the Emergency Tuition Loan? 16
How do I schedule my payment to process on the due date if I did not do it at the time I signed up for the Emergency Tuition Loan? 17

FINANCIAL ASSISTANCE 17

Is there Financial Aid available? 17
How do I pay my bill with my financial aid? 17
When will I receive my financial aid?

My financial aid has not posted to my account yet. What is the status?

My financial aid might not arrive by the payment deadline for Tuition and Fees. Do I have to pay with my own funds?

I am waiting for a private scholarship (non-university awarded). Do I need to pay the balance due before you receive the funds?

Why did my financial aid get reduced?

**HIGHER ONE AND REFUNDS**

Why did or would I receive a Refund?

What is Higher One?

How do I order a replacement card for the Higher One Refund Card?

How much does it cost to replace a Higher One Card?

Where is a Higher One ATM machine located?

Where is the Higher One drop box located?

I have changed my name, how do I get a new Higher One Card issued?

**HOLDS**

Why would I have a hold from the Business Office?

How does a Business Office Hold affect me?

How do I get a hold released on my account?

Can a hold be removed if I still owe a balance?

I need a copy of my transcript but I have a hold with the Business Office, Bursar’s Office and/or Accounts Receivable Office, How can I get a copy of my transcript?

**INSTALLMENT PAYMENT PLANS**

What is an Installment Payment Plan?

What fees can an Installment Payment Plan cover?

How do I sign up for an Installment Payment Plan?
When are the Installment Payment Plans Due?  

I have added/dropped a class(es) and I signed up for an Installment Plan. How will it affect my payment amounts?  

Why did my payment amount(s) change on my Installment Plan?  

How do Exemptions, Waivers and Third Party Contract billings calculate in the Installment Payment Plan?  

I have withdrawn from TAMUCC and I am on an Installment Payment Plan. How will it be affected?  

How do I sign up for payment reminders for the Installment Plan?  

How do I schedule my payments to process on the due date if I did not do it at the time I signed up for the Installment Plan?  

**MISCELLANEOUS QUESTIONS**  

What are the Business Office hours of operation?  

Whom do I make my check payable to?  

Does the Business Office cash checks for student and/or University employees?  

How can I update my address(es)?  

How do I set up a billing email address?  

**OUTSTANDING BALANCES**  

What happens if I do not pay a balance owed to the Business Office?  

What are my options if I am unable to pay a debt owed to the Business Office (Example Emergency Loan, Installment Plan, Parking Fines, etc...)?  

Can I register for classes while owing a balance?  

Can I use future term financial aid to pay a previous term balance?  

Can I graduate if I owe a balance?  

Who do I contact if I am graduating and I cannot pay my balance?  

**PARKING PERMITS & FINES**  

How do I purchase a Student Parking Permit?
Bursar’s Office FAQ’s

Do I have to purchase a parking permit to park on campus?

How much is a parking permit?

Do I need a parking permit if I only take night classes?

I received a parking ticket. Where do I pay for it?

Can I appeal a Parking Ticket?

PAYMENT OPTIONS

What type of payment methods does TAMUCC Business Office accept in person?

What payment options are available for paying Tuition and Fees?

What type of payment methods does TAMUCC Business Office accept online?

Does the Business Office accept credit cards?

Does the Business Office accept Visa?

Can I pay by telephone?

RETURN CHECKS

What is the Returned Check policy?

How much is the Returned Check Fee?

TEXAS GUARANTEED TUITION PLAN

What is the Texas Guaranteed Tuition Plan?

I have the Texas Guaranteed Tuition Plan how do I get my Tuition & Fees billed to them?

What does the Texas Guaranteed Tuition Plan pay for?

How will the Texas Guaranteed Tuition Plan pay my student bill?

What happens if I do not use all of my Texas Guaranteed Tuition Plan hours (benefits)? Can I use them for graduate school? Could I get a refund, etc?

How do I contact the Texas Guaranteed Tuition Plan to verify my hours (benefits) or get more information about my plan?

THIRD PARTY BILLINGS, EXEMPTIONS & WAIVERS
Third Party Billings

What is meant by Third Party Billing?
How do I know if a Third Party Sponsor has an approved agreement with the University?
How does a Third Party Sponsor become an approved agency?
What fees does Third Party Billing cover?
What is the process I must follow for Third Party Billing?
What if I do not have my voucher or letter of approval by the payment due date?
Will a Third Party Billing affect my financial aid?
What happens if my Third Party Billing Sponsor does not pay my fees?
Should I forward my billing statement to my sponsor?
What if my company has a tuition reimbursement policy, but they won't pay until they see my grades at the end of the semester. Will this qualify for Third Party Billing?
How can I have my books billed to my sponsor?

Exemptions

What is the Blind/Deaf Exemption?
What documentation do I need to provide for the Blind/Deaf Exemption?
What is the Adopted Student Formerly in Foster or Other Residential Care Exemption?
What are the eligibility requirements for the Adopted Student Exemption?
What does the Adopted Student Exemption cover?
What is the application process for the Adopted Student Exemption?
What is the Foster Care Exemption?
What are the eligibility requirements for the Foster Care Exemption?
What does the Foster Care Exemption cover?
What is the application process for the Foster Care Exemption?
What is the Certified Educations Aide Exemption?
What are the qualifications for the Certified Education Aide Exemption?
What is the Good Neighbor Exemption?
What are the eligibility requirements for the Good Neighbor Exemption?
What does the Good Neighbor Exemption Cover?
How do I apply and what is the deadline for the Good Neighbor Exemption?
I am the Highest Ranking Student (Valedictorian) of my graduating high school class. Am I eligible for an exemption?
What documentation do I need to provide for Highest Rank (Valedictorian) Exemption?
What is the Exemption for Clinical Preceptors and Their Children?
What are the eligibility requirements for a Preceptor to qualify for the exemption?
What are the eligibility requirements for a Preceptor’s children to qualify for the exemption?
How much is the Exemption for Clinical Preceptors? How long can the Preceptor receive the exemption?
How much is the Exemption for Clinical Preceptor’s Children? How long can the Preceptor's Children receive the exemption?
How do I apply for the Exemption for Clinical Preceptors and Their Children?
**Bursar’s Office FAQ’s**

What is the Senior Citizen Exemption? 37
What are the eligibility requirements for the Senior Citizen Exemption? 37
How much is the award amount for the Senior Citizen Exemption? 38
What is the application process for the Senior Citizen Exemption? 38
What is the TANF (Temporary Assistance to Needy Families) Exemption? 38
What are the eligibility requirements for the TANF Exemption? 38
How much is the award amount for the TANF Exemption? 38
What is the application process for the TANF Exemption? 38
How can I be exempt from the Three-Peat Fee? 38

**Waivers**

What is the Competitive Scholarship Waiver? 39
What are the eligibility requirements for the Competitive Scholarship Waiver? 39
How do I receive the Competitive Scholarship Waiver? 39
I am a TAMUCC faculty member or a spouse/dependent of a faculty member and I am not a resident of Texas, am I eligible for resident tuition rates? 39
What is the Economic Development and Diversification Waiver? 39
What are the eligibility requirements to receive the Economic Development and Diversification Waiver? 40
What is the application process to receive the Economic Development and Diversification Waiver? 40
What is the Waiver Program for Registered Nurses Enrolled in Postgraduate Nursing Degree Programs? 40
What are the eligibility requirements for Waiver Program for Registered Nurses Enrolled in Postgraduate Nursing Degree Programs? 40
How do I apply for the Waiver Program for Registered Nurses Enrolled in Postgraduate Nursing Degree Programs? 41
What is the Research and Teaching Assistants Waiver? 41
What are the eligibility requirements for the Research and Teaching Assistants Waiver? 41
How do I apply for the Research and Teaching Assistants Waiver? 41

**TUITION & FEES**

How are tuition charges determined? 41
How much is Tuition? 42
When is Tuition and Fees due? 42
I did not receive a bill for my Tuition? 42
I added a class, when will I get a bill? 42
I am registering during the late registration period, is there a penalty fee? 42
What if my Tuition and Fees are paid by a Third Party Sponsor? 43
If I do not pay for my Tuition by the due date is there a penalty fee? 43
What is a 3-Peat Fee? 43
What is Excessive Hours Tuition? 43

July 2009  Page 8
1098-T Tax Form

What is a 1098-T?
The 1098-T is an IRS form entitled “Tuition Statement” that assists the student in determining if he/she qualifies for certain education related tax credits under the Taxpayer Relief Act of 1997 (TRA97). The IRS requires eligible educational institutions who receive payment for qualified tuition and related expenses during the calendar year to provide this statement to the students and to the IRS.

When is the 1098-T tax form mailed?
The 1098-T tax form is mailed by January 31st of each year.

Where was my 1098-T sent?
The 1098-T’s are mailed to the student’s permanent address. If a permanent address is not available the form will be sent to the student’s billing or local address, respectively. Please make sure that you always keep your contact information current. Most information can be updated on SAIL.

What do I do if I did not receive my 1098-T?
The 1098-T tax form is sent to the student by a third party company called ECSI. If you have received a 1098-T in 2007 or later, a pin code was included within that document. The pin code allows the student to have access to an electronic version of the 1098-T document. This document can also be printed by the student. If you do not know your pin code, you can contact the Business Office, at 361-825-2600 Option #4, who can request ECSI to send an email to the student’s university email address that contains their log on information and website.
Bursar’s Office FAQ’s

How do I use the 1098-T form?
TAMUCC cannot determine if you qualify for a tax credit and is not allowed to give you tax advice. Please read the instructions on the 1098-T statement and obtain IRS publication 970 and Form 8863 or contact a tax professional about your personal income tax situation. The IRS website for the above form and publication is www.irs.gov/formspubs/index.html, and the IRS can be reached at 1-800-829-1040.

Who do I talk to about the numbers generated on the 1098-T form?
To discuss how the amounts were calculated on the 1098-T form contact the Business Office at 361-825-2600 Option #4. The Business Office can give you information on what the numbers consist of but they cannot tell a student how to use the information when filing their taxes.

Why does my 1098-T only show charges and not payments?
On the 1098-T form, TAMUCC reports student’s name, SSN, address and indicates if the student was a graduate student or at least half-time during the calendar year. The University reports the amount billed for qualified tuition and related expenses and not the actual amount that the student paid to the University during the calendar year. Since TAMUCC does not identify payments on the student account with specific charges, it is impossible to determine which payment is made towards the qualified expenses and which is made towards the unqualified expenses. Therefore, the University has elected to report amounts billed in Box 2 instead of payment received in Box 1. Students should use their personal records and University receipts to determine the actual amount paid towards the charges reported on the 1098-T statement. A student can pull a report of payments made during a specific time frame, see How do I pull a report of payments from SAIL?

Who at TAMUCC can help me complete my taxes?
TAMUCC cannot help a student or parents to fill out their tax form for liability reasons. TAMUCC staff is not trained in tax law. Students/Parents must contact a tax consultant to ask questions and/or to get assistance with filing their taxes.

Bill/Payment Suite (SAIL)

What is the Bill/Payment Suite?
The Bill/Payment Suite is the Business Office portion of SAIL.
How do I get to the Bill/Payment Suite?
To get to the Bill/Payment Suite go to SAIL, click on Login to SAIL, enter login ID and password to login, then click on Student, then Student Account and then Bill/Payment Suite.

What are the features that can be found in the Bill/Payment Suite?
The Bill/Payment Suite offers the following features:
- Online payments via check or credit card (Discover, American Express & Master Card)
- Electronic Bills
- Email Notifications
- Installment Payment Plans
- Emergency Tuition Loans
- Sign up Authorized Users
- Payment Reminders for the Installment Plans and Emergency Tuition Loan
- Text Message Notifications
- Schedule Payments for future dates

How do I make a payment online?
Log on to SAIL and go to the Bill/Payment Suite. Click on the Payment Tab and click Make a Payment. Choose the correct term when making a payment. A payment can also be set up to process on a future date by changing the date. If a payment is scheduled for a future date that is past the due date a late fee will still be assessed to the student account.

How can I find out my current account balance?
A student can log into SAIL and go to the Bill/Payment Suite to find their overall account balance and specific term balance. Once a student has logged into the Bill/Payment Suite on the main page an overall account balance will be listed. To find out the balance for a specific term go to the Ebill Tab and choose Current Activity just below the tab. Then choose the term from the drop down menu. After choosing the term the balance will be located at the bottom of the page.

How do I schedule a payment for a future date?
In order to schedule a payment, log on to SAIL and go to Bill/Payment Suite, click on the Payment Tab and Make a Payment. When entering in the details of the payment the date can be changed to a future date. If the payment date is set for a date after a due date the student will still be assessed any applicable late fees. However, the late fees will not be
included with the scheduled payment. Scheduling a payment for tuition after the due date will not prevent a student’s classes from being dropped for non-payment.

**How do I pull a report of payments from SAIL?**

A student has the ability to pull a report of payment made by the student and/or authorized user on **SAIL** through the Bill/Payment Suite. A student will log on to Student Services on **SAIL** and go to the Bill/Payment Suite, click on the **Payment Tab** and then click on **Payment History**. Then choose the different parameters and then submit.

**Why am I getting an email telling me my bill is online now?**

Any time a bill is uploaded to the Bill/Payment Suite the system sends an email to the student’s University email address to notify them of the bill. Included in the email is the amount due, which may be zero, if the account or transaction is paid but will include any transactions generated since the previous bill.

**What is an Authorized User?**

A student has the ability to give access to the Bill/Payment Suite to a parent or spouse. The Authorized User has the ability to access the same information as the student without the student having to give their student log on and password to **SAIL**. This only gives the Authorized User access to the Bill/Payment Suite, they will not have access to the other portions of **SAIL**. The Authorized User will have their own log in and password. A person can be an Authorized User on multiple student accounts as long as they are signed up using the same email address; otherwise they would have multiple user ID and passwords.

**How do I sign up an Authorized User to have access to the Bill/Payment Suite?**

Log on to **SAIL** and go to the Bill/Payment Suite and then click on the **Authorized User Tab**. Then click on **Add Authorized User** and follow the instructions. An email will be sent to the Authorized User to tell them where to go to sign on and their password. Their user ID will be their email address. The link for an authorized user to log in can be found on the **SAIL** homepage under Login to **SAIL**.

**What can an Authorized User see and do when they have access?**

An Authorized User will be able to see everything that the student can see and will be able to make payments or sign up the student on an installment plan on the students behalf. The student does have the ability to deny the authorized user access to see the student’s bill and run a payment...
report. This only denies access to the electronic bill but does not keep the authorized user from seeing the details for each term when looking at the activity.

**Deregistration for Non-Payment**

**Will I be dropped from my classes if I do not make payment by the due date of the bill?**

Students who register for classes and do not pay for their classes may be dropped for non-payment (aka deregistration) if satisfactory payment arrangements with the Business Office have not been made on or before the due date. If satisfactory payment arrangements are not made a $50 late payment fee will be assessed. If a student is dropped from their classes and they want to re-register they will have to appeal to Office of the Registrar. If the appeal is granted, the student will be charged a $100 reinstatement fee and the late payment fee of $50.

**I have been dropped for non-payment, how can I get re-enrolled?**

When a student is dropped for Non-Payment and wants to be re-enrolled into that term/semester, they must submit an appeal to the Office of the Registrar. If the appeal is granted a $100 reinstatement fee will be assessed to the student's account. A student who is reinstated is not guaranteed that the previous classes will still be available. If reinstatement is granted payment of Tuition and Fees will be due immediately after reinstatement has been completed including the reinstatement fee. Failure to pay will result in being dropped with no option for an appeal. Contact the Business Office for payment options at 361-825-2600 Option #4.

**Drops and Withdrawals**

**What is the difference between a drop and withdrawal?**

A DROP is when a student drops a course or courses yet remains enrolled in the University in at least one course for the semester. A WITHDRAWAL is when a student has dropped all courses for the semester in which they were enrolled in.

**How do I drop a course or withdraw from all classes?**

A student can drop or withdraw from a course(s) before the first class day of the semester through their SAIL account. Please refer to the semester class schedule for the specific dates.
Bursar’s Office FAQ’s

Beginning the first class day of the term/semester in order to drop or withdraw from a course(s) a student must go to the Student Services Center to begin the process. For more information contact the Office of the Registrar at 361-825-2426.

If I drop a class will I receive a refund?

In order to receive a refund of tuition and fees, the student must drop the course(s) on or before a specific date. Please refer to the Important Dates - Refund Tuition & Fees and the term/semester to see the specific date and percentage amount. If you are receiving financial aid please check with the Office of Financial Assistance to verify how the dropping of the course(s) will affect eligibility of current and future aid at 361-825-2338. A student may be required to pay back a portion or all of the financial assistance received.

If I withdraw from the term/semester will I receive a refund?

When withdrawing from all classes, to be eligible for a refund of the tuition and fees a student must have completed the withdrawal process on or before the specific dates. Please refer to the Important Dates - Refund Tuition & Fees and the term/semester to see the specific date and percentage amount. If you are receiving financial assistance please check with the Office of Financial Assistance to verify how withdrawing will affect eligibility of current and future aid at 361-825-2338. A student may be required to pay back a portion or all financial aid received.

If I withdraw and I have a Third Party Sponsor paying for my Tuition, How will withdrawing affect my account?

Some Third Party Sponsors will not pay a student’s tuition if a student withdraws from a semester. If a sponsor does not pay a student’s tuition, the Third Party Billing will be removed and the student will be required to pay. A student should check with their sponsor prior to withdrawing to see what the impact will be.

Emergency Loans

What is an Emergency Loan?

An Emergency Loan is a short term loan from the Business Office to aid in paying tuition and/or books. The loan is due within the same term/semester. Emergency Loans are issued on a first-come first-serve basis and funds are limited. Emergency Loans will be issued until funds are exhausted. There are two types of Emergency Loans, one for tuition and one for books. Emergency Tuition Loans are applied to the student’s Business Office account to pay toward the eligible tuition and fees. If a student increases or decreases the number of hours enrolled, the emergency tuition loan will be adjusted. Emergency Book Loans are to aid students in the purchase of text books. The maximum amount per
term/semester is $300. The funds are deposited onto the student's SandDollar ID which can only be spent at the University Bookstore. In order to purchase the books, a student is required to be present due to having to present their ID for payment. There are no capabilities to purchase books with a book loan online. The unused portion of the book loan will be applied back to the student's Business Office account. This will reduce the balance owed and if it creates a credit balance on the account it will be refunded to the student. There is a $25 non-refundable processing fee for each loan. Each loan that is not paid in full by the due date will be assessed a $25 late fee. If financial aid is received prior to the due date of the loan(s) it will be applied to any balance prior to being refunded to the student, even if the due date has not yet past.

**What fees can an Emergency Tuition Loan cover?**
The charges that can be covered by an Emergency Tuition Loan are Tuition, Mandatory Fees, Course Specific Fees, Orientation Fees and a Parking Permit.

**When will Emergency Loans be available to apply for?**
Emergency Loans are available prior to the payment due date for tuition. Refer to [Important Dates - Emergency Loans](#) and choose the term/semester to review these dates.

**How do I apply for an Emergency Tuition Loan?**
To apply for an Emergency Tuition Loan a student must have a Master Promissory Note on file, which can be found under [Downloadable Forms](#). This form must be submitted to the Business Office. If a Master Promissory Note is on file then a student will have the ability to request the tuition loan through SAIL by going to the Bill/Payment Suite, clicking on the Payment Plan Tab, then choose the Emergency Tuition Loan for the appropriate semester from the drop down menu and follow the instructions. At the time of sign up a student can set up payment to automatically process on the due date. Payments that are not received in full on or before the due date will be assessed a $25 late fee per loan. Students who have never borrowed from this program will have to apply in person at the Business Office located in the Student Services Building.

**How do I apply for an Emergency Book Loan?**
To apply for an Emergency Book Loan a student must have a Master Promissory Note on file and must complete an Emergency Book Loan Application Form and turn it into the Business Office. The forms can be found at the Business Office or online under [Downloadable Forms](#).

**When are the emergency loans due?**
Refer to [Important Dates - Emergency Loans](#) and choose the term/semester to see the due date. If a student has already enrolled for the Emergency Tuition Loan the due date, including the balance,
Bursar’s Office FAQ’s

can also be found on SAIL in the Bill/Payment Suite under the Payment Plan Tab. Book Loans are not available to sign up online but the due date is the same. Loans that are not paid in full on or before the due date will be assessed a $25 late fee per loan. If a student receives any type of financial assistance prior to the due date, it will be applied to the emergency loan even if it is not due at that time. No refund will be issued to a student unless their Business Office account balance is a credit.

Why or how can I be denied an Emergency Loan?
A student is not eligible for an emergency loan if there is a balance owed from a prior term, have a balance of $100 or less for the current term, have had 3 checks returned unpaid to the university for any reason, default on federal loans, have been sent to a collection agency or are not in good standing with the University.

I have added/dropped a class(es) and I signed up for an Emergency Tuition Loan. Will my Emergency Tuition Loan be automatically adjusted?
If a student has signed up for an Emergency Tuition Loan using the Bill/Payment Suite in SAIL and adds or drops classes, the emergency tuition loan will be recalculated and adjusted accordingly. The Bill/Payment Suite will send the student an email notification of the changes. Should a student not want the Emergency Tuition Loan to cover an added course the student must contact the Business Office prior to the addition of the course and the payment will be required immediately following the addition of the course(s).

If my financial aid is received in the Business Office before the due date of my Emergency Loan, am I required to pay the balance?
A student who has enrolled in an Emergency Loan and has financial aid come in prior to the due date, the financial aid will be applied to any balance owed, even if it is not due unless it is a future semester/term. The Business Office will not issue a refund unless there is a credit balance on the account.

How do I sign up for payment reminders for the Emergency Tuition Loan?
A student can sign up for payment reminders for an Emergency Tuition Loan that was signed up for through SAIL by logging into the Bill/Payment Suite and clicking on the Profile Tab. Then under the email address the student can choose how many days prior to the due date when they want an email reminder to be sent. Emergency Books Loans do not have an automated reminder since they are not available to sign up online. If a
student has signed up for the payment to automatically be processed on the due date then a payment reminder will not be sent, instead a schedule payment reminder will be sent. Reminder will be sent to the student's University email address.

**How do I schedule my payment to process on the due date if I did not do it at the time I signed up for the Emergency Tuition Loan?**

At the time a student signs up for an Installment Plan, the student can set up for the payments to automatically process on the due date. If the student did not set scheduled payments then to set them up see the following steps in the Bill/Payment Suite:

- Click on the Payment Tab – On the page there will be a section titled Payment Plan
- Click on the Pay Button next to Emergency Tuition Loan line item
- Change the date to the date the Emergency Tuition Loan is due and follow the instructions for setting up the payment method
- Once it is complete the scheduled payment will show up in the Schedule Payment section of the Payment Tab page

---

**Financial Assistance**

**Is there Financial Aid available?**

Please visit the Office of Financial Assistance website or contact them at 1-361-825-2338 Option #3 for financial aid eligibility requirements and/or application process.

**How do I pay my bill with my financial aid?**

Grants, Loans and University Scholarships will post to a student's account 10 days prior to the first day of the main session of the term, if the aid has been received by the University and the student has met all financial aid disbursement requirements. Once the aid posts to the student's account, any balance owed to the Business Office will be deducted. If the student's aid is greater than their balance due, the residual funds will be delivered to them via their refund preference selected with Higher One.

**When will I receive my financial aid?**

Each student is different. It will depend on when the student completes all financial aid documentation. The earliest that financial aid can be applied to the students Business Office
account is 10 days prior to the main session of the term/semester. Once the Office of Financial Assistance begins applying financial aid to a student's Business Office account the refund process will begin for the term. Refunds are processed twice a week. During peak period there may be additional refund runs. Please refer to Tentative Refund Schedule and term/semester in question for the specific dates. A refund of financial aid does not begin until there is a credit balance on a student's account. For more information on your financial aid status contact the Office of Financial Assistance or log on to SAIL.

**My financial aid has not posted to my account yet. What is the status?**

To verify awards, award status, awards not appearing on a student's account, or other questions concerning the financial aid process, log into SAIL and view your Financial Aid Status. Contact the Office of Financial Assistants if you need further assistance at 361-825-2338 Option #3.

**My financial aid might not arrive by the payment deadline for Tuition and Fees. Do I have to pay with my own funds?**

If a student's financial aid is enough to cover the account in full and all financial aid required documentation is complete then the Business Office can wait until the student's aid is applied to their account and the student will not have to make a personal payment by the deadline for the semester. If the financial aid is not enough to cover the account in full then the student must pay the difference by the due date to avoid late fees and/or deregistration of classes. Should all financial aid documentation not be completed then the student will be required to make payment by the due date to avoid late fees and/or deregistration of classes. The Business Office does have payment options (Installment Plans and Emergency Tuition Loans) if the student is unable to pay the balance in full by the due date.

**I am waiting for a private scholarship (non-university awarded). Do I need to pay the balance due before you receive the funds?**

A private scholarship is not counted as a payment toward a student's account until the check has been received. If a private scholarship has not been received by a deadline for payment the student is responsible for making the payment. Failure to make payment may result in late fees being assessed and/or deregistration for non-payment. However, as soon as a student knows about a private scholarship they need to notify financial assistance so that the scholarship can be notated on their financial aid award.
Why did my financial aid get reduced?
Financial aid can be reduced for several reasons and result in a balance due. A student must contact the Office of Financial Assistance at (361) 825-2338 Option #3 for detailed information.

Higher One and Refunds

Why did or would I receive a Refund?
A Refund may occur when there has been an overpayment on the account, dropping or withdrawing from courses during a refund period or financial aid residual. For more information please contact the Business Office at 361-825-2600 Option #4 or log on to SAIL.

What is Higher One?
Higher One is a third party company that issues all of the Business Office refunds to students via Direct Deposit, Paper Check or One Account. All students are sent a Higher One Easy Refund Card after they register for the first time. Students must make sure that their Billing Address on SAIL is up to date. The card will be sent to the student's billing address. The student will use the card to choose the refund preference that best suits their needs. For more information refer to Higher One on the Business Office website.

How do I order a replacement card for the Higher One Refund Card?
If a student never received their initial card, or received it but never activated the card before losing it, please contact the Business Office, at 361-825-2600 Option #4, to request a replacement card and/or to update the address the card was sent to. The student's billing address must first be updated on SAIL, by the student, prior to the Business Office reordering a card and sending it to a different address. However, if an initial card has already been activated, a student can update their address and order a replacement card by first logging into Higher One and updating their profile. A student updating their address in the Higher One website will not be sent to the University to update addresses in SAIL. The student must log in to SAIL for their billing address to be updated with the University. From the Higher One sub-menu listed under the "Profile" tab, select "Address & Phone". Then enter in the new address or edit the existing address as necessary. There is a $25 replacement card fee that will be assessed to the student's Business Office account.

How much does it cost to replace a Higher One Card?
Bursar’s Office FAQ’s

The fee to replace a Higher One card is $25.

**Where is a Higher One ATM machine located?**

There are a couple of ATM machine locations for Higher One in Corpus Christi, please refer to Higher One Business Office website to see the locations and times available.

**Where is the Higher One drop box located?**

There is a Higher One drop box located next to the Business Office in the Student Services Building.

**I have changed my name, how do I get a new Higher One Card issued?**

If a student's name has changed a new Higher One Card can be issued to the student if and only if the student's name has been changed with the University first. A student can change their name at the Office of the Registrar; specific documentation will be required before the university will change the student's name on their records. Once a student's name has been changed on their student record then the student must contact the Business Office to inform them of this change and that they need to reorder a new Higher One card. There will be a $25 replacement fee for the new card. The Business Office will then begin the process to order the new card. The student’s current Higher One card will remain active until the new card is received and activated. For more information on how to change a name with the University contact the Office of the Registrar.

**Holds**

**Why would I have a hold from the Business Office?**

A hold can be placed on a student's account due to owing a balance, which could consist but is not limited to the following: outstanding tuition, installment plans, emergency loans, course fees, parking fees, returned checks, health services, etc….

**How does a Business Office Hold affect me?**

When a hold is placed on a student's account from the Bursar's Office, Business Office or Accounts Receivable Office, the student will not be allowed to register for classes and/or receive any transcripts.

**How do I get a hold released on my account?**

A hold will only be released if the account has been paid in full with guaranteed funds (cash, credit/debit card, money order or cashier's check). If the account was paid in full with a check the
Bursar’s Office FAQ’s

hold will be released after 10 days or once proof is provided that the check has cleared the bank, whichever comes first. If a student's account has been paid and a hold still remains on the account, the student can contact the Business Office at 361-825-2600 option 4 for a representative to review the account for the hold to be released. Holds are removed manually and the Business Office runs a process weekly to help identify potential accounts that need to have their holds released.

Can a hold be removed if I still owe a balance?
A hold will not be removed unless the account is paid in full. See How do I get a hold released on my account? for more information.

I need a copy of my transcript but I have a hold with the Business Office, Bursar’s Office and/or Accounts Receivable Office, How can I get a copy of my transcript?
To be able to receive a copy of a transcript the student must have a zero balance, not including future semesters.

Installment Payment Plans

What is an Installment Payment Plan?
An Installment Payment Plan is a payment plan that is offered during the Fall and Spring term/semester only. TAMUCC offers two plans: 3 payments (30%, 35% & 35%) and 4 payments (25% each payment). There is a $20 non-refundable processing fee. In order to sign up for an installment plan see How do I sign up for an Installment Payment Plan. Should a student receive any type of financial assistance prior to the due dates, it will be applied to future installments. No refunds are issued to a student unless they have a credit balance.

What fees can an Installment Payment Plan cover?
The charges that can be covered by an Installment Payment Plan are Tuition, Mandatory Fees, Course Specific Fees and Orientation Fees.

How do I sign up for an Installment Payment Plan?
To sign up for one of the Universities installment plans, which are offered in the Fall and Spring term/semester only, log on to student services in SAIL and go to the Bill/Payment Suite. Choose the Payment Plan Tab, then click on Sign up for a New Payment Plan, choose the term and then from the drop down menu choose the 3 or 4 payment plan and then follow the directions. During the process of signing up for a plan, a student can choose to set up automatic payments to process on the due date of each installment. A student can be denied
enrollment into the Installment Payment Plan if they have a balance from a previous term or if the balance of the current term is less than $200. A $20 non-refundable processing fee will be added to the student's account.

**When are the Installment Payment Plans Due?**
Refer to Important Dates - Installment Plans and choose the term/semester and plan to see the due dates. A student who has already enrolled in an Installment Plan can sign on to SAIL, go to the Bill/Payment Suite and click on the Payment Plan Tab to see the due dates and amounts. Payments that are not received in full by the due date will be assessed a $25 late fee per missed installment payment.

**I have added/dropped a class(es) and I signed up for an Installment Plan. How will it affect my payment amounts?**
If a student has signed up for an Installment Plan and then added or dropped classes, the Installment Payments will be recalculated and adjusted accordingly. The Bill/Payment Suite will send the student an email notification of the changes to their University issued email address.

**Why did my payment amount(s) change on my Installment Plan?**
When a student changes their class schedule (drop, add or withdrawal) the payments will be adjusted accordingly based on the new amount of the allowable charges (Tuition and Fees). Also, if a payment made with financial aid is reduced or removed, due to eligibility requirements, the amounts may be affected. Adjustments to exemptions, waivers and 3rd party billings will also affect the amounts.

**How do Exemptions, Waivers and Third Party Contract billings calculate in the Installment Payment Plan?**
Installment Payments are calculated based on what is owed after an exemption, waiver or third party billing is applied to the student's account.

**I have withdrawn from TAMUCC and I am on an Installment Payment Plan. How will it be affected?**
A student that withdraws from the university and has signed up for an installment payment plan is still required to make their payments on the due dates. If a student withdraws during a period in which there is a refund percentage, the amount will be credited back to the student's Business Office account. The student's Installment Plan will be adjusted accordingly and the student is still responsible for making payments on the due dates. The payments will be adjusted within 24 to 48 hours if any credit is available based on the percentage of refund of Tuition & Fees. To see if a withdrawal is eligible for a refund of Tuition & Fees go to Important Dates - Refund Tuition & Fees.
How do I sign up for payment reminders for the Installment Plan?
A student can sign up for payment reminders for an Installment Plan by logging into the Bill/Payment Suite and clicking on the Profile Tab. Then under the email address the student can choose how many days prior to the due date when they want an email reminder to be sent. If a student has signed up for the payment(s) to automatically be processed on the due date(s) then a payment reminder will not be sent, instead a schedule payment reminder will be sent.

How do I schedule my payments to process on the due date if I did not do it at the time I signed up for the Installment Plan?
At the time a student signs up for an Installment Plan, the student can set up for the payments to automatically process on the due date. If the student did not set scheduled payments then to set them up see the following steps in the Bill/Payment Suite:

- Click on the Payment Tab – On the page there will be a section titled Payment Plan
- Click on the Pay Button next to one of the Installment Payment line items
- Change the date to the date the Installment Payment is due and follow the instructions for setting up the payment method
- Once it is complete the scheduled payment will show up in the Schedule Payment section of the Payment Tab page
- Repeat these steps for each Installment Payment

Miscellaneous Questions

What are the Business Office hours of operation?
The Business Office is open Monday - Thursday from 8 am to 7 pm and Friday 8 am to 3 pm. Hours may change pending scheduled or unforeseen events as they arise.

Whom do I make my check payable to?
When paying by check, please make it payable to TAMUCC or Texas A&M University Corpus Christi. All personal checks will be converted to an electronic payment (ACH).
**Does the Business Office cash checks for student and/or University employees?**

The Business Office will cash one personal check per day for an employee or student up to $25 as long as they are in good standing with the University. A SandDollar ID is required for this transaction.

**How can I update my address(es)?**

A student can update their addresses, except their permanent address, on [SAIL](#). To update a permanent address a student must fill out a change of address form and turn it into the Records Office located in the Student Services Building.

**How do I set up a billing email address?**

A student cannot set up a billing email address. All students are issued a University email address which is their primary contact. For more information about the University issued email address, go to [http://sail.tamucc.edu/PDF/Islander_email.pdf](http://sail.tamucc.edu/PDF/Islander_email.pdf).

**Outstanding Balances**

**What happens if I do not pay a balance owed to the Business Office?**

Failure to pay a balance owed to the University may result in one or more of the following actions:

- Cancelation of Classes
- Assessment of Late Fees
- University Hold on registration for future terms and/or release of transcripts
- Hold placed with the State Comptroller’s Office
- Assignment to a Collection Agency, which will increase the balance owed by up to 30%.

**What are my options if I am unable to pay a debt owed to the Business Office (Example Emergency Loan, Installment Plan, Parking Fines, etc...)?**

Should a student be unable to pay a past due balance that is owed to the Business Office, they can contact the Accounts Receivable Office to see if they are eligible to set up a payment plan. Setting up a
payment plan will keep a student account from going to a collection agency as long as the payments are made on time but it will not allow the student to register or receive transcripts. If the student is eligible to set up payment arrangements, they will be required to sign a promissory note and make the first payment at that time. Failure to comply with payment arrangements will void the agreement resulting in the account being sent to a Collection Agency. Accounts that have already been assigned to a Collection Agency are not eligible to make payments to the University. Payment arrangements must be set up with the Collection Agency.

**Can I register for classes while owing a balance?**

No, a student must pay all balances prior to registration. For more information see, [How do I get a hold released on my account?](#)

**Can I use future term financial aid to pay a previous term balance?**

Federal regulations that govern Title IV funds (Pell, ACG, SEOG, Stafford Loans and Parent Loans), restricts the use of financial aid that is specified for a specific term to be applied to a term that is not within the same financial aid year, unless it is less than $200. If a student is awarded non-title IV financial aid funds then they must contact the Bursar’s Office at 361-825-3065 to discuss their account to see if it is feasible.

**Can I graduate if I owe a balance?**

A student who is graduating and owes the Business Office will still be able to graduate and attend the graduation ceremony. However the student will not be able to receive their diploma or transcripts.

**Who do I contact if I am graduating and I cannot pay my balance?**

If a student is graduating and cannot pay their balance in full prior to graduation they can contact the Accounts Receivable Office at (361) 825-5867 to discuss if any payment options are available.

### Parking Permits & Fines

**How do I purchase a Student Parking Permit?**

Students must request a permit online via [SAIL](#). NO EXCEPTIONS!! When a student is purchasing a permit for the first time, the student will be required to register their car prior to choosing the permit. The permit will be charged to the student's Business Office account and all payments due at the Business Office or through the Bill/Payment Suite on [SAIL](#). University Police Department will
not accept payments. A Temporary Permit will be issued and the student must print it. Students should bring Printed Temporary Permit to UPD to pick up new permit. The hangtag permit should be utilized for multiple semesters. A validation sticker will be issued upon purchase at UPD. Do not discard the hangtag when validation sticker has expired. Should a student discard hangtag there is a $25 replacement fee.

**Do I have to purchase a parking permit to park on campus?**

All student, faculty and staff are required to purchase a valid parking permit in order to park on campus at any time. Failure to purchase a permit and display it will result in a parking ticket issued by the University Policy Department. For more information please refer to the [University Police](#) website.

**How much is a parking permit?**

The Parking Permit costs vary depending on how long the permit is good for. Please refer to [Parking Permit Fees](#) for the costs. For more information about parking please refer to the [University Police](#) website.

**Do I need a parking permit if I only take night classes?**

Yes, a parking permit is required to park on campus at all times.

**I received a parking ticket. Where do I pay for it?**

Payments for Parking Tickets are made at the Business Office. Students can log into SAIL to make payment via check or credit card. All others must pay at the Business Office.

**Can I appeal a Parking Ticket?**

A Parking Ticket can be appealed within 10 days of it being issued. The appeal procedures can be found on the [University Police - Parking & Traffic Regulations](#) website.

**Payment Options**

**What type of payment methods does TAMUCC Business Office accept in person?**

TAMUCC accepts the following payment methods in person:

- Cash
- Checks (no 3rd party checks)
- Money Order
- Cashier Check
Bursar’s Office FAQ’s

- Debit Card (Master Card and Visa) - must know pin code
- Financial Aid (Grants, Loans, Scholarships, etc…)
- Emergency Loan
- Third Party Contract Billing (Texas Tomorrow Fund, DARS, Dept of Veteran’s Affairs, etc…)
- Exemptions and Waivers (Blind/Deaf Exemption, Hazelwood Exemption, Military Waiver, etc…)

What payment options are available for paying Tuition and Fees?
TAMUCC offers several payment options for paying Tuition and Fees.

- Payment in Full
- Installment Payment Plans
- Emergency Loans (Short - Term Loan)
- Financial Assistance (Grants, Scholarships and Loans)

What type of payment methods does TAMUCC Business Office accept online?
TAMUCC accepts the following payment methods online through SAIL:

- Check (personal checks only)
- Credit Cards (MasterCard, Discover and American Express) - There is a 1.90% convenience fee charge

Does the Business Office accept credit cards?
The Business Office does accept credit cards online only through SAIL. The accepted credit cards are MasterCard, American Express and Discover. There is a convenience fee for paying with a credit card of 1.90%. There is no fee when paying online with a check.

Does the Business Office accept Visa?
The Business Office does not accept the Visa credit cards. However, the Business Office does accept the Visa Debit Card in person, as well as the MasterCard Debit Card. Note: A pin code must be entered when using a debit card.

Can I pay by telephone?
The Business Office does not accept payments by telephone or fax. Payments can be made in person, mailed, online or place in the drop box at the entrance of the Student Services Center.
Return Checks

What is the Returned Check policy?
When students write checks, in person or online, which are not honored by the bank and are subsequently returned unpaid to the University for any reason, the individual who gave the check or the student who received the credit will be notified. Within seven (7) days of such notification, the individual should pay the amount of the check plus a returned check charge of $25.00 to the Business Office. This may be done in person or by mail and must be in the form of cash, money order, or cashier's check. The University will not accept a personal check in payment of a returned check. Should a returned check not be paid within the allotted time, the individual will be subject to disciplinary action, including removal from the University, legal action as prescribed by law and payment of all collection fees. If an individual has written three (3) checks to the University that have been returned unpaid by his or her banking institution for any reason, the University will no longer accept checks from that individual. Returned checks written for SandDollar accounts will result in the account being inactivated until the check and the returned check charge are paid in full.

How much is the Returned Check Fee?
If a student has a check returned unpaid for any reason there is a $25 fee per check returned, this is including electronic checks.

Texas Guaranteed Tuition Plan

What is the Texas Guaranteed Tuition Plan?
Formerly known as the Texas Tomorrow Fund, it's a fund administered by the Texas Prepaid Higher Education Tuition Board that gives individuals the chance to prepay tomorrow’s college tuition and required fees at Texas public and private colleges and universities at about what it would cost today.

I have the Texas Guaranteed Tuition Plan how do I get my Tuition & Fees billed to them?
For a student to have their Tuition & Fees billed to the Texas Guaranteed Tuition Plan (TGTP) they must provide a copy of a picture ID and TGTP ID card. The students TGTP plan is normally processed to the student’s account within two business days. The University will bill TGTP after the last day the student can add and/or drop classes in order to bill the finalize cost for the
term/semester. Courses dropped after the last day to drop with a refund will still be billed to TGTP.

What does the Texas Guaranteed Tuition Plan pay for?

The Texas Guaranteed Tuition Plan (TGTP) will pay for the number of tuition hours that have been purchased under the student’s contract. Students will be responsible for paying additional tuition hours to the University not covered by their plan. Some of the mandatory fees that all students are required to pay for enrollment are covered for a limited amount of semesters (please contact the Texas Guaranteed Tuition Fund for additional information). The TGTP does not cover laboratory fees, course specific fees, field trip fees, material fees, parking permits, books, orientation guest fees, etc...

How will the Texas Guaranteed Tuition Plan pay my student bill?

Payments will be estimated based on the student's registration. Adjustments may be made according to the student's benefits available once the state sends funding to the University. Once an adjustment is made to a student's account an email notification will be sent to their University email address. Payment is due upon receipt of notification. A hold will be place on the student's account until balance is paid in full.

What happens if I do not use all of my Texas Guaranteed Tuition Plan hours (benefits)? Can I use them for graduate school? Could I get a refund, etc?

Students may use their plan toward graduate school at TAMUCC. The plan will pay the undergraduate state average for the type of plan purchased. Students will be responsible for the amount billed over the state average. Contact the Texas Guaranteed Tuition Plan for more information on unused plan hours and benefits. Contact the Accounts Receivable Office at 361-825-5867 to discuss using the unused TGTP hours to pay toward graduate tuition.

How do I contact the Texas Guaranteed Tuition Plan to verify my hours (benefits) or get more information about my plan?

The Texas Guaranteed Tuition Plan (TGTP) Office can be contacted through the State Comptroller's Office at 1-800-531-5441. Their contact information is also located on the back of the student's TGTP ID card.
Third Party Billings, Exemptions & Waivers

Third Party Billings

What is meant by Third Party Billing?
Third Party billing is a payment agreement between the student, university, and the student sponsor. The sponsor is an outside source that takes responsibility for all or partial payment of tuition and fees. A third party sponsor is not an individual, i.e. parent, grandparents, etc., but a company or agency, such as the military, Department of Assistive Rehabilitative Services, Texas Guaranteed Tuition Plan, etc.

How do I know if a Third Party Sponsor has an approved agreement with the University?
A student can contact the Accounts Receivable Office at 361-825-5867 to verify if the Third Party has an approved agreement with the University.

How does a Third Party Sponsor become an approved agency?
An agency that is interested in becoming an approved Third Party Sponsor must sign an agreement with the Accounts Receivable Office. A signed agreement must be in place prior to the University accepting any voucher or letter of approval for the students that they are going to pay for. Contact the Accounts Receivable Office at 361-825-5889 to discuss if the agency is eligible to become a Third Party Sponsor.

What fees does Third Party Billing cover?
Coverage by sponsor varies, any questions about what will be covered should be directed to your sponsor.

What is the process I must follow for Third Party Billing?
It is the responsibility of the student to turn in a voucher or letter of approval from their sponsor to the Accounts Receivable Office PRIOR to the payment due date of the semester.

What if I do not have my voucher or letter of approval by the payment due date?
If the Accounts Receivable Office does not received the voucher or letter of approval before the minimum payment date, the student will be responsible for making the payment or risk assessment of late charges and/or cancellation of classes.
Will a Third Party Billing affect my financial aid?
Yes, a Third Party Billing will affect your financial aid unless it is a pre-paid tuition plan, like Texas Guaranteed Tuition Plan. It is considered financial assistance.

What happens if my Third Party Billing Sponsor does not pay my fees?
Third Party student accounts are credited for expenses billed to a sponsor. If the sponsor does not pay, the charges are placed back on the student’s account for payment by the student. In some cases, the charges are reversed back months after the end of the term due to sponsor delays.

Should I forward my billing statement to my sponsor?
No, the Accounts Receivable Office will bill your sponsor for you after the last add/drop date.

What if my company has a tuition reimbursement policy, but they won't pay until they see my grades at the end of the semester. Will this qualify for Third Party Billing?
No, sponsors for Third Party Billing must be willing to pay regardless of grades. We also expect payment within 30 days of our invoicing.

How can I have my books billed to my sponsor?
The University Bookstore is an independent contractor run by Barnes and Noble. If a Third Party Billing Sponsor will pay for books the student must contact the Bookstore to find their procedures.

What is the Early High School Graduation Scholarship Program?
The purpose of the Early High School Graduation Scholarship Program is to provide tuition and fee assistance to students completing grades 9 - 12 early or with a significant number of college hours; thus, enabling and encouraging the student to attend college in Texas. Eligibility to receive an award through this program begins with the first regular semester or term following high school graduation (excluding the summer session between graduation and the first fall term). Eligibility ends six years later, unless the student seeks and is granted a hardship extension.

What are the eligibility requirements for the Early High School Graduation Scholarship Program?
Students who graduated between 9/1/2005 and 6/14/2007 and …
- Graduated from a Texas public high school;
- Completed either the recommended high school curriculum or the distinguished achievement high school curriculum* in no more than 36 consecutive months, no more than 41 months or no more than 45 months;
- Attended high school in Texas only;
- Register for the Selective Service or are exempt from this requirement; and
- Are Texas residents.

Students who graduated on or after 6/15/2007 and …
- Graduated from a Texas public high school;
Bursar’s Office FAQ's

- Completed either the recommended high school curriculum or the distinguished achievement high school curriculum* in no more than 36 consecutive months, no more than 41 months or no more than 46 months;
- Attended one or more public high schools in this state for the majority of time the person attended high school;
- Register for the Selective Service or are exempt from this requirement; and
- Are US citizens or otherwise lawfully authorized to be in the United States.

* A student who does not satisfy the high school curriculum requirement will be considered to have satisfied those requirements if the high school from which the student graduates notes on the student’s transcript that the student was unable to complete the appropriate curriculum within the time allowed because the necessary courses were unavailable due to course scheduling, lack of enrollment capacity or another cause not in the student’s control.

How much is the award amount for the Early High School Graduation Scholarship Program?

- An otherwise eligible student who graduates in no more than 36 months receives $2,000 for use toward tuition and required fees. If he/she also graduates with at least 15 semester credit hours of college credit, he/she may receive an additional $1,000.
- An otherwise eligible student who graduates in more than 36 months but no more than 41 months receives $500 for use toward tuition and required fees. If he/she also graduates with at least 30 semester credit hours of college credit, he/she may receive an additional $1,000.
- An otherwise eligible student who graduates in more than 41 months but no more than 45 months (46 months for students graduating after 6/15/2007) can receive $1,000 if he/she graduates with at least 30 semester credit hours of college credit.

How do I apply for the Early High School Graduation Scholarship Program?

High school counselor must complete a Certification Form and submit it to the Texas Higher Education Coordinating Board on the student’s behalf. The Board then assesses the student’s eligibility, determines his/her award, and if the student qualifies, sends an award letter to the student, the relevant high school and the college the student plans to attend.

What is the Texas National Guard Tuition Assistance Program?

The Texas National Guard Tuition Assistance Program is to provide assistance for the payment of tuition to certain members of the Texas National Guard, Texas Air Guard, or the State Guard.

What are the eligibility requirements for the Texas National Guard Tuition Assistance Program?

The eligibility requirements for the Texas National Guard Tuition Assistance Program are

- Texas residents;
- Register for the Selective Service or are exempt from this requirement; and
- An active, drilling member of the Texas National Guard, Texas Air Guard or the State Guard, and
- An undergraduate or graduate student.
What is the award amount for the Texas National Guard Tuition Assistance Program?
Individual awards are for the student’s tuition charges (based on the resident rate), for up to 12 credit hours (undergraduate level) in a semester. If the student takes more than 12 hours, a source other than this program must be used to pay for the additional hours.

What is the application process for the Texas National Guard Tuition Assistance Program?
The student should contact the unit commander of his/her National Guard, Air Guard or State Guard unit or the Education Officer, State Adjutant General’s Office, PO Box 5218/AGTX-PAE, Austin TX 78763-5218 or at 512-782-5515 or send an e-mail to education.office@tx.ngb.army.mil. Education Office will provide instructions, for more information visit the Texas National Guard website at http://www.agd.state.tx.us/education_office/state_tuition.htm.

Exemptions

What is the Blind/Deaf Exemption?
A blind or deaf person, who is a resident of the State of Texas for tuition purposes, is entitled to exemption from the payment of tuition and fees. This exemption does not apply to fees or charges for lodging, board, parking or rental fees (such as for music). The student must declare a program of study at the time he/she requests the exemption and enroll in classes for which the college receives tax support. The exemption cannot be used for continuing education classes for which the college receives no state tax support.

What documentation do I need to provide for the Blind/Deaf Exemption?
The student must be certified as blind or deaf, as defined by section 54.205(a) of the Texas Education Code, by the Department of Assistive and Rehabilitative Services. The written certification is considered conclusive regarding the individual’s status for purposes of the tuition and fees exemption and is valid for each semester that the individual enrolls in the university. The certification document is to be turned into the Accounts Receivable Office on or before the tuition due date but no later than the 12th class day for Fall/Spring or 4th class day for Summer Session.

What is the Adopted Student Formerly in Foster or Other Residential Care Exemption?
The Adopted Student Exemption is to provide college financial assistance to students who once were in foster or other residential care and have been adopted.

What are the eligibility requirements for the Adopted Student Exemption?
The eligibility requirements for the Adopted Student Exemption are:
- were in foster or other residential care,
- were adopted, and
were the subject of an adoption assistance agreement under Subchapter D, Chapter 162, Texas Family Code.

**What does the Adopted Student Exemption cover?**
The Adopted Student Exemption covers tuition and fees, other than property deposit fees, for courses for which the college receives tax support. The exemption does not cover Three Peat Fees or Excessive Hours Tuition. There are no durational limitations in statute referencing how many semesters or years a student may receive this exemption.

**What is the application process for the Adopted Student Exemption?**
A student must provide the Accounts Receivable Office written proof, from the Texas Department of Family and Protective Services (TDFPS), of eligibility. To obtain a letter of eligibility from TDFPS, contact a representative in one of the district offices, for contact information go to https://www.dfps.state.tx.us/Contact_Us/Default.asp. Once the University has received proof of eligibility the student will not have to turn it in each semester, once the student has registered for a new term contact the Accounts Receivable Office to verify that the new semester has been set up for the exemption.

**What is the Foster Care Exemption?**
The Foster Care Exemption is to provide college financial assistance to students who were in foster care when they turned 18 years of age.

**What are the eligibility requirements for the Foster Care Exemption?**
The eligibility requirements for the Foster Care Exemption are:
- Have been in the care or conservatorship of the Texas Department of Family and Protective Services (TDFPS) on the day before his/her 18th birthday, the day of his/her graduation from high school or day of receipt of GED OR were in the care or conservatorship of the Texas Department of Family and Protective Services through their 14th birthday and were then adopted; AND
- Enroll in a public college or university in Texas within three years of the relevant date mentioned above, but no later than his/her 21st birthday, AND
- Enroll in classes for which the college receives tax support (i.e. a course that does not depend solely on student tuition and fees to cover its costs).

**What does the Foster Care Exemption cover?**
The Foster Care Exemption covers tuition and fees, not including property deposit fees, for courses for which the college receives tax support; however, once a student has been determined eligible for the benefit, the benefit continues indefinitely. There are no durational limitations in statute referencing how many semesters or years a student may receive this exemption. This exemption does not cover Three Peat Fees or Excessive Hours Tuition.
What is the application process for the Foster Care Exemption?
The student must provide the Accounts Receivable Office written proof, from the Department of Family and Protective Services (TDFPS), of eligibility. To obtain a letter of eligibility from TDFPS, contact a representative in one of the district offices, for contact information go to https://www.dfps.state.tx.us/Contact_Us/Default.asp. Once the University has received proof of eligibility the student will not have to turn it in each semester, once the student has registered for a new term contact the Accounts Receivable Office to verify that the new semester has been set up for the exemption.

What is the Certified Educations Aide Exemption?
To address its growing need for more qualified teachers, the State of Texas created a program that covers tuition and some fees for education aides who enroll in college to become certified Texas teachers.

What are the qualifications for the Certified Education Aide Exemption?
To apply for an Education Aide Exemption (EAE), you must:
• Be a Texas resident.
• Have applied for financial aid to the college you plan to attend, including filing the Free Application for Federal Student Aid (FAFSA) or by qualifying on the basis of adjusted gross income (AGI). The institution will determine whether or not the AGI method will be accepted. AGI limits effective September 1, 2009 are:
  o Single independent student - $30,902 or less.
  o Married independent student - $61,806 or less.
  o Dependent student - $61,806 or less including student and family AGI.
• Have been employed as a full-time educational aide for at least one of the past five school years, or as a substitute teacher for 180 days of the past five school years preceding the term or semester for which the student is awarded his or her initial exemption.
• Be employed in some capacity by a school district in Texas during the full term for which the student receives the award unless granted a hardship waiver as described in Section 21.1089 of this title (relating to Hardship Provision).
• Enroll in courses leading to teacher certification.
• Register for the Selective Service or be exempt from this requirement.
• Meet academic requirements established by the college or university.

For the application process and deadlines see the Office of Financial Assistance.

What is the Good Neighbor Exemption?
The Good Neighbor Exemption is to provide assistance for tuition to students from other nations of the Western Hemisphere (other than Cuba).
What are the eligibility requirements for the Good Neighbor Exemption?
Students who are nonresidents from an eligible country, have been born in and are current residents of a nation of the Western hemisphere other than Cuba or the United States, intend to return to the eligible country upon completion of the program of study, and are scholastically qualified for admission.

What does the Good Neighbor Exemption Cover?
The Good Neighbor Exemption covers tuition for the academic year (Fall, Spring and Summer).

How do I apply and what is the deadline for the Good Neighbor Exemption?
There is no application process for this exemption. Students are chosen by a lottery system by the Texas Higher Education Coordinating Board. The University submits all students who meet the eligibility requirements for consideration. For more information contact the Coordinator for International Student Services.

I am the Highest Ranking Student (Valedictorian) of my graduating high school class. Am I eligible for an exemption?
A student that graduated top in their high school class may be eligible for Tuition to be exempt during both semesters of the first regular session immediately following graduation. Fees are not covered. The student must have graduated from an accredited high school in the State of Texas and are the highest ranking graduate in their high school.

What documentation do I need to provide for Highest Rank (Valedictorian) Exemption?
A student must provide a copy of the certificate received from their high school indicating they are the highest ranking high school graduate for their high school to the Accounts Receivable Office. A student may obtain a copy of their certificate from their high school counselor.

What is the Exemption for Clinical Preceptors and Their Children?
This is an exemption to encourage nurses to serve as Clinical Nurse Practitioners by providing a partial exemption from tuition to them and/or their children.

What are the eligibility requirements for a Preceptor to qualify for the exemption?
Clinical Preceptors who are residents of Texas, are registered nurses, serve, on an average, at least one day per week under a written preceptor agreement with an undergraduate professional nursing program as a clinical preceptor for students enrolled in the program for the time period the program conducts clinicals during the semester or other academic term for which the exemption is sought; or the time period the program conducts clinicals during a semester or other academic term that ended less than one year prior to the beginning of the semester or term in which the exemption is to be used.
What are the eligibility requirements for a Preceptor's children to qualify for the exemption?
Persons who are residents of Texas, have not been granted a baccalaureate degree, and are children of a Clinical Preceptor who serve, on an average, at least one day per week under a written preceptor agreement with an undergraduate professional nursing program as a clinical preceptor for students enrolled in the program for the time period the program conducts clinicals during the semester or other academic term for which the exemption is sought; or the time period the program conducts clinicals during a semester or other academic term that ended less than one year prior to the beginning of the semester or term in which the exemption is to be used.

How much is the Exemption for Clinical Preceptors? How long can the Preceptor receive the exemption?
The preceptor may receive up to $500 or actual tuition, whichever is less, for as long as he/she meets program requirements.

How much is the Exemption for Clinical Preceptor's Children? How long can the Preceptor's Children receive the exemption?
The child of a preceptor may receive $500 or actual tuition charges, whichever is less, for up to 10 semesters or until the student receives his/her bachelor's degree. Summer terms of less than nine weeks count as half a regular semester.

How do I apply for the Exemption for Clinical Preceptors and Their Children?
Complete the Preceptor Exemption Application form and submit it to the Accounts Receivable Office. Include written proof of eligibility from the TAMUCC Nursing department through which the Preceptor has a written preceptor agreement. The application and proof of eligibility must be turned in on or before the census date of the semester (Fall/Spring – 12th class day and Summer – 4th class day).

What is the Senior Citizen Exemption?
The Senior Citizen Exemption is an exemption provided to senior citizens, 65 or older, that are auditing courses.

What are the eligibility requirements for the Senior Citizen Exemption?
The eligibility requirements for the Senior Citizen Exemption are:
- Are Texas residents, nonresidents or foreign students
- Must be 65 or older prior to the first class day of the semester
- Enroll in a class that is not already filled with students who are paying full price for the courses. (If the class is too small to accommodate both regular students and senior citizens, the regular students must be given priority.)
- Enroll in classes for which the college receives tax support (i.e., a course that does not depend solely on student tuition and fees to cover its costs)
- Enrolled in the classes to audit.
How much is the award amount for the Senior Citizen Exemption?
The Senior Citizen Exemption will cover tuition and fees for up to 6 hours audited in a semester. No funds may be used to pay tuition for continuing education classes for which the college receives no state tax support. The exemption does not cover course specific fee (i.e. Lab, Materials, Field Trip, etc...).

What is the application process for the Senior Citizen Exemption?
A student must first enroll for the course(s) that are to be audited. Students are not allowed to enroll in auditing courses until first class day. They must contact the Accounts Receivable Office to provide proof of age. The Accounts Receivable Office will review the account for eligibility and then add the correct coding that will access the credit to the student’s account. The student must contact the Accounts Receivable Office each semester that they are requesting the exemption.

What is the TANF (Temporary Assistance to Needy Families) Exemption?
This exemption is to help children whose parents received TANF (Temporary Assistance to Needy Families) to get a start in college.

What are the eligibility requirements for the TANF Exemption?
The eligibility requirements for the TANF Exemption are as follows:
- Are Texas residents
- Have graduated from a public high school in Texas;
- Have been a dependent child whose parents received financial assistance through the TANF program for at least six months of the year of the child’s high school graduation;
- Are younger than 22 years of age on the date of enrollment;
- Enroll as an undergraduate student at a public college or university and start using the award within 24 months of graduation from high school; and
- Enroll in classes for which the college receives tax support (i.e., a course that does not depend solely on student tuition and fees to cover its costs)

How much is the award amount for the TANF Exemption?
The TANF Exemption covers tuition and fees for the first academic year in which the student enrolls. No funds may be used to pay tuition for continuing education classes for which the college receives no state tax support.

What is the application process for the TANF Exemption?
The student must provide proof from the Health and Human Services Commission that certifies that they received TANF benefits to the Accounts Receivable Office. Documentation must be submitted on or before the Tuition and Fees due dates.

How can I be exempt from the Three-Peat Fee?
During a term/semester that a student is graduating and they are being charged a 3-Peat Fee, the student may request to be exempted from the fee only if the course is required for the student to be able to graduate that term/semester. A student must submit to the Bursar’s Office a copy of
their degree plan and proof that they are graduating that term/semester. If a student is granted the exemption and then fails to graduate the exemption cannot be requested again. A student can only receive this exemption once.

**Waivers**

**What is the Competitive Scholarship Waiver?**
The Competitive Scholarship Waiver is a waiver of nonresident tuition charges to individuals who receive scholarships totaling at least $1,000 awarded by their institution in competition open both to residents and to nonresidents. Not all students are eligible due to the limited number of slots allowed by the State. Students who do receive the waiver are eligible to receive the waiver until the end of the academic year. The academic year is the Fall semester through the Summer II semester.

**What are the eligibility requirements for the Competitive Scholarship Waiver?**
The eligibility requirements for the Competitive Scholarship Waiver are as follows:
- Nonresident or foreign students receiving a competitive scholarship of at least $1,000 (or a combination of scholarships totaling at least $1,000).
- Students must have competed with other students, including Texas residents, for the award.
- Scholarship must be awarded on or before the census day of the semester (Fall/Spring – 12th class day and Summer – 4th class day).

**How do I receive the Competitive Scholarship Waiver?**
The Accounts Receivable Office is notified by either the Scholarship Office or the Office of Graduate Studies depending on which office was responsible for awarding the scholarship.

**I am a TAMUCC faculty member or a spouse/dependent of a faculty member and I am not a resident of Texas, am I eligible for resident tuition rates?**
Students who are nonresident faculty or who are the nonresident, dependent (children or spouse) of faculty who are employed at least half-time on a regular monthly salary basis by TAMUCC are eligible to pay the Texas resident tuition rate. A nonresident waiver form must be completed and turned into the Accounts Receivable Office each semester prior to the census date of the semester (Fall/Spring - 12th class day, Summer Session - 4th class day). The form can be picked up at the Human Resources Office, located in the University Services Center.

**What is the Economic Development and Diversification Waiver?**
The Economic Development and Diversification In-state Tuition Incentive may be offered by the Economic Development & Tourism division of the Office of the Governor to qualified businesses that are in the decision-making process to relocate or expand their operations into Texas. The incentive allows employees and family members of the qualified businesses to pay the Texas resident tuition rate at a Texas public institution of higher education without first establishing
What are the eligibility requirements to receive the Economic Development and Diversification Waiver?

The eligibility requirements are as follows:

- A nonresident person (including a Citizen, a Permanent Resident of the U.S., a person who is eligible to be a Permanent Resident of the U.S., and an eligible nonimmigrant) whose family has been transferred to Texas by a company under the state's Economic Development and Diversification Program, and a person's spouse and children shall pay resident tuition as soon as they move to Texas, if the person provides the institution with a letter of intent to establish Texas as his or her home.
- A person who moves to Texas to attend an institution before his or her family is transferred is permitted to pay the resident tuition beginning with the first semester or term after the family moves to the state.
- After the family has maintained a residence in Texas for 12 months, the person may request a change in classification in order to pay resident tuition.

What is the application process to receive the Economic Development and Diversification Waiver?

The student must provide a letter from the company stating that the student is eligible for the waiver to the Accounts Receivable Office and the company must be listed on the Company List on the College for Texans website.

What is the Waiver Program for Registered Nurses Enrolled in Postgraduate Nursing Degree Programs?

It is a waiver of nonresident tuition for registered nurses enrolled in graduate nursing programs offered by public institutions in Texas. This waiver allows the student to pay the same tuition rate as Texas resident students.

What are the eligibility requirements for Waiver Program for Registered Nurses Enrolled in Postgraduate Nursing Degree Programs?

Students who:

- Are registered nurses;
- Are authorized to practice professional nursing in Texas;
- Enroll in a program designed to lead to a master's degree or other higher degree in nursing; and
- Intend to teach in a program in Texas designed to prepare students for licensure as registered nurses.

Non-immigrant aliens are eligible for this program if they are authorized to practice professional nursing in Texas and have a BCIS status that will allow them to remain in Texas and work.

How do I apply for the Waiver Program for Registered Nurses Enrolled in Postgraduate Nursing Degree Programs?
To apply the student must provide a copy of their Texas Nursing Licenses and a statement indicating that they intend to teach in a program in Texas designed to prepare students for licensure as registered nurses. This documentation is turned into the Office of Admissions. Those that are approved, the Office of Admissions will notify the Accounts Receivable Office so that the waiver can be added to the student's account.

What is a Research and Teaching Assistants Waiver?
The Research Assistants and Teaching Assistants Waiver is to permit an individual employed at least half time by a public institution of higher education as a research or teaching assistant, and his/her spouse and children, to enroll in public institutions in Texas while paying the same tuition rate as Texas resident students.

What are the eligibility requirements for the Research and Teaching Assistants Waiver?
An individual who is a teaching or research assistant, their spouses, or children where the teaching or research assistant is employed at least half time in a position related to his/her degree program under the rules and regulations established by TAMUCC.

How do I apply for the Research and Teaching Assistants Waiver?
To receive the Research and Teaching Assistants Waiver, contact the Office of Graduate Studies. Once they have approved the application the Office of Graduate Studies will notify the Accounts Receivable Office.

Tuition & Fees

How are tuition charges determined?
Tuition and fees are assessed based upon the student's level (graduate or undergraduate), residency status, number of credit hours enrolled and which courses. Some courses have course specific fees attached to them (Lab, materials, field trip or insurance).
How much is Tuition?
The Tuition costs vary depending on the semester, residency status and level (undergraduate or graduate). Please refer to Tuition and Fees, select the semester/term, level and residency to see the tables.

When is Tuition and Fees due?
Tuition and fees are due prior to the beginning of each term. Please see Important Dates - Tuition & Fees for each term/semester due dates. When a student registers on or after the due date the payment is due by the end of the business day. Payments not received by the due date will be assessed a $50 late payment fee and may be subject to cancellation of classes for non-payment. When a student is dropped for non-payment and wants to be re-enrolled, an appeal must be submitted to the Office of the Registrar. If the appeal is granted the student’s account will be assessed a $100 reinstatement fee. A student who is reinstated is not guaranteed that the previous classes will still be available.

I did not receive a bill for my Tuition?
The Business Office does not mail bills. A student may access their balance and electronic bills through the Bill/Payment Suite by logging into SAIL. Tuition and Fee due dates can be found under Important Date - Tuition & Fees on the Business Office website.

I added a class, when will I get a bill?
The Business Office does not mail bills. If a student adds a class on or after the payment due date for tuition and fees the payment is due at the time of registration. Failure to pay may result in cancelation of classes and/or penalty fees. The amount due for the additional classes can be viewed on the Bill/Payment Suite by logging into SAIL.

I am registering during the late registration period, is there a penalty fee?
A student who registers during the late registration period will be assessed a late registration fee of $25. Payment is due at the time of registration, if the payment is not received by the end of the business day a $50 late payment fee will be assessed. If a student has pending financial aid where all documentation is complete and the Business Office is waiting for the Office of Financial Assistance to disburse then no late payment fee will be assessed.
What if my Tuition and Fees are paid by a Third Party Sponsor?

If a student's tuition and fees are to be paid by an employer, government agency, etc., the student will need to bring the necessary paperwork to the Accounts Receivable Office located in the Student Services Center on or before the payment due date for each semester so that the student's account can be credited and the sponsor billed. The student is responsible for any amount not collected from the sponsor. A Third Party Sponsor must be pre-approved, if the Sponsor is new they must contact the Accounts Receivable Office at 361-825-5889. For more information see the section on Third Party Billings.

If I do not pay for my Tuition by the due date is there a penalty fee?

Payments not received by the due date for registration will be assessed a $50 late payment fee. If registering on or after the payment due date for the term, payment is due by the end of the business day on the day of registration. If payment is not received by the end of the business day then the late payment fee will be assessed. If a student has pending financial aid where all documentation is complete and the Business Office is waiting for the Office of Financial Assistance to disburse then no late fee will be assessed.

What is a 3-Peat Fee?

The State of Texas will not provide funds to state institutions of higher education for semester credit hours related to a course in which a student is enrolled for the third or more time. Therefore, as permitted by state law, the University will charge additional fees to a student who registers for a course for the third time or more. The fee will be $100 per semester credit hour for such courses. The courses counted toward the limitation include all hours attempted by the student except: Thesis, Dissertation, Individual Music Lessons, Theater Practicum, Music Performance, Ensembles, Studio Art, certain P.E. and Kinesiology courses, Independent Study (topic changes), Special Topics (topic changes), and Developmental Education (not to exceed 18 semester credit hours). An attempted course is any time that a student registers for the course and receives a grade or W on their transcript.

What is Excessive Hours Tuition?

The State of Texas will not provide funds to state institutions of higher education for excess semester credit hours earned by a resident undergraduate student. Therefore, as permitted by state law, the University will charge additional tuition to students who exceed the semester credit hour limit for their programs. The tuition rate will not exceed the rate charged to nonresident undergraduate students. Excess semester credit hours are those which accrue after the student exceeds by 30 hours the number of semester credit hours required for the completion of the degree program in which the student is enrolled. Thus, the student may accumulate up to 30 hours beyond those required for the chosen degree program and not exceed the limitation. The
limitation on excess credit hours applies only to those undergraduate students who first enter higher education in Fall 1999 or later.

**Are there any hours that are not counted toward the limitation of hours for Excessive Hours Tuition?**

The semester credit hours counted toward the limitation includes all hours attempted by the student except:

- Semester credit hours earned by the student before receiving a baccalaureate degree that previously has been awarded to the student
- Semester credit hours earned by the student by examination or under any other procedure by which credit is earned without registering for the course for which tuition is charged
- Credit for a remedial education course, a technical course, a workforce education course funded according to contact hours, or another course that does not count toward a degree program at the institution, and
- Semester credit hours earned by the student at a private institution or an out-of-state institution.

**Tuition Rebate**

**What is a Tuition Rebate?**

Certain undergraduate students who attempt not more than three hours in excess of the minimum number of semester credit hours required to complete the degree in the catalog under which they will graduate may be entitled to a $1,000 rebate if they meet the criteria. Students must apply PRIOR to commencement during their last term. Several conditions apply and students must meet all specified criteria. Please visit the College for Texans - Tuition Rebate website for a complete set of student and institutional responsibilities and other criteria. A Tuition Rebate will first be applied toward any outstanding balance due to TAMUCC, including outstanding charges on your student account and then to any Federal loans. The Tuition Rebate will be sent to Higher One and disbursed based on the refund method that the student has chosen (Direct Deposit, Check or One Account Deposit).

**How and when can I apply for a Tuition Rebate?**

A student can apply for a Tuition Rebate during the last semester of attendance prior to graduation. An application, for the Tuition Rebate, can be picked up at the Office of the Registrar.
Related Websites

Admission's Office
http://admissions.tamucc.edu/

Authorized User's Login Website
https://tpg.tamucc.edu/C20207_tsa/web/login.jsp

College for Texans – Tuition Rebate
http://www.collegeforalltexans.com/index.cfm?objectid=BA8A68A8-B09B-6A30-299c913DD83164BA

Department of Assistive and Rehabilitation Services
http://www.dars.state.tx.us/

Downloadable Form for the Business Office
http://www.tamucc.edu/~business/businessoffice_forms.htm

ECSI (1098-T Tax Forms – Student Logon Website)
https://www.ecsi.net/tpp/student.html

Graduate Studies
http://gradschool.tamucc.edu/

Higher One
http://www.tamucc.edu/~business/businessoffice_easy_refound.htm (Business Office Website)
https://corpuschristi.higheroneaccount.com/ (Student Login Website)

Important Dates for Emergency Loans
http://www.tamucc.edu/~business/imp_dates_emergency.htm

Important Dates for Installment Payment Plans
http://www.tamucc.edu/~business/imp_dates_install.htm

Important Dates for Refunds of Tuition & Fees
http://www.tamucc.edu/~business/imp_dates_refound.htm

Office of Financial Assistance
http://www.tamucc.edu/~business/imp_dates_tuition.htm

Parking Permit Fees
http://www.tamucc.edu/~business/businessoffice_parking.htm

Refund Schedule
http://www.tamucc.edu/~business/businessoffice_tentative.htm

Registrar's Office
http://registrar.tamucc.edu/
**Bursar’s Office FAQ’s**

**SAIL**  
http://sail.tamucc.edu/

**Texas Guaranteed Tuition Plan**  
http://www.tgtp.org/

**Texas Higher Education Coordinating Board**  
http://www.thecb.state.tx.us/

**Tuition and Fees Tables**  
http://www.tamucc.edu/~business/businessoffice_tuition_fees.htm

**University Police Department**  
http://falcon.tamucc.edu/~police/UPD/parking.htm#

**UPD Parking & Traffic Regulations**  
http://police.tamucc.edu/parking.htm#finea